



Bainbridge High School Associated Student Body Constitution



We, the students of Bainbridge High School, in order to form a unified student body, promote co-curricular activities, and establish ourselves as the students of Bainbridge High School, do establish this Constitution.

Article I General Membership

Section 1. Name: The name of this organization shall be "the Bainbridge High School Associated Student Body (BHS ASB)."

Section 2. Membership:

1. Every person, upon registration as a student at Bainbridge High School, shall be entitled to vote in each ASB election and to all student privileges not specifically reserved to active members.
2. Upon acquiring an ASB membership (ASB card), any student, even a part-time student, shall become an active member: entitled to be a class officer, to hold an elected office in an authorized organization, to participate in and receive awards for student activities and clubs approved by the ASB, and to have other privileges not herein mentioned but that may be granted by a two-thirds vote of the student body.

Article II The Executive Board

Section 1. Name: The name of the executive body of the ASB shall be "the Executive Board."

Section 2. Officer Core Values: All officers serving within the Executive Board will embody the current core values promoted in the school improvement plan in everything they do.

Section 3. Membership: The Executive Board shall consist of the four ASB officers and the sixteen class officers (four for each class).

The officers of the ASB shall be President, Vice President, Secretary, and Treasurer. They shall take office upon election, shall be seniors during the term of office, and shall hold no concurrent ASB or class office at Bainbridge High School.

- a. The President will preside at all meetings of the Executive Board, and be the official representative of the ASB. The President shall have the power to appoint members to both special and standing committees.
 - b. The Vice President shall assume the duties of the President if the President is absent, or upon request, but only until the President is present or wishes to resume duties.
 - c. The Treasurer shall be aware of the finances of the ASB, be responsible for the sale of ASB cards and of tickets for any activity of the ASB, and handle all financial transactions.
 - d. The Secretary shall record the proceedings of all meetings of the Executive Board and present these minutes for approval at its next meeting.
 - e. All roles shall assume any duties required of them by the ASB President or the faculty advisor.
2. Twelve of the sixteen class officers (those who will not be freshmen during their term of office) shall be elected at the end of the school year preceding the year of their term in office. Freshman shall be elected at the beginning of the year that the other officers begin their term in office. Class officers shall be responsible for representing their class at Executive Board meetings. Each class officer may assume whichever leadership roles in their class they deem appropriate.

Section 4. Duties: The Executive Board shall authorize all money appropriations of the ASB, excluding those of specific classes and organizations deemed exempt. If the ASB officers feel it is necessary, they may recommend that the Executive Board enroll in a Leadership Class.

Section 5. Meetings: The Executive Board shall meet at least once a week and at the reasonable request of the President or faculty advisor. Any officer (ASB or Class) that misses five or more Board meetings without proper justification can be recalled as detailed later in this document by a unanimous vote of the Board and with the approval of the ASB advisor.

Section 6. Voting: All business in this Constitution not otherwise specified can be passed by a two-thirds vote of members present. A quorum for transacting business on the Executive Board shall consist of 50 percent. In the event of a permanent vacancy, the vacant office does not count against the seventy-five percent. Each member shall have one vote in Executive Board meetings.

Section 7. Requirements for Candidacy: All students running for any of the given Offices within the Executive Board must have at least a 2.7 GPA (this can be waived upon

approval by the ASB advisor) and have no prior disciplinary record. If a person has any disciplinary action on their record that they think does not violate the Officer Core Values, then they can present their case to the Executive Board. The Executive Board can then either recommend or not recommend that the current ASB advisor allow the given person to run for office.

Section 8. Necessary and Proper: The Executive Board has the ability to approve and execute any not-yet-specified business they feel would benefit the school with a two-thirds vote so long as it does not directly contradict a higher-priority rule (such as one in this Constitution, or WASBO).

Article III Organizations

Section 1. Authorization: The Executive Board shall have the power to grant authorization to any organization at Bainbridge High School that fulfills the proper criteria.

Section 2. Withdrawal of Support

1. The Executive Board has the power to withdraw support of any authorized organization with a three-fourths vote.
2. If an authorized organization loses ASB support, it shall be forbidden to use school time or space for meetings or fundraising projects and shall have its funds frozen. If said organization fails to regain authorization with another three-fourths vote within one calendar year, the control of the funds and all of the club's assets shall transfer to the ASB. Instant transfer from an organization without support before one year can occur with a unanimous vote.

Section 3. Activity Constitutions: To become an authorized organization, a constitution must be prepared according to the following template:

- I. Name, membership, purpose, and activities
 - A. State name of organization;
 - B. State who may join (membership fees go here);
 - C. State the organization's purpose and activities
- II. Officers and meetings
 - A. State the number and nature of the organization's offices, and the manner in which officers are elected;
 - B. State the duties of each officer;
 - C. State when and where the meetings will be held

III. Amendments and bylaws

- A. State the manner by which amendments to the club constitution will be adopted;

An organization must meet the following criteria in order to receive authorization:

- a. At least eight students must be interested in becoming members of the organization;
- b. The organization must have a faculty advisor;
- c. The organization must agree with the intent and purposes of the school;
- d. The organization must not have any elements in its constitution which are contradictory to the ASB Constitution.

Section 4. Constitutional Amendments and Revisions: Any amendments to the constitution of an authorized organization are subject to the discretion and review of the Executive Board. Constitutional revisions shall supersede the club's previous constitution.

Section 5. Waived Entry: Once per year per club, if approved by the Executive Board, an officer can attend meetings of an authorized organization without fulfilling any applicable entry requirements for the purpose of assessing the organization's compliance with ASB regulations.

Section 6. Movement of Funds: The ASB has full control over the distribution of money among its subsidiary clubs. Specifically, it has the power to redistribute any and all money from school-affiliated organizations to other purposes with a three-fourths vote.

Article IV The Faculty Advisor

Section 1. Advisor: A faculty advisor, who shall be the Principal of Bainbridge High School or their designee, shall be in attendance at all possible meetings of the ASB and the Executive Board and shall act in an advisory capacity, with no vote, but with the right of final veto against non-unanimous decisions.

Article V Finances

Section 1. Money: All money raised for the ASB, for all organizations, for all classes, and for any other purpose by the ASB shall be deposited with the county treasurer to the account of the ASB. The money raised can only be used for cultural, athletic,

recreational, or social purposes, and cannot be used for academic purposes. Money cannot be used for private expenses, and all purchases made with ASB money are property of the ASB.

Section 2. Expenditures: A voucher signed by the acting Treasurer (or equivalent office) of an authorized organization or class shall be required for the payment of that organization or class's expenditures.

Section 3. Appropriations: All money appropriations of the ASB, excluding those of classes and authorized organizations, must be approved by the Executive Board before they are spent.

Article VI

Recall, Vacancy, and Resignation

Section 1. Recall: Any officer of the ASB may be recalled by a two-thirds vote of the student body. A class officer may be recalled by a two-thirds vote of the members of their class, provided that such a recall is first reported to the class advisor and the Executive Board. The officer recalled shall no longer be an officer, unless re-elected.

Section 2. Vacancy

1. Should a vacancy occur among the four ASB Offices, the remaining ASB officers (or the rest of the Executive Board if no officers remain) are to name any number of appropriate candidates. These candidates must be approved by three-fourths vote of the Executive Board. An election must then be held between the candidates as soon as possible, following standard electoral procedures.
2. Should a vacancy occur among the sixteen class offices, the remaining officers (or the ASB officers if no class officers of the class w/ the vacancy remain) are to name any number of appropriate candidates. These candidates must be approved by three-fourths vote of the Executive Board. An election must then be held between the candidates as soon as possible, following standard electoral procedures.
3. Should a vacancy occur in the second semester, appointing a new candidate is optional.

Section 3. Resignation:

1. The ASB officers and all presidential appointees shall submit their resignations to the ASB Faculty Advisor.
2. The class officers shall submit their resignations to their respective class advisors and the ASB advisor.

Article VII

Amendments, Bylaws, and Adoption

Section 1. Amendment: Proposed amendments to the Constitution shall be submitted to the Executive Board for approval. If the amendment is approved by a three-fourths vote, it must then be submitted to the student body and voted on, passing if at least two-thirds of the votes are in favor. However, if the amendment is approved by both a unanimous vote and the faculty advisor, a vote by the student body is not required.

Article VIII

Elections

Section 1. Offices of the ASB

1. All Elections will be held in the Spring of the second semester of each school year, excluding the election of freshman class officers, which will take place in the fall. ASB elections will be held first, followed by class elections.
2. Starting with the Class of 2028 senior ASB elections, only those who have held a class officer position or taken a full semester of the Intro to Leadership class will be eligible to run for ASB offices.
3. Speeches may be presented to the school by appropriate means before the election. Only those who have registered to do so may make a speech, and various other ASB-approved promotion methods may also be used. Following these presentations, officers shall be elected by [Instant Runoff Voting](#). The officers-elect shall assume office at a meeting at least thirty days before the end of the school year. Each office shall be held by one person.

Section 2. Class Offices: Class elections shall be held after election of ASB Officers. Speeches may be presented to the represented classes by appropriate means before the election. Only those who have registered to do so may make a speech, and various other ASB-approved promotion methods may also be used. Following these presentations, officers shall be elected by a voting system in which each student eligible to vote may vote for any number of candidates. The four candidates from each class that receive the most votes win the election.

Section 3: Appointed Positions: The ASB officers may appoint persons of any class to any number of non-voting positions for the purpose of delegating duties so long as the appointee's responsibilities are clearly specified.

Article IX

Dissolution

Upon termination or dissolution of the Associated Student Body, any assets lawfully available for distribution shall be distributed to the Bainbridge Island School District for use at its discretion. In the event that this organization is unavailable or incapable of receiving the assets, then all assets lawfully available shall be distributed to the Treasurer of the State of Washington and added to the general fund.