

Board Members

Katie Anderson, Chair	TBD (DCSD)
Jennifer Lague, Vice Chair	Adam Burch
Shannon Hudson, Treasurer	Mary Ann Connors-Krikorian
Nichole Reimer, Secretary	(DCSD)
TBD (DCSD)	Jolene McWhirter
Craig Cerino	Joanne Pagel
Cameron Whitney - (Student)	

May 7, 2019

6:30 p.m. Board Meeting

Next Charter School, 5 Hood Road, Derry NH 03038

Minutes

1. *Call to Order at 6:33 pm*
 - a. Roll Call- all present except for Shannon Hudson and Nichole Reimer, Mary Ann Connors-Krikorian, and Derry board representatives
2. *Governance - Consent Agenda Items - Action*
 - a. Approval of [03.19.19 minutes](#)
 - b. Approval of non-public electronic minutes
 - c. [February Financial Statements](#)
 - d. [March Financial Statements](#)
 - e. [Quarterly Report](#)

Motion made by Jen Lague to approve all consent agenda items. Seconded by Craig Cerino. Motion approved unanimously

3. *Director's Report - Discussion*

- a. Enrollment
 - i. Expected Returning

There is a plan for a cap of 75 students for next year. As of today, 50 students have agreed to return for 2019-20, 42 Derry and 8 non Derry

- ii. Confirmed New Students

Next has offered seats to 25 Derry students and they have been accepted..

- iii. Waitlist

The waitlist consists of 4 non Derry students from last year and 20 non Derry. There are also 2 Derry students on the waitlist.

- b. MoU with DCSD (update)

No new information to report. DCSD has submitted to their attorney for review. There is a meeting scheduled, so there should be more information at the June board meeting.

- c. NH Career Academy

Joe Crawford has been invited to attend a meeting next week regarding an idea proposed by the NH Commissioner of Education, Edelblute for the NH Career Academy. After discussion, Joe Crawford said he would attend the meeting, gather more information, and share with the Next board.

- d. Director Q&A

Craig Cerino asked if the idea of a van has been further explored. Per Joe Crawford, when looking at numbers, it is a possibility, and could be revisited again. For a recent trip to Plymouth State University, Next rented a van, it was a bit expensive, but allowed for less staff and cars to be utilized.

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Joe Crawford added that the Next graduation date is June 13, 2019 at 4:00 pm at Adams Memorial Opera House

4. Student Report - Discussion

Student representative Cam Whitney suggested adding birth dates to student ID's.

5. DOE Assurances - Discussion

a. [Program Assurances](#)

Next receives Federal funds via title 1,2, 4. in order for Next to receive the funds, Next needs to agree to use the funds legally.

b. [General Assurances](#)

A document that the Director, Joe Crawford signs but must be shared with the Next board, and has been for the past 3 years.

6. Line of Credit - Discussion

a. [Commitment Letter](#)

Joe Crawford reported that the Finance Committee has agreed to engage with Enterprise Bank to obtain a line of credit. Although Next is not in need at this time, it could be good to have for unexpected costs. Costs associated with obtaining the line of credit should be under \$500 and a vote is needed from the board to sign the letter and open the line of credit.

Motion made by Jen Lague to pursue obtaining a line of credit. Seconded by Craig Cerino. Motion approved unanimously.

7. Governance: 19-20 School Calendar - Discussion/Action

Motion made by Adam Burch to approve the calendar as presented. Seconded by Jo Pagel. Motion approved unanimously.

8. Policy Committee - Action

a. [Data Governance and Security](#) (NEW)

Policy Committee members will continue to review this policy and re-submit to the Next board in the future.

b. [School Goals and Objectives](#) (EXISTING)

c. [Evaluation of Board Operational Procedures](#) (EXISTING)

Motion made by Jen Lague to approve B and C as amended. Seconded by Adam Burch. Motion approved unanimously.

9. Community Input



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- a. Next welcomes input from attending community members according to our policy found [here](#), and accessible from our website, www.nextcharterschool.org.

10. Non-Public Meeting - Action

No need for non public meeting

11. Motion to Adjourn

Motion made by Katie Anderson to adjourn meeting. Seconded by Jen Lague.

Meeting adjourned at 8:01 pm

Respectfully Submitted,

Karen Woodes