



KEEP OUR REPUBLIC

Development Intern

About Keep Our Republic

Keep Our Republic (KOR) is a nonpartisan, nonprofit civic education organization. Our mission commits to the vitality of America's democracy by promoting trust in elections, the rule of law and constitutional checks and balances. KOR's work includes public education campaigns, bipartisan coalition-building, original content production and providing accurate, accessible information about the legal and administrative processes that safeguard our elections and maintain an independent judiciary. We collaborate with leaders across the political spectrum to restore civic trust.

In 2026, KOR is expanding existing nonpartisan civic education operations occurring in Michigan, Pennsylvania and Wisconsin into North Carolina and Georgia. The work will aim to demystify election administration and raise awareness of the county-level safeguards in place to ensure free and fair elections, restoring local trust.

KOR will also build upon the successful 2025 launches of its Article III Coalition and Alliance of Former Chief Justices.

Position Summary – Development Intern

KOR is seeking a motivated and detail-oriented Development Intern to support the Chief Development Officer this summer. This is a part-time, remote position running approximately June through August 2026, with a monthly stipend of \$750.

The intern will work directly with the CDO and gain hands-on experience in nonprofit fundraising, donor research, CRM management, and development communications at a nationally recognized civic organization.

Key Responsibilities

Conduct background research on individual donors, foundations, and corporate prospects and build briefing documents for meetings and cultivation conversations.

Enter and update donor records in DonorBox, assist with migration to Bloomerang, and maintain accurate gift records, contact information, and interaction notes.

Draft donor acknowledgment letters and thank you notes for CDO and ED review, and assist with the Leadership Briefing Memo, donor newsletter, and personalized outreach emails.

Track grant deadlines, submission requirements, and funder correspondence. Maintain a shared development calendar and pipeline tracking document.

Assist with logistics for donor cultivation events including the July bus tour, and support board and advisory council network mapping.

Qualifications

Current undergraduate or graduate student, or recent graduate, in a relevant field such as nonprofit management, political science, public policy, communications, or law.

Strong writing and research skills with attention to detail.

Genuine interest in democracy, civic life, and the rule of law.

Discretion and good judgment in handling confidential donor information.

Comfortable with Google Workspace. Familiarity with CRM tools is a plus but not required.

Additional Information

This is a part-time, remote, independent contractor position with a monthly stipend of \$750. The intern must be located in the continental United States.

Strong performers may be considered for expanded opportunities as KOR grows.

How to Apply

Send a resume and brief cover letter to jared@keepourrepublic.org with the subject line: Development Intern — Summer 2026. Applications will be reviewed on a rolling basis.