

Purpose of James Hillhouse High School Cell Phone Policy

The purpose of implementing a cell phone policy at Hillhouse High School is to foster an environment that prioritizes academic excellence, student engagement, and respectful communication. By establishing clear guidelines for cell phone use, the policy aims to:

1. **Minimize Distractions:** Ensure that students remain focused during instructional time, reducing interruptions caused by personal devices.
2. **Promote Responsible Use:** Encourage students to use technology in a respectful and appropriate manner, both in and out of the classroom.
3. **Support Equity:** Create a learning environment where all students have equal access to educational opportunities without the influence of social media or digital peer pressure.
4. **Enhance Safety and Privacy:** Protect the privacy of students and staff by limiting unauthorized recordings and online sharing within the school setting.
5. **Strengthen School Culture:** Reinforce values of respect, accountability, and academic integrity by aligning technology use with the school's mission and expectations.

Yondr Pouch Entry Procedures

All students enrolled in grades 5-12 in NHPS will be required to carry their cellular device (cell phone) in a school issued Yondr Pouch. This is no exception to the mandate and all students will be required to abide by this mandate. All devices will be placed in Yondr pouches with the following steps:

- **Pouches will be unlocked using the base stations located in the front (Sherman Pkwy) and rear (Crescent Street) entrances of the school**
- **Cellular devices will be turned to airplane mode before being placed in the Yondr Pouch**
- **Yondr Pouch will be locked in the presence of a JHHS staff member**
- **Pouch will be checked for concealment by having pouch upside down while walking into the building as to be checked by staff member for any deficiencies with the pouch**

Yondr Pouch Exit Procedures

Students will be able to unlock their pouches during the dismissal process by utilizing the base stations located in the front (Sherman Pkwy) and rear (Crescent Street) entrance of the school. The following steps will be done to ensure that pouches are taken good care of and ready to be used the next day.

- After unlocking the pouch, students should take the phone out of the pouch. Students should lock the pouch to ensure that the magnetic needle is not bent or damaged in transit to home.

Forgotten/Lost Yondr Pouch

In the event that a student has forgotten their school issued Yondr pouch, the following procedures will be followed:

- Student will turn in cellular device to JHHS staff during morning arrival to be placed in a manilla envelope and secured in the main office
- Student name and ID # will be placed on envelope to ensure that the correct phone is secured for correct student

- At dismissal, student may come to main office to retrieve phone with name and ID #. Student will sign out phone upon retrieval of device

Late Students Yondr Pouch

Students who enter Hillhouse High School from 7:30 am – 8:10am will proceed to the same procedure as above but will also receive a late pass to class. Students should only enter through the front entrance (Sherman Pkwy) of the school. The following procedures will be followed:

- **Pouches will be unlocked using the base stations located in the front (Sherman Pkwy) and rear (Crescent Street) entrances of the school**
- **Cellular devices will be turned to airplane mode before being placed in the Yondr Pouch**
- **Yondr Pouch will be locked in the presence of a JHHS staff member**
- **Pouch will be checked for concealment by having pouch upside down while walking into the building as to be checked by staff member for any deficiencies with the pouch**
- **Student will receive late pass for attendance to class**

Consequences for violating cell phone policy

Failure to follow the James Hillhouse High School cell phone policy by damaging the pouch or otherwise avoiding securing ones phone during the school day by failing to pouch it before the security checkpoint or having it unpouched in school will result in the following consequences:

Warning	• Teacher calls the main office who contacts SRS to confiscate phone • Phone confiscated and brought to the cohort level SRS or administrator. • Students can pick up devices in the cohort level SRS or administrator's office at dismissal.
1st Infraction	• Teacher calls the main office who contacts SRS to confiscate phone • Phone confiscated and secured in the grade level SRS/administrator's office. • Entered into Hillhouse Level I/II Violation Tracker by the responding SRS/administrator. • Students can pick up devices in the grade level SRS/administrator's office at dismissal. • Call home by grade level SRS warning that additional infraction will require the parent/guardian to pick up the phone.
2nd Infraction	• Teacher calls the main office who contacts SRS to confiscate phone • Phone confiscated and secured in the grade level SRS/administrator's office. • Entered into Hillhouse Level I/II Violation Tracker by the responding SRS. • Parents contacted by grade level SRS notifying them to pick up devices in the main office.
3rd Infraction or More	• Teacher calls the main office who contacts SRS to confiscate phone • Phone confiscated and secured in the grade level SRS/administrator's office. • Entered into Hillhouse Level I/II Violation Tracker by the responding SRS. • Parents contacted by grade level SRS. Parents may pick up the device following a scheduled meeting with the grade-level administrator.

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| | <ul style="list-style-type: none">• Progressive consequences will be implemented, if necessary |
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YONDR EMERGENCY PROTOCOL

It is very important that parent update their contact information with the school at all times to ensure the most up to date information is available for emergencies. In case of an emergency at home, parents or guardians can contact their child during the school day by calling the Main Office at (475) 220 - 7500.

In case of a school emergency requiring an evacuation, we direct our students to safety first, following our school emergency protocol. All parents will receive notifications from our school-wide notification system, Aptegey.

In case of a medical emergency, we have a school nurse on site in our Yale New Haven School Based Health Center. Parents/guardians of students who experience a medical emergency will be notified by the school nurse and/or an Administrator.

Acknowledgement of Policy

Students will be required to acknowledge they have received the policy to ensure they understand the policy and will adhere to it. Please use the link below to acknowledge that you have received the policy and understand what is expected within James Hillhouse High School.

Link:

<https://docs.google.com/forms/d/e/1FAIpQLScwp3aDKu11a6cqtZSprWBvi2XE8moZRKckyUngB-D-Bhtc8Q/viewform?usp=header>

QR Code:

