Samuel F. B. Morse High School
6905 Skyline Drive, San Diego, CA 92114
www.sandi.net/morse

PHONE (619)510-4700
FAX (619) 262-6835

"Home of the Tigers"

Outline of being banned from the library/innovation center

Morse High's Innovation Center provides a safe space for students and staff to be able to study, relax, and read before, during, and after school hours.
Students are expected to behave appropriately, and must have a pass signed by their teacher/coach or a pass in the school's 5-Star system in order to be in the library during class time.
If the student does not have a pass, they will be asked to leave and head to class, unless the teacher or coach has spoken to the librarian before the student's arrival to the library.

Should a student's behavior become disruptive or dangerous to themselves or others, they will be asked to leave and, depending on the situation, may be banned from the library for a set period of time, as determined by the library tech, the student's counselor, and/or the principal/vice principal, if appropriate. If needed, campus security may be called in to help with the situation.

The following are instances where a student or a group of students will be given a verbal warning:

- Loud conversations or device audio
- Eating in the library
- Running inside the library
- Disturbing another student or students (ex. Students with their teacher, college students)
- Entering an area blocked off to students (ex. Textbook room, conference room, staff backdoor of library)
- Inappropriate language or behavior
- Roughhousing

The following are examples of what may cause the student to be banned for the school day or longer, depending on the severity of their actions:

- Consistent inappropriate language and/or behavior
- Consistent loud and/or disruptive behavior and volume
- Consistent roughhousing
- Dangerous behavior, such as tipping over furniture or throwing things inside the library
- Disrupting or insulting another student or staff member
- Not going to class when told to (ditching class)
- Physical/verbal fighting
- Smoking/vaping in the library

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When a student is banned for the school day, they are not allowed inside the building, even if they are accompanied by a teacher or staff member. They will be allowed inside the following day with a stern warning from the library tech.

- Reasonable accommodations can be made if the student requires assistance from the library.

A student may be banned for the remainder of the school year should something similar to the following occur:

- Habitual absences from class
- Theft from another student or staff member
- Harassment of students or staff
- Inappropriate, disrespectful, or dangerous behavior and language towards the library tech, other students, or staff
- Viewing inappropriate images or videos on the school desktop computers or laptops
- Fighting resulting in physical injury of a student or staff member

Once a student is banned, their teachers and counselor will be informed and, if appropriate, their guardians/parents/caretakers will be informed as well.

These outcomes follow Morse High's student code of conduct as outlined in the student planners and on Morse High's website.
Should anything outlined here be unclear or seem unfair, complaints may be made to the admin team and library tech, respectfully.