2026/2027 Volunteer Jobs

Title > Guelphites for Repro Rights (GRR!<3) Social MediaCoordinator
Goals > create a welcoming and challenging posts about reproductive justice and about activities of GRR!<3
Responsibilities > create posts about discussions and activities for the reproductive justice group
Expected time commitment > 1-2 hours a week.
Limitations (if any) > none
Qualifications > previous experience with Canva helpful but not necessary.
Available orientation and training > the Volunteer and Resources Coordinator can give a quick overview of Canva and optional videos for instruction.
Supervision and evaluation provided > either the Outreach and Administration Coordinator, the Volunteer and Resources Coordinator or the Social Media Coordinator will review post before they are shared.
Working environment and conditions > work can be done either in the centre or remotely.
Benefits to the volunteer > gain confidence, volunteer coordination experience, and event planning experience.
How many positions > 1-2

Title > Social Media Creator
Goals > create engaging posts that will keep viewers interested in GRCGED.
Responsibilities > research and create at least 1 post a week.
Expected time commitment > 1-2 hours a week.
Limitations (if any) > none
Qualifications > previous experience with Canva helpful but not necessary.
Available orientation and training > the Volunteer and Resources Coordinator can give a quick overview of Canva and optional videos for instruction.
Supervision and evaluation provided > either the Outreach and Administration Coordinator, the Volunteer and Resources Coordinator or the Social Media Coordinator will review post before they are shared.
Working environment and conditions > work can be done either in the centre or remotely.
Benefits to the volunteer > gain confidence, graphic design skills, create a portfolio of designs to use for their resumé.
How many positions > 3-4

Title > Social Media Coordinator
Goals > weekly (or more) posts on various social media platforms.
Responsibilities > work with the Outreach and Administration Coordinator to ensure that events and special days are posted across platforms.

Expected time commitment > 2-3 hours a week
Limitations (if any) > none
Qualifications > previous social media coordination helpful.
Available orientation and training > Outreach and Administration Coordinator will review posting goals and platforms with the Social Media Coordinator.
Supervision and evaluation provided > Outreach and Administration Coordinator will supervise the posting schedule.
Working environment and conditions > work can be done in the centre or remotely.
Benefits to the volunteer > gain confidence, graphic design skills, and resumé building.
How many positions > 1

Title > Podcast Researcher and Hosts
Goals > create podcasts that highlight the work and vision of the centre.
Responsibilities > pitch ideas, research, interview guests, write script for podcasts.
Expected time commitment > 2-3 hours per week.
Limitations (if any) > none
Qualifications > previous radio or podcast experience helpful.
Available orientation and training > training at CFRU to use their social media suite.
Supervision and evaluation provided > the Outreach and Administration Coordinator will supervise the work.
Working environment and conditions > work can be done in the centre or remotely.
Benefits to the volunteer > gain confidence, writing and editing experience, and audio recording experience.
How many positions > 4-6

Title > Event Organizers
Goals > organize activities for events and tables
Responsibilities > work with the Events Coordinator and the Volunteer and Resources Coordinator to book events, research themes, and create activities for our events and tables.
Expected time commitment > 1-2 hours a week
Limitations (if any) >
Qualifications > none!
Available orientation and training > overview of events and tabling with previous activities used.
Supervision and evaluation provided > meetings with the Volunteer and Resources Coordinator
Working environment and conditions > meetings about themes and activities will be in the centre.

Benefits to the volunteer > gain confidence, outreach/promotions tactics, and resumé building.
How many positions > 2-3

Title > Outreach Table Coordinator
Goals > organize monthly (or more) tabling events in the UC courtyard, Library or other buildings.
Responsibilities > work with the Outreach and Administration Coordinator and the Volunteer and Resources Coordinator to book tables, research themes, and create activities for the table.
Expected time commitment > 4-5 hours a week
Limitations (if any) > need to be able to talk to strangers about GRCGED.
Qualifications > experience tabling for GRCGED or other groups.
Available orientation and training > overview of tabling and previous activities used.
Supervision and evaluation provided > the Outreach and Administration Coordinator will coordinate themes and either they or the Volunteer and Resources Coordinator will book tables
Working environment and conditions > meetings about themes and activities will be in the centre, tabling will be elsewhere.
Benefits to the volunteer > gain confidence, outreach/promotions tactics, and resumé building.
How many positions > 2-3

Title > Info Table/Outreach Volunteers
Goals > help table and raise the profile of GRCGED.
Responsibilities > attend scheduled shifts, help set up or tear down.
Expected time commitment > 2 or more hours during tabling event.
Limitations (if any) > none.
Qualifications > previous experience tabling helpful but not necessary.
Available orientation and training > Volunteer and Resources Coordinator will go over the information to give to participants.
Supervision and evaluation provided > the Volunteer and Resources Coordinator will check on attendance.
Working environment and conditions > tabling will take place in the UC or other buildings.
Benefits to the volunteer > gain confidence and experience in cold approaching people about GRCGED.
How many positions > unlimited

Title > Sexual Health Fair Coordinator
Goals > organize a sexual and reproductive health fair to be held in the Winter Semester for Sexual and Reproductive Health Week (the week of February 12)
Responsibilities > research and invite community partners to participate. Research and coordinate display materials and activities for the event.

Expected time commitment > 1-2 hours per week of organizing, 4-6 hours on the day of the event.
Limitations (if any) > none
Qualifications > experience tabling helpful but not necessary
Available orientation and training > the Volunteer and Resources Coordinator will have a list of community partners and provide some resources to use for the display.
Supervision and evaluation provided > monthly check-ins with the Volunteer and Resources Coordinator.
Working environment and conditions > work can be done in the centre or remotely.
Benefits to the volunteer > gain confidence, experience writing professional emails, and in cold approaching people about GRCGED and sexual health.
How many positions > 1-2

Title > Book Reviewer
Goals > write book reviews for GRCGED's library.
Responsibilities > to read books and write a reviews.
Expected time commitment > 2-6 hours a week.
Limitations (if any) > being able to read a physical book. Epubs may be available, but not for all books.
Qualifications > none.
Available orientation and training > the Volunteer and Resources Coordinator will supply an article about how to write book reviews and an example review.
Supervision and evaluation provided > the Volunteer and Resources Coordinator or Book Review Program Coordinator will check in monthly.
Working environment and conditions > work can be done remotely.
Benefits to the volunteer > they get to read the newest books for the collection, writing and editing experience.
How many positions > unlimited.

Title > Book Review Program Coordinator
Goals > publish reviews on social media and on our website.
Responsibilities > checking in with volunteers about their reviews, creating social media posts about book reviews, working with the Social Media Coordinator(s) to ensure posts go out regularly, and working with the Volunteer and Resources Coordinator to get the reviews on the website.
Expected time commitment > 2 hours weekly
Limitations (if any) > none
Qualifications > experience coordinating other people and experience with Canva helpful but not necessary.

Available orientation and training > the Volunteer and Resources Coordinator will review previous posts, introduce Linktree for links to the reviews, and will do an overview of Canva
Supervision and evaluation provided > the Volunteer and Resources Coordinator will check in monthly.
Working environment and conditions > work can be done remotely.
Benefits to the volunteer > gain confidence, experience coordinating volunteers, graphic design and posting using WordPress.
How many positions > 1

Title > Literature Event Coordinator
Goals > to create 2 community-engaged literature events with the Volunteer and Resources Coordinator.
Responsibilities > brainstorm ideas for events, reach out to small presses and authors, work with Volunteer and Resources Coordinator on budget.
Expected time commitment > 1-2 hours weekly.
Limitations (if any) > none
Qualifications > event organization helpful but not necessary.
Available orientation and training > the Volunteer and Resources Coordinator will share contacts for small presses we work with and will provide guidance throughout the project.
Supervision and evaluation provided > working one-on-one with the Volunteer and Resources Coordinator
Working environment and conditions > work can be done in the centre or remotely.
Benefits to the volunteer > gain confidence, experience in event coordination, budgeting, and promotions.
How many positions > 1-2

Title > Sex On Campus Knowledgeably and Safely (S.O.C.K.S.) Researcher and Writer
Goals > research and write articles about sexual and reproductive health.
Responsibilities > write at least one article per semester.
Expected time commitment > 1-2 hours weekly.
Limitations (if any) > none.
Qualifications > article writing and editing experience helpful but not necessary.
Available orientation and training > the Volunteer and Resources Coordinator will review topics and initial research that has been done on them. They will help with further research if necessary and in editing the articles.
Supervision and evaluation provided > monthly check ins with the Volunteer and Resources Coordinator.
Working environment and conditions > work can be done remotely.
Benefits to the volunteer > gain confidence, improve writing and editing skills, use articles for resumé.

How many positions > 3-4

Title > Sex On Campus Knowledgeably and Safely (S.O.C.K.S.) Editor
Goals > improve articles that will be put on our website.
Responsibilities > edit articles about sexual and reproductive health, and check sources.
Expected time commitment > 1-2 hours weekly
Limitations (if any) > none
Qualifications > editing experience preferred.
Available orientation and training > the Volunteer and Resources Coordinator will review the project and orient the volunteer to the position.
Supervision and evaluation provided > monthly check-ins with the Volunteer and Resources Coordinator.
Working environment and conditions > work can be done remotely.
Benefits to the volunteer > gain confidence, improve editing and communication skills.
How many positions > 1

Title > Sex On Campus Knowledgeably and Safely (S.O.C.K.S.) Web Designer
Goals > create dynamic posts for the website.
Responsibilities > layout posts in WordPress.
Expected time commitment > 1-2 hours weekly
Limitations (if any) > none.
Qualifications > experience with WordPress is helpful but not necessary.
Available orientation and training > the Volunteer and Resources Coordinator will provide an orientation to editing the web posts, including how to add images and links to posts.
Supervision and evaluation provided > monthly check-ins with the Volunteer and Resources Coordinator.
Working environment and conditions > work can be done remotely.
Benefits to the volunteer > gain confidence and experience with WordPress design.
How many positions > 1

Title > Library Maintenance
Goals > to maintain the GRCGED library.
Responsibilities > shelf reading, putting books and other resources away, updating books on display, reporting issues to the Volunteer and Resources Coordinator.
Expected time commitment > 1 hour per week.
Limitations (if any) > must be able to reach the top shelf of the bookshelves.
Qualifications > previous library experience helpful but not necessary.

Available orientation and training > The Volunteer and Resources Coordinator will orient volunteers to the library cataloguing system and explain shelf reading.
Supervision and evaluation provided > Minimal supervision is necessary. The Volunteer and Resources Coordinator will answer questions if needed.
Working environment and conditions > These duties will be carried out in the centre. Use of the step ladder might be necessary.
Benefits to the volunteer > Satisfaction that the books in the library are easy to find for others.