Town of Leading Tickles

A regular meeting was held on Wednesday, July 15, 2026

Meeting was called to order Mayor, Melissa Chippett at 6:00 PM.

In attendance:

Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Elaine Rowsell, Brenda Lee Hannam, and Clayton Blundell (via virtual attendance)

Absent:
Present: **Town Clerk/Manager:** Dianese Cook

Resolution #26-078: Leona Newman/Dexter Loveman

Resolved that the agenda of July 15th, 2026 of the regular meeting held of the Council be adopted and circulated.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor**: Leona Newman
Councilors: Carolyn Cooke, Dexter Loveman, Brenda Lee Hannam, Clayton Blundell, and Elaine Rowsell.

Opposed: 0
Abstaining: 0
Resolution Carried:

Resolution #26-079: Leona Newman/Carolyn Cooke

Resolve that the minutes of the regular meeting on June 24th, 2026 be adopted.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Carolyn Cooke, Dexter Loveman, Elaine Rowsell, Brenda Lee Hannam, and Clayton Blundell

Opposed: 0
Abstaining: 0
Resolution Carried:

Resolution #26-080: Dexter Loveman, Clayton Blundell

Mayor, Melissa Chippett asked if there were any errors or omissions to the minutes of the regular meeting held on June 3rd, 2026, which was circulated with the agenda.

No Errors were found.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Carolyn Cooke, Elaine Rowsell, Clayton Blundell, Brenda Lee Hannam, and Dexter Loveman

Opposed: 0
Abstaining: 0
Resolution Carried:

Resolution # 26-081: Leona Newman/Carolyn Cooke

Be it resolved that council adopt the asset management policy for the climate readiness plan.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Elaine Rowsell, Brenda Lee Hannam, and Clayton Blundell

Opposed: 0
Abstaining: 0
Resolution Carried

Resolution # 26-082: Leona Newman/Melissa Chippett

Be it resolved that council adopt the new template for the Emergency Management Plan.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Elaine Rowsell, Brenda Lee Hannam, and Clayton Blundell

Opposed: 0
Abstaining: 0
Resolution Carried

Resolution #26-083: Carolyn Cooke/Leona Newman

Be it resolved that council use Tract Consulting to prepare the capital works application for the replacement of water lines along East Tickle Road and Second Avenue.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councillors: Dexter Loveman, Carolyn Cooke, Elaine Rowsell, Brenda Lee Hannam, and Clayton Blundell.

Opposed: 0
Abstaining: 0
Resolution Carried

Ongoing issues:

Correspondence:

- **Council started the process of updating our policies and procedures.**
- **Town Clerk/Manager will start the move from 95 Main Street to 87 Main Street on Monday, July 20th.**

Resolution # 26-084: Leona Newman/Carolyn Cooke

Be it resolved to pay bills.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councillors: Dexter Loveman, Carolyn Cooke, Clayton Blundell, Brenda Lee Hannam, and Elaine Rowsell.

Opposed: 0
Abstaining: 0
Resolution Carried:

Resolution # 26-085: Melissa Chippett / Carolyn Cooke

Be it resolved that the meeting is now adjourned at 7:28PM, and scheduled to meet again on Wednesday, July 15th, 2026

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councillors: Dexter Loveman, Clayton Blundell, Carolyn Cooke, and Elaine Rowsell.

Opposed: 0
Abstaining: 0
Resolution Carried:

_____ _____

Mayor
(Original signed by Mayor)

Town Clerk
(Original signed by Clerk)

Financial Statement for June 23 – July 14, 2026

Amounts received:

Date	Amount received	Received from June 24 – JULY 14, 2026
	40.00	PERMITS
	400.00	RENTAL
	40.00	WATER TURNED OFF/ON
	272.20	MISCELLANEOUS
	910.00	PAYROLL (DARRENS PAY)
	27,551.00	SALE OF REC CENTRE
	4664.82	PROPERTY TAX
	3923.87	WATER & SEWER
	1182.22	WATER ONLY
Total	**38, 984.11**	

Bills to be paid:

DATE	DESCRIPTION	AMOUNT	CHEQUE
JUNE 24	NL POWER (STREET LIGHTS FOR MAY & JUNE)	2168.67	530
JUNE 26	ROCKSTONE CONTRACTING LTD. (CONTRACTOR WORK ON HERITAGE)	14,927.00	531
JUNE 29	EVERETT ROWSELL	615.99	532
JUNE 29	SILAS LODER	558.29	533
JUNE 29	DARREN ROWSELL	495.32	534
JUNE 29	DIANESE COOK	718.18	535
JUNE 29	DANIELLE AUSTIN	501.70	536
JUNE 29	VIOLET AUSTIN	418.17	537
JUNE 29	MISTY-DAWN AUSTIN	440.96	538
JUNE 29	ZACKERY VATERS	485.08	539
JUNE 29	BELLE PARSONS	485.08	540
JUNE 29	DENIKA VATERS	585.44	541

JUNE 30	DEPT. OF WORKS, SERVICES & TRANSPORTATION	202.35	542
JULY 2	DIANESE COOK (REIMBURSE FOR FLOWERS PICKED UP FOR TOWN)	273.99	543
JULY 3	RECEIVER GENERAL FOR CANADA (PAYROLL BURDEN)	3605.68	544
JULY 6	DSI (RUN PHONE CABLES THROUGH SCHOOL)	1051.43	545
JULY 6	CNWM (CLEAN UP WEEK AND WEEKLY GARBAGE FOR JUNE)	1460.25	546
JULY 6	EVERETT ROWSEL (PAYROLL)	653.12	547
JULY 6	DIANESE COOK (PAYROLL)	718.18	548
JULY 6	DARREN ROWSEL (PAYROLL)	495.32	549
JULY 7	BELL ALIANT (MISSED PHONE BILL IN MAY & PHONE BILL FOR JUNE)	775.28	550
JULY 7	VOID CHEQUE (WRITTEN TO WRONG PERSON)	0.00	551
JULY 7	BELLE PARSONS (PAYROLL)	485.08	552
JULY 7	DANIELLE AUSTIN (PAYROLL)	501.70	553
JULY 7	MISTY-DAWN AUSTIN (PAYROLL)	440.96	554
JULY 7	DENIKA VATERS (PAYROLL0	585.44	555
JULY 7	GLORIA'S VARIETY (MAINTENANCE SUPPLIES)	37.10	556
JULY 8	ZACKERY VATERS (PAYROLL)	485.08	557
JULY 9	VIOLET AUSTIN (PAYROLL)	267.63	558
July 10	CHANDLER (CHLORINE)	1357.00	559
JULY 14	MAA (ASSESSMENT FEES)	1495.00	560
July 14	WILLIAM PARSONS (PAYROLL + CANADA DAY (STAT)	864.24	561
JULY 14	DARREN ROWSELL (PAYROLL)	495.32	562
JULY 14	DIANESE COOK (PAYROLL)	718.18	563
JULY 14	TERRY WARD (WATER LINE REPAIR ON EAST TICKLE ROAD)	1440.00	564
JULY 14	RODGER ROWSELL (PAYROLL)	543.18	565
JULY 14	DANIELLE AUSTIN (PAYROLL)	501.70	566
JULY 14	MISTY DAWN AUSTIN (PAYROLL)	440.96	567
JULY 14	DENIKA VATERS (PAYROLL)	585.44	568
JULY 14	ZACKERY VATERS (PAYROLL)	485.08	569
JULY 14	BELLE PARSONS (PAYROLL)	485.08	570
JULY 15	JWK ELECTRICAL (WORK DONE ON SCHOOL)	2726.65	571
JULY 15	RBC VISA (COUNCIL)	107.13	572
JULY 15	RBC VISA (MAINTENANCE)	1669.86	573
JULY 15	RBC VISA (ADMIN)	1198.96	573

Amount in accounts: Operating RBC: 78,878.06
Heritage RBC: 11,680.54
Park RBC: 28,914.86
Gas Tax RBC: 42,741.16
Capital works RBC: 1,343.28