

Wasco Elementary School

Community Unit School District 303

4N782 School St. Wasco, Illinois 60183
Phone: (331) 228-2900 Fax: (331) 228-2901



Wasco Elementary's Safety and Security Begin with our Universal Commitments: Be Safe, Be Kind, Work Hard and Do The Right Thing. Our intentional practice of these commitments daily provides a skill base needed to collaborate and respond to the needs of others. We are a caring school community because we regularly value and practice habits demonstrating care for others. For example, we commit to the care and well-being of each member by prioritizing safety throughout our day, exhibiting kindness by being observant of others and communicating with them, and doing the right thing by respecting directions.

Building Safety

We support the safety of all and control access to our building by locking all entry doors to the building at all times. At arrival and dismissal, a staff member is located at open doors. We have a two-tiered security system that requires visitors to identify themselves and provide their reason for visiting before being allowed into the lobby vestibule area.

Security Procedures

- Visitors and volunteers will be checked in at the office and must show Identification to receive a name tag to enter the building.
- Parents may come into the vestibule to turn in paperwork or drop off medicine.
- All parents/visitors to enter the building through Door #1- No Exceptions.
- All outer doors will be locked throughout the day.
- Staff will be stationed at doors 1, 17, and 9 to allow/monitor entrances and exits during arrival and dismissal. (doors will remain locked).
- Never prop outside doors open for easier access.
- Emergency doors will only be used for emergencies.
- Additional information about Arrival and Dismissal is available in the [Parent Guide for Wasco Elementary](#).

Arrival and Dismissal Map

*Note: The description of staff assigned to arrival and dismissal areas is listed below.

Arrival:

Our arrival begins at 7:45. **Buses** arrive in a separate bus lane, and no car arrivals or walkers should be in this area. Students from buses enter through door #17.

Morning Drop Off Lane Procedures: Our car riders and walkers are dropped off at the entrance off of Old LaFox Rd. and students enter through Door #1. Families who wish to extend their goodbyes should park their car and walk students to the crosswalk. The drive-up line is set up for a quick drop-off. Families, please pull up as far as possible so we can unload many cars at one time. Students must exit from their car on the right side of the vehicle.

Dismissal

Dismissal is at 3:00 p.m. Students who ride the bus exit Door #17. Walkers and Car riders exit door #1. Students who are waiting for their ride stand to the west of the Door #1 entry sidewalk.



Safety Drills and Inspections

During the course of our school year, all elementary schools practice safety drills such as Fire and Shelter in Place so students and staff are familiar with procedures in response to a fire, inclement weather, or other safety threats. During our drills we partner with local responding and cooperating agencies such as the Fire and Police Department along with governing agencies such as the Regional Office of Education. In addition to drills, we participate in regularly scheduled inspections to ensure our processes and procedures meet codes and policies legally required for school safety.

Crisis Plans

Crisis plans, and evacuation routes should be posted in every classroom next to each door. Please make sure that you read the plan and are prepared to act accordingly. If the plan or evacuation route is missing, please notify the office. An up-to-date class list should be included in your crisis folder. Review drill procedures on the first day of school.

Wasco Emergency Referral Information and Crisis Plan

This document has information regarding student crisis, child abuse, risk of harm, homelessness, and inside/outside threats.