

Tech Center Mentoring for BL Program

3-2-1 Report Template

INSTRUCTIONS:

First, **make your own copy** of this 3-2-1 Report Template following the steps in [this tutorial](#).

In **your own copy** of this template, use the tables on the following pages to fill out a brief 3-2-1 report for **each** completed lesson -- at least three in all. In your 3-2-1 reports, reflect on (a) **three** things or ideas you have learned in the lesson, (b) **two** things or ideas from the lesson that you are planning or would like to implement in your online class, and (c) **one** question that you still have about the topic discussed in the lesson.

Here is an **example** of how you might fill out a 3-2-1 report for a lesson on assessment:

3 things you have learned from the lesson	<ol style="list-style-type: none"> 1. I've learned that reliability and validity are important concepts in language assessment. Reliability refers to the consistency with which an assessment instrument measures something, whereas validity is the degree to which an assessment instrument measures what it purports to measure. 2. Students should have a clear understanding of the criteria that the instructor will use to assess their work in an online course. Therefore, every assessment task should be accompanied by specific evaluation criteria and a rubric. 3. Assessments should always be connected with student learning outcomes (SLOs) for the course.
2 things from the lesson you plan to implement in your online class	<ol style="list-style-type: none"> 1. I plan to ensure that all the assessments in my online language course are aligned with student learning outcomes. 2. I plan to create an analytic or a holistic rubric for each assessment task in my online course.
1 question that you still have about the topic discussed in the lesson	<p>The learning management system (LMS) used at my school does not have a feature that would allow me to create rubrics for my tasks and assignments. Are there any specific web tools that I can use to generate rubrics for the assessment tasks in my online language course?</p>

MENTEE'S NAME:

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2 things from the lesson you plan to implement in your online class	
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