ARTICLES OF INCORPORATION
of

_____

A Non-Stock, Non-Profit Religious Corporation

INSTRUCTIONS: *Fill in all blanks. Notes in [gray italics] are guidance — remove before notarization. All incorporators must sign before a Notary Public.*

KNOW ALL PERSONS BY THESE PRESENTS:

We, the undersigned incorporators, all of legal age, have this day voluntarily agreed to form a non-stock, non-profit religious corporation under the laws of the Republic of the Philippines,

THAT WE HEREBY CERTIFY:

ARTICLE I
NAME OF THE CORPORATION

That the name of this Corporation is _____ (hereinafter referred to as the "Church" or the "Corporation"). *[must end in 'Inc.' or 'Incorporated'; reserve name at SEC eSPARC before filing]*

ARTICLE II
NATURE OF THE CORPORATION

That this Corporation is a non-stock, non-profit religious corporation and is an independent Christian church *[if you are under a denomination, please put your denomination]* organized and existing under the laws of the Republic of the Philippines and governed by these Articles of Incorporation, its By-Laws, and its Board of Trustees.

ARTICLE III
MEMBERSHIP CONSENT AND PASTORAL AUTHORITY

That at least two-thirds (2/3) of the members of this religious society have given written consent and voted to incorporate. That _____ *[corporation name]* shall have the authority to recognize, appoint, commission, license, or ordain pastors, ministers, church workers, missionaries, and ministry leaders in accordance with its By-Laws and policies as approved by the Board of Trustees. *[delete the 2nd sentence if you do not choose to have this authority]*

ARTICLE IV
NON-CONFLICT WITH DENOMINATION

That the incorporation of this religious society is not forbidden by any competent authority, or by the Constitution, rules, regulations, or discipline of any religious denomination, sect, or church to which it forms part.

ARTICLE V
PURPOSES

That the Corporation is organized exclusively for religious, charitable, educational, and community development purposes, specifically:

1. To propagate the message of the Christian faith as expressed in the Holy Bible and in accordance with the Great Commission of Jesus Christ;
2. To conduct worship services, prayer meetings, discipleship gatherings, conferences, retreats, seminars, conventions, and other activities that promote Christian faith and fellowship;
3. To engage in evangelism and Christian education through public meetings, printed materials, broadcast media, digital media, online platforms, and other lawful means of communication;
4. To establish, plant, support, and oversee local churches, ministries, mission works, and other religious organizations as opportunities arise;
5. To make disciples of Jesus Christ through worship, leadership development, ministry training, small groups, missions, and church planting initiatives;
6. To provide Christian education and training for children, youth, young adults, adults, families, church leaders, and ministry workers;
7. To provide practical assistance and charitable aid to individuals and communities in need through feeding programs, relief efforts, counseling, educational assistance, rehabilitation programs, and other benevolent activities;
8. To support local and international missionary efforts and Christian ministries;
9. To encourage Christian fellowship and cooperation with other churches, ministries, and Christian organizations;
10. To raise funds through donations, contributions, grants, offerings, sponsorships, and other lawful means for the support of the Corporation's purposes and activities;
11. To acquire, own, lease, mortgage, improve, develop, sell, transfer, or otherwise dispose of real and personal property as may be necessary to carry out the purposes of the Corporation;
12. To employ, engage, appoint, or compensate personnel, staff members, pastors, ministers, missionaries, consultants, and volunteers necessary to carry out the purposes of the Corporation;

13. To invest and manage the funds and assets of the corporation in accordance with applicable laws, with all income derived therefrom being used exclusively for the purposes of the corporation; to charge with the administration of the temporalities and the management of the affairs, estate and properties of the religious denomination, sect or church, and
14. _____. *[add additional specific purposes if needed]*

No part of the net income or assets of the Corporation shall inure to the benefit of any private individual, except that the Corporation shall be authorized to pay reasonable compensation for services actually rendered.

ARTICLE VI
PRINCIPAL OFFICE

That the principal office of the Corporation shall be located at _____ (Street Address), _____ (Barangay), _____ (City/Municipality), _____ (Province), Philippines. *[must be a real, occupiable address — a P.O. Box is not acceptable]*

ARTICLE VII
TERM OF EXISTENCE

That the Corporation shall have perpetual existence unless sooner dissolved in accordance with law.

ARTICLE VIII
TRUSTEES

That the number of trustees of the Corporation shall be _____ *[state the number — there is no statutory minimum or maximum under Section 91 of RA 11232; a minimum of 5 is strongly recommended for governance and PCNC purposes]* and the names, nationalities, and residences of the first trustees are as follows:

No.	Full Name	Nationality	Residence Address
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

[The first trustees are typically the same persons as the incorporators]

ARTICLE IX
MEMBERSHIP AND VOTING RIGHTS

That the Corporation shall have members. Membership shall be open to all persons who profess faith in Jesus Christ as Lord and Savior, subscribe to the doctrinal statement of the Corporation, and commit to actively participate in the life and ministry of the Church, subject to such qualifications and procedures as may be prescribed in the By-Laws.

That members in good standing shall have the right to vote in the election of trustees and on other matters as provided in the By-Laws. Each member in good standing shall have one (1) vote. *[You can opt to remove this Article]*

ARTICLE X
NON-INUREMENT CLAUSE

That no part of the net income or asset of the Corporation shall belong to or inure to the benefit of any member, organizer, officer, or any specific person. All net income and assets shall be devoted exclusively to the furtherance of the Corporation's purposes. This provision shall not prevent the payment of reasonable compensation to employees for services actually rendered, provided such compensation is duly authorized by the Board of Trustees.

ARTICLE XI
ADMINISTRATIVE EXPENSE CAP

That the level of administrative expenses of the Corporation shall not, on an annual basis, exceed thirty percent (30%) of the total donations received and total expenses for the taxable year.

ARTICLE XII
COMPENSATION OF TRUSTEES

That no member of the Board of Trustees shall receive compensation or remuneration solely by reason of serving as a trustee of the Corporation. Trustees may be reimbursed for reasonable and actual expenses incurred in the performance of their duties. This provision shall not prohibit a trustee who renders services in another capacity — such as as a minister or employee — from receiving reasonable compensation for such services, provided it is duly authorized and documented.

ARTICLE XIII
DISSOLUTION CLAUSE

That in the event of dissolution of the Corporation, all remaining assets, after payment of all liabilities and obligations, shall be distributed to

_____ *[name of another accredited non-stock, non-profit organization with a similar purpose if you already have one in mind. Otherwise, remove this]*, one or more non-stock, non-profit religious, charitable, or educational institutions with purposes similar to those of this Corporation, or to the Philippine government for public purposes, or as may be directed by a court of competent jurisdiction to another accredited non-government organization

to be used in such manner as in the judgment of said court shall best accomplish the general purpose for which the dissolved Corporation was organized.

ARTICLE XIV
NAME CHANGE UNDERTAKING

That the incorporators and trustees undertake to change the name of the Corporation as herein provided, or as amended thereafter, immediately upon receipt of notice or directive from the Securities and Exchange Commission that another corporation, partnership, or person has acquired a prior right to the use of that name, or that the name has been declared as misleading, deceptive, confusingly similar to a registered name, or contrary to public morals, good custom, or public policy.

IN WITNESS WHEREOF, we have hereunto signed these Articles of Incorporation, this _____ day of _____, _____ in the City/Municipality of _____, Province of _____, Republic of the Philippines.

Full Name	**TIN**	**Signature**
	_____	
	_____	
	_____	
	_____	
	_____	

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES

_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, this _____ day of _____, _____, personally appeared the following persons:

Full Name	**TIN**	**Signature**
	_____	
	_____	
	_____	
	_____	
	_____	

known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation constituting of _____ pages, including this page where the acknowledgment is written, and they acknowledged to me that the same is their free act and voluntary deed.

WITNESS MY HAND AND SEAL on the day first above written.

Doc. No. ____
Page No._____
Book No. ____
Series of _____