

Best Convergence Action Team

2023 DSWD PRAISE Group Award

Award Definition

This award recognizes the Provincial/City/District/Municipal Action Teams (P/C/D/MATs) who demonstrated exemplary performance in promoting convergence among DSWD programs and external stakeholders at the local level to address the needs of the community or poor households.

Assessment Criteria

CRITERIA	SCORE
1. Contribution to the Achievement of DSWD's Organizational Outcome on Improvement of Well-Being – refers to the number of completed group/community projects that served/responded to the needs of Pantawid Pamilya beneficiaries	40
2. Accessing and Generation of External Resources – Amount of external resources (in-cash/in-kind) from other government and/or non-government organization generated (estimated)	20
3. Establishment of Partnership with External Stakeholders - Number of active partner stakeholders from other government and/or non-government organizations (excluding LGUs) established	20
4. Establishment of Functional Provincial/Municipal Inter Agency Committee - Number of P/MIAC meetings conducted, and number of resolutions/ agreements passed/ resolved (proposal/ activity/ issue/ concern) resolved by the P/MIAC	20
Total	100

Eligibility Criteria

- ☐ Members of the Team could either be on a permanent, temporary, coterminous, contractual or casual status of employment in the DSWD as well as the COS, as applicable, subject to existing budgeting and auditing rules and regulations (Group Certification)
- ☐ Average rating of all members have at least *Very Satisfactory* performance rating for three (3) annual rating periods, with members at least 10% of the total number having Satisfactory ratings prior to the nomination. (Group Certification of performance rating)
- ☐ All members have not been found guilty of any administrative or criminal offense involving moral turpitude and/or with no pending case at the time of nomination (certificate of no pending case/complaint/grievance, For COS/MOA workers Self-Certification to be noted by Head of OBSU)
- ☐ The designated Special Disbursing Officer (SDO), if any, has no overdue unliquidated cash advances, suspensions, and/or disallowances or deficiencies due to controllable factors as of the time/date of submission of nominations (Certification of no pending case/complaint/grievance; For COS/MOA workers Group-Certification to be noted by Head of OBSU)
- ☐ Must have accomplishments, which the group is being recognized for, within the last three (3) years prior to the nomination, and have been consistently and continuously carried out during said period (supporting documents)

Nomination Details

Provincial/City/District/ Municipality Action Team	
Province	

Field Office	
Number of Personnel	
Name of Head	
Position	
Designation (if any)	
Contact Nos.	
Email Address	

Name of Nominator	
Position	
Designation (if any)	
Office/Division/Unit	
Contact Nos.	
Email Address	
Date of Submission	

Additional information about the Nominee:

Were you a previous DSWD PRAISE CO/FO Nominee?	☐ Yes	☐ No	Year:	Award category:
Were you a previous DSWD PRAISE CO/FO Winner?	☐ Yes	☐ No	Year:	Award category:
Were you a previous DSWD PRAISE National Finalist?	☐ Yes	☐ No	Year:	Award category:
Were you a previous DSWD PRAISE National winner/awardee?	☐ Yes	☐ No	Year:	Award category:

Nomination Form and Write-up:

- ☐ Each nomination requires the submission of one (1) original nomination packet containing the fully accomplished DSWD PRAISE Nomination Form and other documentary requirements neatly packaged to the PRAISE CO/FO Committee for screening
- ☐ The write-up must highlight outstanding accomplishments manifested within the last three years;
- ☐ Presentation of accomplishments or norms manifested should be in order of significance, complete with descriptions and should adhere to the following pointers:
 - o Use specific terms;
 - o State outstanding accomplishments or exemplary norms displayed and impact in brief factual and in bullet form;
 - o Present Impact of accomplishments by indicating how it was sustained/adopted, problems addressed, savings generated, people/office benefited and/or transactions facilitated

I. Executive Summary

Write an overall summary of the Provincial/City/District/Municipal Action Teams (P/C/D/MATs) demonstration of exemplary performance in promoting convergence among DSWD programs and external stakeholders at the local level to address the needs of the community or poor households.

II. Contribution to the Achievement of DSWD's Organizational Outcome on Improvement of Well-Being

a.) Briefly describe the group/community projects that were completed to respond to the needs of Pantawid Pamilya beneficiaries to include the problems/community issues addressed and benefits derived from SWDI gaps and other such projects using the STAR Framework as guide:

- Situation (Challenges/Situation the nominee faced)
- Task (Tasks involved in the challenge/situation)
- Action (Action s/he took and why; what were the alternatives)
- Result (Outcome of his/her action; were the objectives met and did it contribute to the overall performance of DSWD)

b.) Attach the following means of verification, if applicable or available

- Result and analysis of 2015 SWDI
- Special Order
- CMAP Scoreboard
- 3 years project implementation plan and accomplishment report
- If KALAH I area - sustainability plan
- Result of 2018 functionality assessment of CMAT
- Project proposal
- Implementation plan
- Organizational/sustainability plan and evaluation result (KALAH I/SLP)
- Project status report and organizational assessment report (SLP)
- List of beneficiaries provided with interventions
- Sample case folders

III. Accessing and Generation of External Resources

a.) Cite how much external resources whether in-cash or in-kind were generated

b.) Briefly describe how do the P/C/D/MAT generate resources from other government and non-government organizations

c.) Attach the following means of verification, if applicable or available

- With SB Resolution providing funds
- Annual Investment Plan
- Accomplishment Report
- Documentation (e.g pictures during meetings, facilitation of MAT to beneficiaries)

IV. Establishment of Partnership with External Stakeholders

a.) Cite the various active partnerships with external stakeholders that were established

b.) Briefly discussed how the P/C/D/MAT established linkage or partnership with abovementioned stakeholders. What tools, techniques, and strategies were used? How did these partnerships make an impact on the convergence approach?

- c.) Attach the following means of verification, if applicable or available*
- MOA/MOU or any other document signifying partnership and resource sharing in the initiative
 - Convergence Initiative Documentation
 - Stakeholders mapping and analysis
 - Awards and Recognition from Government/other groups
 - Seal of Good Governance
 - Designation/Contract of Staff Complement
 - Membership/Representations to People's

V. Establishment of Functional Municipal Inter Agency Committee

a.) Briefly discussed how did the P/C/D/MAT engaged their P/MIAC to be functional. What strategies were used?

b.) Attach the following means of verification, if applicable or available

- Executive Orders
- SB Resolutions
- Agreements/Minutes of Meeting (no. of meetings conducted, relevant responses to action items)

Certification

We attest to all facts contained herein and authorize the use of this information for publication. We understand that the PRAISE Committee will validate the accuracy of the information contained in this form and grant our consent to the conduct of a background investigation. Any misrepresentation made by the signatories shall be a ground for disciplinary action pursuant to applicable Civil Service laws and rules.

Printed Name and Signature:

Nominee

Nominator