

Chester District School School Advisory Council (SAC) Meeting Minutes Date:
September 29, 2025

In Attendance: Melissa Wilman, Nicole Lanigan, Angela Allen, Anna Silverman, Sheila Porter

Absent: Kevin Matteson, Lynn Myra, Kaitlyn Veinot

1. Welcome

Anna Silverman welcomed members back and thanked everyone for their commitment to supporting students. Melissa Wilman introduced Nicole Lanigan as the new teacher representative.

2. Review of SAC Bylaws & Membership

- **Principal:** Confirmed
- **Parents/Guardians:** 3
- **Teachers/Support Staff:** 2 teachers, 2 support staff
- **Community Members:** 1 (seeking an additional member not employed by the school)

Note: Chris will serve as Melissa's alternate if needed.

3. SAC Executive Roles

Role	Name	Approval
Chair	Anna Silverman	Unanimous
Vice Chair	Angela Allen	Unanimous
Secretary	Joanna Keith	Unanimous

4. School Code of Conduct & Matrix

- Finalized **SOAR Matrix** (Safety, Ownership, Acceptance, Respect).
- Incorporated input from all staff
- Graphics supported by Katie Cook.

- Melissa will share the finalized matrix and school mission & values statements with SAC members.

5. Student Success Plan (SSP) Goals

- **ELA:** Focus on writing—students will brainstorm ideas and create a writing exemplar.
- **Math:** Focus on number recognition and partitioning.
- **SEL:**
 - Recognizing students via shout-outs, notes home, and website features.
 - Increasing community engagement (action plans in development).

6. SAC Resource Request

- Requested by Joanna Keith: 44 *Number Talk* book and Mi'kmaq alphabet books (\$14.95 each).
- Approved for a total of \$74.

7. SAC Conference

Melissa and Anna will attend the provincial SAC conference in November.

8. School Music & Cultural Representation

- *O Canada* is played daily; Mi'kmaq and French versions will also be introduced.
- The playing of *The Honour Song* and *Lift Every Voice* will be further discussed to determine appropriate timing during the day or week.
- Students who know the lyrics may sing along.
- Metal flags will be installed in the gym to represent diversity and inclusion.

9. Next Meeting

Melissa will propose dates for the next meeting; members will vote on the most suitable option.
