

Mills at Northeastern, School of Education

ASC COURSE DESCRIPTIONS

Course descriptions for all School of Education offerings can be found [here](#).

Required Courses for MA in Educational Leadership with Administrative Services Concentration

Course #	Course Title	Credits	Syllabus
EDUT 6300	School Law & Public Policy	3	Link
EDUT 6301	Instructional Leadership	4	Link
EDUT 6302	Field Experience: Educational Leadership	2	Link
EDUT 6304	Working with Families & the Community	3	Link
EDUT 6305	Human Resources Management	4	Link
EDUT 6303	Field Experience: Educational Leadership	2	Link
EDUT 6306	School Leadership	4	Link
EDUT 6307	Fiscal and Business Services	4	Link
EDUT 6308	Trauma-Informed Leadership	4	Link
Total Credit Requirements		30	

ASC COURSE DESCRIPTIONS

EDUT 6300. School Law and Public Policy. (3 Hours)

Explores state and federal laws designed to ensure that the rights of both students and staff are protected. Explores administrators' legal obligations to ensure compliance with these state and federal laws and to create practices and procedures that prioritize equity and access.

EDUT 6301. Instructional Leadership. (4 Hours)

Designed to prepare administrators to lead faculty, staff, and community members to make informed and collaborative decisions about curriculum and instruction, consistent with constructivist learning theory and reflective practice. Studies the history of curriculum development in the United States; contending philosophies and views on the purposes of education in American public schools; and current theories and principles regarding the design, implementation, and evaluation of curriculum and instruction for diverse learners.

EDUT 6302. Field Experience 1: Educational Leadership. (2 Hours)

Designed to help students consider work in administrative settings. Uses readings, discussion, and experiences to allow them to apply coursework, including theory, concepts, and strategies. Supports students as they complete their CalAPA (California Administrator Performance Assessment).

EDUT 6303. Field Experience 2: Educational Leadership. (2 Hours)

Designed to help students consider work in administrative settings. Uses readings, discussion, and experiences to allow them to apply coursework, including theory, concepts, and strategies. Supports students as they complete their CalAPA (California Administrator Performance Assessment).

Prerequisite(s): [EDUT 6302](#) with a minimum grade of C

EDUT 6304. Working with Families and the Community. (3 Hours)

Studies what schools and families can do to address child readiness, to foster family-school connections among diverse populations, and to engage families at the secondary level. Examines how school staff can build meaningful relationships with all stakeholders and how teachers can involve family in supporting classroom instruction. Course readings, presentations, and discussions provide a forum to generate and explore a series of essential questions in relation to school, family, and community involvement that inform and develop educational leadership practices.

EDUT 6305. Human Resource Management in Education. (4 Hours)

Seeks to prepare future administrators to attract and develop human resources and to create conditions to keep human resources. Uses practical everyday school experiences as a source of exploration and learning. Focuses specifically on teacher supervision, engaging in difficult conversations, and understanding and nurturing human resources from a broad and individual perspective.

EDUT 6306. School Leadership. (4 Hours)

Examines the changing role and nature of public school leaders, along with the changing nature of leadership. Offers educators an opportunity to study and experience some key challenges of the job, while leading faculty, parents, students, and other constituents toward leveraging the school's resources and talents to the levels needed to create the optimum conditions for teaching and learning. This is a core course for students seeking the California Administrative Services Credential (ASC).

EDUT 6307. Fiscal and Business Services. (4 Hours)

Examines the concepts and theories that form the foundation of public school finance in California. Studies the processes by which financial decisions are made by local school districts, with special emphasis on the roles of site and district administrators in the budgeting process. Includes techniques of constructing and managing budgets, while addressing issues of need and equity in the school community. Explores some of the sociopolitical factors that complicate the budgeting process.

EDUT 6308. Trauma-Informed Leadership. (4 Hours)

Offers students preparing to be school administrators an opportunity to develop personal insights, interpersonal skills, and management practices for leading diverse, inclusive programs and organizations with a focus on trauma-informed schools and second-language learners. Introduces core concepts (foundational knowledge) and intervention for children and adolescents exposed to trauma. Highlights strength-based practices, along with a focus on the identification of protective and promotive factors that foster resilience and post-traumatic growth. Also highlights the role of development, culture, and empirical evidence in trauma-specific assessment, referral, and interventions with children, adolescents, and their families. Addresses immigrant and refugee populations, second-language acquisition, and unaccompanied minors.