

Seguin ISD Transfer Policies

FBD Local: Intradistrict transfers (In-District Transfer)

Students attending a different school within their school district boundaries.

Parents of Seguin ISD students wishing to transfer students to another school within Seguin ISD will follow the steps below:

Go to [Seguin ISD Website](#)

Under the “Parents and Students” heading, see the link for “In-District Transfer Request” under the “Parent Online Services” heading

The [In-District Transfer Request link](#) will open a Google Form to be completed by the parent

Parents will be required to select from the following transfer requisition reasons:

- ARD Placement
- Crisis Situation
- Curriculum Program
- Employee Child
- Keep Siblings Together
- School Location

The transfer request window for the following school year opens in January and closes in February

Parents will be notified of decisions by the end of February/early March.

Cases with extenuating circumstances will be considered outside of this transfer request window.

Parents MUST submit a transfer request every year. Renewal of transfer is not automatic.

Students in the Dual Language Program do NOT submit a transfer request every year.

Transportation is NOT provided for in-district transfers, per policy FBD (Local)

Students not following district attendance and behavior expectations may have transfer revoked

FDA (Local): Interdistrict Transfers (Out-of-District Transfer)

Students attending a school outside of their home school district

Parents of non-Seguin ISD students wishing to transfer students to a school within

Seguin ISD will follow the steps below:

Go to [Seguin ISD Website](#)

Under the “Parents and Students” heading, see the link for “Out of District Transfer Request” under the “New to Seguin” heading

The [Out of District Transfer Request link](#) will open the Application for Transfer

The application is emailed or submitted to Student Services
(transfers@seguin.k12.tx.us)

Out of district students may request a transfer at any point in the school year.

Parents MUST submit a transfer request every year. Renewal of transfer is not autonomic.

The transfer request window for returning students for the following school year opens in January and closes in February

Parents will be notified of decisions by the end of February/early March.

Transportation is NOT provided for out of district transfers.

Students not following district attendance and behavior expectations may have transfer revoked