



CITY OF WATERTOWN
PERSONNEL DEPARTMENT
Administration Building, 149 Main Street
Watertown, Massachusetts 02472-4000
Tel. (617) 972-6443 · Fax (617) 923-8195
www.watertown-ma.gov

GAYLE M. SHATTUCK
Personnel Director

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VACANCY ANNOUNCEMENT

SCHOOL CROSSING GUARDS

POLICE DEPARTMENT

The City of Watertown seeks to hire School Crossing Guards to work under the supervision of the Watertown Police Department. Responsibilities include monitoring vehicle and pedestrian traffic at assigned crossings to assist school children crossing the streets, while providing for the orderly movement of traffic. Must be able to communicate effectively with school children, parents, and drivers, ensure that children cross the street properly and safely. Must be able to stand for the entire shift and to tolerate exposure to all types of weather conditions, maintain a high level of awareness, be reliable and can use judgement and work independently.

Required Qualifications

High School diploma (or GED). Must be available to work Monday through Friday, during the school year. Shifts are approximately one hour and there are two shifts per day. Must be able to pass a CORI/SORI background check and pre-employment physical.

Salary: \$22.50 per hour. This is an at-will, non-benefitted position.

To Apply: City of Watertown application form is required and is available at www.watertown-ma.gov under Employment Opportunities. An application form with cover letter and resume is accepted by email: personnel@watertown-ma.gov, fax 1-617-923-8195 or at the Personnel Office, 149 Main Street, Watertown, MA 02472.

Application Deadline: Open until filled

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER