

# Amber Mason

847-609-9779 | [ambermason024@gmail.com](mailto:ambermason024@gmail.com) | [www.linkedin.com/in/ambermason024](https://www.linkedin.com/in/ambermason024)

## EDUCATION

### University of Miami

Coral Gables, FL

*Bachelor of Arts in English: Concentration in Creative Writing*

May 2026

- **GPA:** 3.8 / 4.0
- **Honors:** The Provost's Honor Roll and Dean's List (Fall 2023-Present)
- **Awards:** UM Student Leader of the Year (Finalist); Nancy T. Clasby Award (Nominee)

## WORK & LEADERSHIP EXPERIENCE

### SWWIM Every Day Magazine

Miami, FL

*Intern - Reader*

October 2024-Present

- Review and critique 15 poems per week, ensuring a high standard of literary quality while supporting the magazine's commitment to elevating women writers and marginalized voices
- Develop detailed reports, highlighting themes, strengths, and areas for improvement in submitted works, assuring the submissions reflect the aesthetic of the magazine
- Collaborate closely with the editorial team to curate daily releases, including selecting featured poems and shaping the magazine's overall narrative focus

### Miami HealthCoach

Miami, FL

*Social Media Marketing Intern*

January 2023-May 2023

- Recruited a team of 5 skilled writers to develop advisory courses focused on easing the effects of age-related diseases through diet and exercise
- Communicated with multiple high-level clients, collecting input for future developments surrounding website advancements
- Identified a target audience interested in health and well-being by researching tactics to grow our website reach and engagement

### Sigma Tau Delta (English Honor Society)

Coral Gables, FL

*Treasurer*

August 2024-Present

- Oversee the management of the society's budget, ensuring accurate tracking of expenses and revenues for a variety of events and initiatives, resulting in increased financial stability for the organization
- Develop and implement financial strategies to support diverse projects, including poetry readings, guest speaker events, and professional development workshops, fostering a vibrant and engaging community for English majors and literature enthusiasts
- Collaborate with executive board members to plan and execute effective fundraising initiatives, successfully securing additional resources to support community outreach programs

## SKILLS, ACTIVITIES & INTERESTS

**Technical Skills:** Proficient in Microsoft Office & Adobe Lightroom

**Activities:** Distraction Magazine (journalist, editor, and photographer), Service Dog Training

**Interests:** reading, writing, photography, health, and wellness

- Reviewed and critiqued 15+ poems per week, ensuring a high standard of literary quality while supporting the magazine's mission to elevate women writers and marginalized voices
- Developed 15+ detailed editorial reports weekly, highlighting themes, strengths, and areas for improvement to ensure submissions aligned with the magazine's aesthetic
- Attended 3+ live readings per semester and collaborated with 20+ authors, fostering a supportive and inclusive literary community
- **Relevant Coursework:** Fiction, Special Topics: Flash Fiction, Poetry, Literary Representations of Women, Principles of Advertising, Russian Soviet Classics, Writing on Greek & Roman Mythology

### **Distraction Magazine**

*Executive Digital Editor*

**Coral Gables, FL**

May 2025-Present

- Manage and update a website with over 1400+ published articles, ensuring a visually cohesive and user-friendly reading experience
- Edit and proofread 10–15 submissions per month for clarity, tone, grammar, and style, maintaining the publication's professional standards
- Coordinate with a team of 20+ writers, editors, and designers to ensure timely and high-quality content across all digital platforms