

Record of Proceedings
Held: May 18, 2026 at 7:00 p.m.

- ☒ Ashley Little
- ☒ Don Wills
- ☒ Eric Heitkamp
- ☒ Boston Beitzel
- ☒ Natalie Walters
- ☒ Eric Coleman

The following bills were reviewed by Council:

Date	Account	Description	Amount
5/15/2026	ED MAY ZONING	PAYROLL	\$ 266.67
5/15/2026	ED MAY MAYOR	PAYROLL	\$ 200.00
5/15/2026	GREG AYERS	PAYROLL	\$ 350.00
5/15/2026	ASHLEY LITTLE	PAYROLL	\$ 50.00
5/15/2026	BOSTON BEITZEL	PAYROLL	\$ 50.00
5/15/2026	DON WILLS	PAYROLL	\$ 50.00
5/15/2026	ERIC HEITKAMP	PAYROLL	\$ 66.67
5/15/2026	NATALIE WALTERS	PAYROLL	\$ 50.00
5/15/2026	ERIC COLEMAN	PAYROLL	\$ 50.00
5/15/2026	AEP	STREET LIGHTS	\$ 1,631.29
5/15/2026	AEP	ELECTRICITY	\$ 44.95
5/15/2026	HANCOCK COUNTY SHERIFF	PATROL	\$ 715.00
5/15/2026	TRUE GREEN	LAWN CARE	\$ 119.56
5/15/2026	M&JS LANDSCAPING AND DESIGN	LAWN CARE	\$ 365.00
5/15/2026	OHIO CONCRETE SOLUTIONS	CURB REPAIR	\$ 6,850.00
5/15/2026	ED MAY	SUPPLIES	\$ 202.86

Motion made by Ashley Little to pay bills, second by Boston Beitzel. Roll call taken; motion passed 6-0.

COMMUNITY COMMENTS

- No community comments

COMMITTEE ASSIGNMENTS/OLD BUSINESS

Marshall – LAW AND ORDINANCE COMMITTEE: Provides legal advice to the Village Council, the Mayor, and Village's various committees. Additionally, discuss revisions to correct out-of-date ordinances, address requests for changes from the public and Village Administration, and create new ordinances to address new issues as needed:

▪ COMMITTEE UPDATE

- Provided Council with the draft of the Vacant Building Program for their review. Planning to have the first reading during June Council meeting.
- Sent letter on May 11, 2026 to 214 South Main Street to address junk, high grass, and expired trailer tags. Marshall has not received the notice from the post office that the resident received the letter.

ERIC C. – RESIDENTIAL PROPERTY COMMITTEE: Provides the mayor if any issues communicated from the Village Residents or issues that needs to be address by Council such as abandoned vehicles, tall grass, trash, nuisances, dilapidated structures, and junk on premises:

▪ COMMITTEE UPDATE

- Informed Council that many of the residents that were out of compliance are now in compliance except for 214 South Main Street.
- Expressed to Council that Couchot's Pond will be an issue in the future. Mr. Couchot believes he is not responsible for maintenance of the pond.

GREG – FINANCE AND AUDIT COMMITTEE: Provides recommendations and reviews the Village's Revenue and Expenditure reports against the annual budget estimates and reports this information to the Council, seek grants, responsible for the compliance of the Village's records policy, and issues Solicitation Permits:

▪ COMMITTEE UPDATE

- Third reading of Ordinance Number 2026 - 8 – An ordinance in the Village of Van Buren, OH, regulating through trucks on Village Roads and declaring an emergency. Don Wills moved to adopt ordinance 2026-4, with a second from Eric Heitkamp. Roll call taken; motion passed 6-0.
- Second reading of Ordinance No. 2026 - 9 - An ordinance in the Village of Van Buren, OH, regulating open burning and declaring an emergency.

ASHLEY and BOSTON - BEAUTIFICATIONS AND COMMUNITY EVENT COMMITTEE: Provides opportunities to build relationships between neighbors through engagements in beautification projects and entertainment/festival events that showcases the Village as well as making our Village the best it can be:

▪ COMMITTEE UPDATE

- Ashley and Boston provided an update for the upcoming Village Jamboree.
- Mayor informed Council that the Lions Club will host the upcoming memorial service on May 25, 2026

ERIC –PUBLIC AFFAIRS COMMITTEE: Provides and maintains public relations for the Village Council through advocacy, transparency and improvement of communications, media, and policies:

▪ **COMMITTEE UPDATE**

- Updates to Village website continue.
- Looking into our Domain Name

DON – INFRASTRUCTURE COMMITTEE: Provides the mayor recommendations or concerns with any trees, streets including striping and signage, sidewalks, curbs deteriorations, water, sanitary, storm water collection systems including manhole/catch basins, street lights and weather siren are malfunctioning, and lane/street vacation:

▪ **COMMITTEE UPDATE**

- Mayor and Don will be addressing the signage assessment in June.

NATALIE – ASSET COMMITTEE: Provides the mayor with improvements or reports of any damages to Hoadley Park, Village Square, Post Office, and Acquisitions:

▪ **COMMITTEE UPDATE**

- Mayor provided Council the final version of the Hoadley Park parking lot design.

ED – PLANNING AND ZONING COMMITTEE: Provides recommendations to the Village Council on all issues related to the Village's zoning code and subdivision regs including changes to the code and requests to rezone lots:

▪ **COMMITTEE UPDATE**

- Issued two permits – Shed and Fence

NEW BUSINESS

- First reading of Ordinance Number 2026 – 10 - AN ORDINANCE TO LEVY SPECIAL ASSESSMENTS UPON ALL LOTS AND LANDS WITHIN THE VILLAGE OF VAN BUREN, OHIO, AT THE RATE OF 2 MILLS OF THE TAX VALUE OF THE PROPERTY ASSESSED TO PROVIDE FOR THE LIGHTING OF THE STREETS, LANES, AND PUBLIC PLACES AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND LANES WITHIN THE VILLAGE OF VAN BUREN, AND DECLARING AN EMERGENCY.
- First reading of Ordinance Number 2026 – 11 - AN ORDINANCE TO LEVY SPECIAL ASSESSMENTS UPON ALL LOTS AND LANDS WITHIN THE VILLAGE OF VAN BUREN, OHIO, AT THE RATE OF 0.50 MILL OF THE TAX VALUE OF THE PROPERTY ASSESSED TO PROVIDE FOR REPAIR, MAINTENANCE, AND RECREATION IMPROVEMENTS FOR HOADLEY PARK WITHIN THE VILLAGE OF VAN BUREN, AND DECLARING AN EMERGENCY.
- First reading of Ordinance Number 2026 – 12 - AN ORDINANCE TO LEVY SPECIAL ASSESSMENTS UPON ALL LOTS AND LANDS WITHIN THE VILLAGE OF VAN BUREN, OHIO, AT THE RATE OF 0.50 MILL OF THE TAX VALUE OF THE PROPERTY ASSESSED TO PROVIDE FOR REPAIR, MAINTENANCE, INSTALLATION OF STORM SEWERS AND STORM SEWER BASINS/MANHOLEs WITHIN THE VILLAGE OF VAN BUREN, AND DECLARING AN EMERGENCY.
- First reading of Ordinance Number 2026- 13 - AN ORDINANCE TO LEVY SPECIAL ASSESSMENTS UPON ALL LOTS AND LANDS WITHIN THE VILLAGE OF VAN BUREN, OHIO, AT THE RATE OF 4.0 MILLS OF THE TAX VALUE OF

THE PROPERTY ASSESSED TO PROVIDE FOR REPAIR, MAINTENANCE, INSTALLATION, CLEANING, SNOW REMOVAL OF STREETS AND LANES AND STREET SIGNAGE AND STREET CURBING AND STREET BASINS/MANHOLES WITHIN THE VILLAGE OF VAN BUREN, AND DECLARING AN EMERGENCY.

With no further items on the agenda, Eric Heitkamp moved to adjourn, a second from Ashley Little. All votes yea, meeting adjourned.

Ed May, Mayor

Greg Ayers, Village Clerk