HSS (Lebanon Elementary) PTO
Agenda
June 3, 6:30pm
Hanover Street School Library

- Call to Order 6:33pm
- Approval of May's minutes Tanya made a motion to approve; Jen seconded; all approved
- Principal's Report
    - Questions
        - Teacher assignments will be going out in summer
        - Next year may change and teacher assignments may be given at the end of the year
        - K screening – is it possible to give parents a tour?
            - Mt. Leb has a Leo program (4th graders) that give the tour
            - Parents were excited that OT/speech were part of the screenings
        - Did NH state testing regulations impact student achievement?
            - Not sure had substantial impact for what HSS is doing for reading intervention
            - Not convinced it is a bad idea, there is a lot of paperwork
            - Parent shared that some students were flagged and gave some extra support
            - Education for the parents before letters being sent out
            - Trying to tease out when is the right time to catch needs – is the timing too early?
            - Early communication and generic memo to go with the scores
    - Mrs. Bodreau retiring; Matt new PE teacher and has already met with Becca for transitions
    - Interviewing for several para positions – new openings due to increase of needs; interviews have gone well
    - Open position for substitute assistant principal – help with special ed at the beginning of the year
    - Moving music into Room 112 (across from the Art room) – big enough to hold chorus in her room
    - Extra space for INP kiddos coming in
    - SAS testing (3rd/4th) – results imported in Alma; if need help to access call office
    - 3rd season for NWEA – every grade level – more useful that SAS because it is adaptive; bumps to level and picks up where you left off – have talked a lot with the teachers about reading results to see if there are groups of students that need more support to move
        - School wide results shared – horizontal axis percentage and vertical axis measures growth
        - Reading – every grade on average did better than average than growing their kids and achievement levels are above 50th percentile
        - Math – similar results
        - With staff – drill into grade and look at quadrant graph for each class
        - NWEA scores can't be uploaded into Alma; but families will get a hard copy sent home
    - Last family newsletter to go out soon; Katie send any information to include
- Recent Events
    - Teacher Appreciation Week
        - Went smoothly; lots of volunteers; plants were hit
        - No one missed the Amazon wish list – can or don't have to include
        - Heard it would have been easier for families to do recess coverage on a Friday
    - Field day/ 4th Grade Family Picnic
        - Great volunteer turnout at Field Day – a lot of stations had 2 volunteers
        - 4th grade BBQ went well and it felt like a nice send-off event
        - Every kid's name was announced with a class photo with their name and bag with goodies and then could sign each other's frames
        - Not sure if all 4th grade families knew what the event would entail and that certificates were being presented
- Current/Upcoming Events
    - <u>4th Grade End-of-Year Events</u>
        - Trip to Colburn Park with ice cream June 10
            - Volunteers? Time to be determined (will be mid-dayish)
            - Katie will pick up ice cream/popsicles

        - Parade: Last Day of School- June 13
            - Volunteers needed for set up- evening of June 12
            - 7:30pm – LMS PTO meeting that night; if available can help hand out pom-poms and clean up in the morning
- Report From Treasurer
    - Balance: TOTAL Account: $23,201.65
        - PTO Balance: $7,769.18
        - Drama Club Balance: $1,502.66
        - Friday Food Pack Balance: $9,131.27
        - Schoolyard Committee Balance: $3,348.76
        - FOS Balance: $1,449.78
    - Activity :
        - Collected $165 at the door for 4th Grade lock-in, so net expense was $175.77
        - Collected $70 from MLS & LMS PTOs as reimburse us for bus driver gifts
        - Currently have net income for the year of $1,397.26
        - 2024 - 2025 budget vs actual as of 6/1/25 is saved under Treasurer's reports
        - Review 2025 - 2026 budget for approval. Copy saved under Treasurer's reports within google docs
    - Ran through budget changes for upcoming year
    - Craft Fair – budget expenses of $200 and estimated revenue of $1100
    - Revenue - $6658
        - New craft fair
        - Reduction in annual fund
    - Expense changes
        - Reduce valentines day
        - New reading week and every healthy kid week line items (no net change since reducing from other initatives)
        - Moved other initiatives
        - 4th grade – lock-in important; increase to allow for this cost – reduce community game night
        - Remove Four Winds line item
        - Increase staff appreciation
        - Increase soup day
        - Remove holiday wreaths
        - Increase annual fund by $10
    - Budget with negative but lots of buffer so not worried
    - Tanya made a motion to approve the budget; Nicole seconded; unanimously passed
- Committee Updates
    - <u>Cultural Celebration Committee</u>
        - Update None
    - <u>Scholastic Committee</u>
        - Date for fair next year?
        - Kerry/Jen – have to look at Love to Read Week and other holidays
            - Kerry/Jen will meet with board over the summer to pick date
    - <u>Schoolyard Committee</u>
        - Update
        - Complaints about logs in soccer field – have fence posts that will go around the logs
    - <u>Craft Fair Committee</u>
        - Update
        - Vendor applications go live 6/6 – Katie has business cards and flyers to go in teacher's mailbox
        - LHS - Nov. 8th and 9th – can set up Friday afternoon; Anja is volunteer coordinator; would love another person to be on board to help distribute tasks; advertising in Valley News this weekend and posters from Staples to put up around town

        - Applications open until Aug 15th
        - Booths are $80 – table and chair additional cost
        - Can hold up to 65 booths
- PTO Elections (all positions open- only one person can be President and multiple people can fill the other positions)
    - President
        - Katie Moulton
    - Vice President
        - Tanya Watson
        - Carrie Daniels
    - Secretary
        - Rebecca McKenney
        - Gail Savoie
    - Treasurer
        - Amber McGonis
    - Volunteer Coordinator
        - Nicole Dittrich
        - Christine Dougherty
    - Who wants to manage Social Media?
        - Jen Callahan/Christine Dougherty
    - Laila motions to vote as a block, unanimously approved
- Meredith volunteered to lead Bulletin Board committee
- Farewells
    - We will miss you 4th grade parents!
- Adjournment – 7:45pm