

# eLearning Development Timeline

TASK	OWNER	WK1	WK2	WK3	WK4	WK5	WK6	WK7	WK8	WK9	WK10	WK11	WK12	WK13
PROJECT PLANNING		4/5	4/12											
Project Kick-Off Meeting	All													
Create Course Project Plan	Developer													
Review Course Project Plan	SME													
STORYBOARDING			4/12	4/19	4/26	5/3								
Storyboard 1 <sup>st</sup> Draft	Developer													
Review Storyboard 1 <sup>st</sup> Draft	SME													
Storyboard 2 <sup>nd</sup> Draft	Developer													
Review Storyboard 2 <sup>nd</sup> Draft	SME													
PROTOTYPE							5/10	5/17						
Prototype 1 <sup>st</sup> Draft	Developer													
Review Prototype 1 <sup>st</sup> Draft	SME													
DEVELOPMENT									5/24	5/31	6/7	6/21	6/28	
Course 1 <sup>st</sup> Draft	Developer													
Review Course 1 <sup>st</sup> Draft	SME													
Course 2 <sup>nd</sup> Draft	Developer													
Review Course 2 <sup>nd</sup> Draft	SME													
Course Final Draft	Developer													
Approve Course Final Draft	SME													
TESTING & QA														7/5
Test Course	Developer													
Make Final Course Edits	Developer													
COURSE DELIVERY														
Publish to LMS	LMS Admin													
Communicate Course Availability	SME													

TASK	OWNER	WK17	WK18	WK19	WK20
PROJECT PLANNING					
Project Kick-Off Meeting	All				

Create Course Project Plan	Developer				
Review Course Project Plan	SME				
<b>STORYBOARDING</b>					
Storyboard 1 <sup>st</sup> Draft	Developer				
Review Storyboard 1 <sup>st</sup> Draft	SME				
Storyboard 2 <sup>nd</sup> Draft	Developer				
Review Storyboard 2 <sup>nd</sup> Draft	SME				
<b>PROTOTYPE</b>					
Prototype 1 <sup>st</sup> Draft	Developer				
Review Prototype 1 <sup>st</sup> Draft	SME				
<b>DEVELOPMENT</b>					
Course 1 <sup>st</sup> Draft	Developer				
Review Course 1 <sup>st</sup> Draft	SME				
Course 2 <sup>nd</sup> Draft	Developer				
Review Course 2 <sup>nd</sup> Draft	SME				
Course Final Draft	Developer				
Approve Course Final Draft	SME				
<b>TESTING &amp; QA</b>					
Test Course	Developer				
Make Final Course Edits	Developer				
<b>SAME PAGE MEETING (Classes Starts Soon)</b>	All	8/2			
<b>COURSE DELIVERY</b>			8/9		
Publish to LMS	LMS Admin				
Communicate Course Availability	SME			8/16	

\*Team will take a break between weeks 13-17 and reconvene on August 2nd in preparation for course rollout.