



**IKEBANA**  
INTERNATIONAL

Ikebana International  
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## **Submission Form – To Post Your Chapter's Future Events**

**Download this form before entering data**

*“Future Events” is a section of our Ikebana International (Headquarters) website that lists major, open-to-the-public, Ikebana events sponsored by I.I. chapters anywhere in the world, or by schools of our Flower Master Advisors, or by I.I. Headquarters.*

*We invite all I.I. chapters to use this form – one application per event – and email it to [i.i.firstvp@ikebanahq.org](mailto:i.i.firstvp@ikebanahq.org) and [i.i.thirdvp@ikebanahq.org](mailto:i.i.thirdvp@ikebanahq.org), and [narikebana@gmail.com](mailto:narikebana@gmail.com)*

*Please complete all the required \* marked items. Be sure to fill in the event contact information so that people making inquiries can contact the organizer directly. Thank you!*

*The deadline for applications is the 15th of the month and information is posted the following month.*

|                             |                          |                         |                          |                    |
|-----------------------------|--------------------------|-------------------------|--------------------------|--------------------|
| <b>*Check Type of Event</b> | <input type="checkbox"/> | Monthly meeting         | <input type="checkbox"/> | Virtual exhibition |
|                             | <input type="checkbox"/> | Anniversary celebration | <input type="checkbox"/> | Demonstration      |
|                             | <input type="checkbox"/> | Luncheon                | <input type="checkbox"/> | Workshop           |
|                             | <input type="checkbox"/> | Ikebana exhibition      | <input type="checkbox"/> | Lecture            |

| Event Details                                              |        |                                 |
|------------------------------------------------------------|--------|---------------------------------|
| <b>*Event date:</b>                                        |        |                                 |
| <b>*Chapter name and Chapter number:    #    *Country:</b> |        |                                 |
| <b>*Event theme:</b>                                       |        |                                 |
|                                                            | School | Name of instructor or presenter |
| Demonstration                                              |        |                                 |
| Workshop                                                   |        |                                 |
| Lecture                                                    |        |                                 |
| <b>*Application deadline if applicable:</b>                |        |                                 |
| <b>*Admission fee:</b>                                     |        |                                 |
| <b>*Contact information:</b>                               |        |                                 |
| <b>*Venue/address:</b>                                     |        |                                 |
| <b>Other information:</b>                                  |        |                                 |

| SUBMITTERS INFORMATION*               |        |
|---------------------------------------|--------|
| Submission Date:                      |        |
| Submitter's Name:                     | Email: |
| Name of person responsible for event: | Email: |