



2023 RFP for Technology for Kaizen Education Foundation. (KEF)

Submission Details:

The Kaizen Education Foundation (KEF) is seeking proposals in order to facilitate the procurement of chromebooks and teacher computers to fulfill the need for incoming students and teachers. Interested vendors are invited to submit one original proposal in PDF format to Leona's Director of Information Technology, J Finley, at Procurement@leonaschools.com. This Request for Proposals (RFP) does not commit The Leona Group to award a contract or pay any costs incurred in the preparation of a proposal responsive to this request. **The Leona Group reserves the right to accept all or part of any proposal or to cancel in part or in its entirety this RFP.** The Leona Group further reserves the right to accept the proposal that it considers to be in the best interest of the District. All requirements must be addressed in your proposal. All proposals, whether selected or rejected, shall become the property of the Foundation. Vendors are responsible for checking the website periodically for any updates or revisions to the RFP. This is for the 2023-2024 school year, Purchase Orders will be submitted **January 18th 2024**. After the RFP is approved, vendors will be asked to break down their bids by school. **Note that vendors who pose a conflict of interest will not be considered for this RFP.**

Introduction & Executive Summary:

The board has been operating 9-12 charter schools in Arizona since 1997. What began as two high schools in the East and West Valleys has grown to 11 total high schools in Tucson and the Phoenix-Metro Area. Our organizational mission is to "Empower all students to own their futures by creating schools that redefine what is possible". This RFP seeks to provide a competitive means in which to select a single qualified provider for chromebooks and laptops for our schools.

Background:

Our 11 high schools span a broad spectrum of programs and communities in Phoenix, Tucson, Peoria, Avondale, Gilbert, Mesa, Apache Junction, and San Tan/Queen Creek. The overall goal is to continue to provide the best possible education for our students and teachers. During these trying times technology has played an important role in continuing the education for our students to ensure they are successful during their time at our schools and in the future. New laptops will allow the teachers to keep up with the technology demand that this time has brought on and ensure they are able to run the newest and latest software on their computers.

Proposal Contents:

Proposals should be concise and in PDF, Word, or Google Doc formats. Failure to provide all of the information requested may result in disqualification from consideration:

- **Submittal letter** including the KEF Technology RFP and submission date along with the name, email address, and telephone number of the responding firm.
- **Details of the quote** should contain the following.
 - (8) Apple iPads with Apple Care Model: MPQ03LL/A
 - (8) Rugged cases for the ipads
 - (8) Jamf MDM licenses for the ipads
 - (1) Intel NUC11PAHi7 Home & Business Mini Desktop i7-1135G7 4-Core, 16GB RAM, 256GB
 - (110) HP 11" Chromebooks (G8 or G9)
 - (110) EDU Chromebook licenses
 - (110) White glove asset tagging - enrollment
 - (110) UV logo printing (Also accept logo cover decal - No engraving/etching)
 - (6) Logitech MK270 Wireless Keyboard And Mouse Combo
 - (6) Intel NUC 9 NUC9i7QNX Mini Desktop Black (Intel i7-9750H 6-Core, 16GB RAM, 1TB)
 - (6) Logitech MK270 Wireless Keyboard & mouse
 - (5) Surface Laptop 5 (i7, 16GB RAM, 256GB SSD)
 - (1) Newline 86" TT-8621Q
 - (1) Newline EPR8A50600-000
 - (1) Newline Installation
 - (1) Newline TruTouch EPR8A64000-000
 - (1) HP Color LaserJet Printer 7KW64A#BGJ
- **Cost proposal** that provides line-item expenses for the product described in this RFP. This must include all costs associated
- with the proposal listed in the details section.

Selection Criteria with Detailed Specs & Requirements:

Contract Award may be considered for the qualified provider who rates the highest in the categories outlined below and who best matches the needs of The Leona Group. The maximum number of points is 95.

- Contractor's Proposal - Proposals should include a detailed list of products and services the vendor is able to provide. A detailed list of pricing on each item, shipping, tax, and licensing/software charges if it applies. **20 pts**
- Experience and Qualifications - Experience with similar projects and/or client recommendations. **10 pts**

- Ability to Implement the project - The vendor is able to fulfill all aspects of the RFP process Items available to ship within 4 weeks of PO submittal on **January 18th 2024. 30 pts**
- Cost – The Leona Group is committed to remaining within budget parameters, and is seeking competitive bids for the project. **25 pts**
- For chromebooks preference will be given to respondents ability to, white glove, uv/decal printing on chromebooks. **10 pts**

Submission Guidelines:

- Please email J Finley, Director of Information Technology, with any questions you have about this process at Procurement@leonaschools.com The deadline for questions is **December 14th, 2023.**
- The release and distribution of the RFP will be on the board's website: **December 7th, 2023**
- Proposals are due by **December 18th 2023** at 5:00PM. Please email your PDF, Word, or Google Doc to J Finley: Procurement@leonaschools.com
- Vendor will be selected by **January 18th 2024**
- Finalists will be notified on **January 15th 2024**