OUSD *Workforce Preparation* and *Workforce Education Experience* Lesson Plan Bank

Color Coding:

A Level Lesson = Lesson Plan + Slide Deck + Activity Materials developed or vetted by OUSD teachers

B Level Lesson = Lesson Plan + Activity Materials developed outside OUSD - may need adaptation

Orange = Quality materials to use with students in OUSD, but not a complete lesson plan

No link: Materials needed /under development (Contact Greg Cluster for updates or to share quality curricular resources)

Strand	Specific Skills / Knowledge with Lesson Plan(s) Linked						
Getting a Job	Job Application & Cover Letter Writing	**Resume:** Creation / Revision	Professional phone skills	Professional Email Basics	Job Interview	Work Permit Purpose & How-To	Employment Tax Forms [W-4, I-9, W-9]
Safety and Success in your Job	Safety at work **Complete Unit** on Spotting risks, avoiding & reporting injury, basic labor rights	Workplace Dilemma Protocol	First Day on the Job	Sexual Harassment			
Deepening Workplace Learning for Career Readiness [Required for G Elective WEE Course]	Informational Interview	Workplace Anthropology	Linkedin Profile Creation	Networking for your next job	**Designing and Proposing a new Project** (Contact camrin.fredrick@ousd.org for plan developed at MetWest)		
General 21st Century Habits/Skills From New World of Work [Teacher Overview]	Adaptability / Being Open to Change	Analysis/ Solution Mindset	Collaboration	Communication	Self Awareness		

This document was created & curated by Greg Cluster: gregory.cluster@ousd.org.

Feel free to reach out with questions or submissions of new material to include