

## OUSD Workforce Preparation and Workforce Education Experience Lesson Plan Bank

**Color Coding:**

**A Level Lesson** = Lesson Plan + Slide Deck + Activity Materials developed or vetted by OUSD teachers

**B Level Lesson** = Lesson Plan + Activity Materials developed outside OUSD - may need adaptation

**Orange** = Quality materials to use with students in OUSD, but not a complete lesson plan

**No link:** Materials needed /under development (Contact Greg Cluster for updates or to share quality curricular resources)

Strand	Specific Skills / Knowledge with Lesson Plan(s) Linked						
<b>Getting a Job</b>	<a href="#">Job Application &amp; Cover Letter Writing</a>	<a href="#">Resume: Creation / Revision</a>	<a href="#">Professional phone skills</a>	<a href="#">Professional Email Basics</a>	<a href="#">Job Interview</a>	<a href="#">Work Permit Purpose &amp; How-To</a>	<a href="#">Employment Tax Forms</a> [W-4, I-9, W-9]
<b>Safety and Success in your Job</b>	<a href="#">Safety at work Complete Unit</a> on Spotting risks, avoiding & reporting injury, basic labor rights	<a href="#">Workplace Dilemma Protocol</a>	<a href="#">First Day on the Job</a>	<a href="#">Sexual Harassment</a>			
<b>Deepening Workplace Learning for Career Readiness</b> [Required for G Elective WEE Course]	<a href="#">Informational Interview</a>	<a href="#">Workplace Anthropology</a>	<a href="#">Linkedin Profile Creation</a>	<a href="#">Networking for your next job</a>	<b>Designing and Proposing a new Project</b> (Contact <a href="mailto:camrin.fredrick@ousd.org">camrin.fredrick@ousd.org</a> for plan developed at MetWest)		
<b>General 21st Century Habits/Skills</b> From New World of Work [ <a href="#">Teacher Overview</a> ]	<a href="#">Adaptability / Being Open to Change</a>	<a href="#">Analysis/ Solution Mindset</a>	<a href="#">Collaboration</a>	<a href="#">Communication</a>	<a href="#">Self Awareness</a>		

This document was created & curated by Greg Cluster: [gregory.cluster@ousd.org](mailto:gregory.cluster@ousd.org).

Feel free to reach out with questions or submissions of new material to include