

Board of Trustees Agenda
March 18, 2025
6:00 p.m. Regular Session
Administrative Complex Board Room

*Board of Trustees: Zone 1 Liz Bingham, Zone 2 Peter Gibbons, Zone 3 Jeff Schroeder, Zone 4 Annette Lott, Zone 5 Staci Leavitt
Superintendent Brent Johnson, Assistant Superintendent Ryan Evans, Business Manager Brian Bridwell, Clerk Jodi Stewart*

“The Jerome School Board of Education is committed to supporting students’ need to graduate from high school equipped with the character, skills and knowledge to successfully enter work or postsecondary training. ”

The Jerome School District School Board Meetings will be conducted in person and available by audio as a courtesy to Jerome School District staff and patrons.
(The meetings will not be recorded.)

The board meeting will be available by audio to the public through the following link:
Video call link: <https://meet.google.com/frr-spzc-ahp>
Or dial: (US) +1 470-705-3645 PIN: 911 806 151#

All public comments or questions will be accepted in written form and can be sent to the District Clerk via email to jodi.stewart@jeromeschools.org

Board of Trustees present: Zone 1 Liz Bingham (phoned in at 7:25pm for Roll Call into Executive Session), Zone 2 Peter Gibbons , Zone 3 Jeffrey Schroeder, Zone 5 Staci Leavitt. Board of Trustees not present: Zone 4 Annette Lott. Others present: Superintendent Brent Johnson, Business Manager Brian Bridwell, District Clerk Jodi Stewart, HR Director Gina Cakebread, Federal Programs Director Kim Lickley, Special Services Director Toni Harbaugh, Transportation Director Tim Hicks, Technology Director Tyler Wardle, Food Service Director Griselda Duarte, community members, teachers and staff.

1) Call to Order 6:00 p.m.

- a) Pledge of Allegiance - Peter Gibbons
- b) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- c) Approval of Agenda (Action)
A motion was made by Jeff Schroeder and seconded by Peter Gibbons to waive the reading of the minutes of the previous board meeting and approve the agenda as presented. The motion passed by the following:
AYE: Staci Leavitt
Jeff Schroeder
Peter Gibbons

2) Jerome School District Presentations:

- a) Excellence in Education Staff Awards for March
 - i) Certified Elementary - Alicin Weaver Teacher at Horizon Elementary
 - ii) Certified Secondary - Denae Robinson Teacher at Jerome High School
 - iii) Classified - Vanessa Kortright Para at Jerome High School
- b) Administrator Special Reports
 - i) [Angie Brulotte](#)

3) Consent Agenda (Action)

- a) Approval of Previous Minutes
 - i) [Regular Meeting February 25, 2025](#)
- b) Financial Report
 - i) Cash Report
 - (1) [Reconciliation Report](#)
 - ii) Accrual Report
 - (1) [Revenue and Expense Summary](#)
 - (2) [Balance Sheet](#)
 - iii) Building Financial Reports
 - (1) [Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)

- (2) [Frontier Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (3) [Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (4) [Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (5) [Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (6) [Jerome High School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (7) [Falls City Academy -- Reconciliation -- Check Register -- Balance Sheet](#)
- (8) [Special Services -- Reconciliation -- Check Register -- Balance Sheet](#)

c) **[Personnel Changes 2024-25](#)**

A motion was made by Jeff Schroeder and seconded by Peter Gibbons to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

4) **Scheduled Visitors:** There were no Scheduled Visitors for the March meeting.

5) **Audience of Citizens** (Information)

6) **Correspondence to the Board** (Information)

- a) Trustee committee report
 - i) Teacher Leadership Team- Staci Leavitt
 - ii) Wellness/Transportation and Facilities Committees- Jeff Schroeder
 - iii) Policy Review Committee- Liz Bingham
 - iv) Foundation/Safety Committee- Peter Gibbons
 - v) Curriculum Committee/Negotiations Committee- Annette Lott

7) **Reports to the Board** (Information)

- a) [Tim Hicks - Transportation Department](#)
 - i) [Idaho School Bus Safety Week Poster](#)
- b) [Kim Lickley - Federal Program Department](#)
 - i) Volunteer Support
- c) [Ryan Evans - Curriculum Department](#)
- d) [Brian Bridwell - Finance Department](#)
- e) [Tyler Wardle - Technology Department](#)
- f) [Griselda Duarte - Food Service Department](#)
- g) [Gina Cakebread - HR Department](#)
- h) [Toni Harbaugh - Special Services Department](#)
- i) [James Fultz - Maintenance Director](#)
- j) Superintendent:
 - i) [Shared Goals/Board Reports](#)
 - ii) Upcoming meeting with Jerome Sheriff
 - iii) Meeting with the Hispanic Chamber Members and Dairyman Association Member
 - iv) Power School Committee updates

8) **Approval of Bills** (Action)

a) **[Bills Approval](#)**

A motion was made by Peter Gibbons and seconded by Jeff Schroeder to approve the bills as presented. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

9) **Board Business**

- a) Continuing Business
 - i) Policies
 - (1) [3000 Series](#) - 3530 (3rd Reading - Information)
 - (2) [Policy 3225F Student Club Risk Management Plan](#)
 - (3) [Policy 3260 Devices Allowed with Controls](#)
 - (4) [Policy 3335 Academic Honesty](#)

A motion was made by Peter Gibbons and seconded by Jeff Schroeder to approve Policies 3225F, 3260 and 3335 as presented. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

b) New Business

i) Policy (Information)

(1) [Policy 2700P1 Alternative High School Graduation Requirements](#) (First Reading Information)

(2) [Policy 3010 Open Enrollment](#) (First Reading Information)

(3) [Policy 3270 District Provided Access to Electronic Information, Services and Networks](#) (First Reading Information)

(4) [Policy 3275 District Provided Mobile Computing Devices](#) (First Reading Information)

(5) [Policy 3340P Corrective Actions and Punishments](#) (First Reading Information)

(6) [Policy 3450 Student Vehicle Parking](#) (First Reading Information)

(7) [Policy 3440 Student Fees, Fines and Charges / Return of Property](#) (First Reading Information)

ii) Consideration of Secondary Assessment Committee Update

(1) [Secondary Assessment](#)

(2) [Assessment Platform](#)

A motion was made by Peter Gibbons and seconded by Jeff Schroeder to approve a three (3) year contract for a Secondary Assessment Platform as presented starting with the 2025-26 school year. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

iii) Approval of Jerome Middle Schools [New Course Request - Young Living](#)

A motion was made by Peter Gibbons and seconded by Jeff Schroeder to approve Jerome Middle Schools new course request, Young Living. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

iv) [Approval of Updated Academic Calendar](#)

A motion was made by Jeff Schroeder and seconded by Peter Gibbons to approve the updated Academic Calendar for the 2025-26 school year. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

v) Approval of [MOU between Jerome School District and Serenidad Phycology](#)

A motion was made by Jeff Schroeder and seconded by Peter Gibbons to approve the MOU between Jerome School District and Serenidad Phycology. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

vi) Consideration of [Jerome High Schools DECA Out of State Travel](#) to attend the International Career Fair Development Conference

vii) Consideration of [Jerome High Schools AVID Out of State Travel](#) to attend Future Hispanic Leaders of America Health Care and Technology Conference

A motion was made by Peter Gibbons and seconded by Jeff Schroeder to approve the two (2) out of state travel requests for Jerome High School DECA and AVID. The motion passed by the following:

AYE: Staci Leavitt

Jeff Schroeder

Peter Gibbons

c) Community Engagement and Support

d) Meeting Schedules and Governance

i) Special Meeting April 7, 2025

ii) Law Seminar April 28-29, 2025

iii) [Leadership Institute May 8, 2025 in Twin Falls \(CSI\) 9:00 am - 2:30 pm](#)

10) **Agenda Planning** (Information)

11) **Executive Session** (Action)

- a) IC 74-206(1)(b)(d) – Personnel or Student.
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; and (d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.

A motion was made by Liz Bingham and seconded by Peter Gibbons that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(b)(d), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district. The motion passed by roll call vote:

AYE: Staci Leavitt

Liz Bingham

Jeff Schroeder

Peter Gibbons

The board recessed into executive session at 7:25 p.m.

The board returned to open session at 7:30 p.m.

12) **Consideration of Personnel Executive Item(s)** There were no Personnel Executive Items for the March meeting.

13) **Consideration of Student Executive Item(s)**

Student Truancy:

- a) T2425-62
- b) T2425-63
- c) T2425-64

A motion was made by Peter Gibbons and seconded by Liz Bingham to approve the District Clerks Declaration of Truancy for three (3) students as presented. The motion passed by the following:

AYE: Staci Leavitt

Liz Bingham

Jeff Schroeder

Peter Gibbons

14) **Adjourn:** There being no other business before the board, Chairman Staci Leavitt adjourned the meeting at 7:32 p.m.