



Mrs. Alexis Long, Principal
Col Chris Schlafer, Commandant

425 O'Bannon Street
New Orleans, LA 70114

Office (504)227-3810
Fax (504)875-4326

[Spanish Version](#)

November 2, 2023

Dear NOMMA families,

At NOMMA, bullying of any kind, by any person, is unacceptable. We believe that bullying, intimidation, and harassment diminish a cadet's ability to learn and a school's ability to educate. Preventing cadets from engaging in these disruptive behaviors is an important school goal. The purpose of this letter is to provide you with information concerning NOMMA's anti-bullying program and to encourage you to help us identify cadets who bully or are being bullied.

Bullying is any behavior or pattern of behavior by a cadet, or a group of cadets, that is intended to harass, intimidate, ridicule, humiliate, or instill fear in another child or group of children. Bullying also includes unacceptable behavior identified in this policy which is electronically transmitted. Bullying behavior can be a threat of, or actual, physical harm or it can be verbal abuse of the child. Bullying is a series of recurring actions committed over a period of time directed toward one cadet or successive, separate actions directed against multiple cadets. Bullying, like other disruptive or violent behaviors, is conduct that disrupts both a cadet's ability to learn and the school's ability to educate its cadets in a safe environment.

Below are some of the signs that a young person could be subject to being bullied:

- Does not want to go to school and refuses to explain the reason
- Talks about not having any friends
- Has unexplained bruises, cuts, scratches, or abrasions
- Has unexplained damage to clothing, possessions, books, etc.
- Frequently loses money or possessions
- Loses interest in school and/or has declining grades
- Becomes withdrawn and/or has stress or depression symptoms

If you are aware or become aware of a cadet who you believe could be the subject of bullying conduct, please make a report to an Administrator. The Administrator will:

- Acknowledge and review your report.
- Treat your report with privacy and respect.
- Investigate your report. The school will not bring cadets who bully and those they bully into the same room to confront each other. All interviews will be private.
- Take appropriate action that may include increased monitoring and supervision, restructuring schedules, additional resources, and disciplinary action for conduct code violations, among others, and provide you with feedback, if appropriate.

NOMMA's full anti-bullying policy may be found in the [Cadet-Parent Handbook](#). To make a bullying report, complete the [form linked on our website](#) and submit to Mr. Lewis at dlewis@nomma.net

Please let us know if you have any questions or concerns.

Respectfully,
Mrs. Long

BULLYING REPORT FORM

Instructions: Complete this form, responding only to the questions that you feel comfortable answering and are able to report accurately. Submit this form to the principal or other school employee. This form may be completed by the person reporting the incident or by the school employee to whom the incident is being reported.

Person Reporting the Incident:	Date of Report:
Person Reporting the Incident:	
Student Parent/Guardian	School Employee
Chaperone	

Description of Incident (Include the names of those involved and as much detail as possible: what, where, when, how, etc.)

List the name(s) of any witnesses to the incident.

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of Person Filing Report	Date
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Received by:

Name	Position	Date
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