



SOUTH OF SCOTLAND TREE PLANTING GRANT

Applicant Details

Landowner Name

Organisation Name

Contact Name

Contact Address

Postcode

Contact (Landline)

Contact (Mobile)

Email

Project Details

A Please provide a brief description of what you want the tree planting project to achieve. *Please note: Hedge planting is not eligible*

i.e: Details in terms of landscape, conservation or amenity gain, etc. For example: 'Oak trees will be planted in field margins to replace dying Ash trees or a mix of Crab apple and Field maple trees will be planted around the farm in field corners as long term wildlife habitat. Fruit trees will be planted within the school grounds as an amenity resource'

* including private donations

Please describe the site currently

i.e: a small area of agriculturally improved grassland, an arable field boundary, etc



Project Details

Please indicate the approximate size of the planting area:

i.e Xm x Ym (NB- max size is 0.25ha). For reference, a quarter of a hectare is 50m x 50m

B Please state the different types of work you will be undertaking.

i.e Details about numbers of trees planted, tree species and length of protective fencing required, etc

Is the land already entered in an agri-environment scheme, such as SRDP?

☐

Yes

☐

No

☐☐

Site Grid Reference

NOTE: Please include a 6 figure grid reference and show this point clearly on an accompanying map. (A grid reference and a location map MUST be included to allow your site(s) to be easily located for inspection purposes.)

i.e NT/485282

You must attach a photograph and location map of proposed planting site. Are these attached?

☐

Yes

☐

No





Project Costs

Total ex
VAT (£)

VAT (£)

Total Cost
(£)

Trees

Species	Size	Number	Price each			
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Estimate of Project Planting Costs

Protection (tree guards, stakes, etc)

Type	Size	Number	Price Each			
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Fencing

Type	Length	Height	Price / metre			
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Site preparation (community groups only eligible)

Type: cost/hr/day

Labour (community groups only eligible)

Tree planting: cost/hr/day

Fencing: cost/hr/day

Total

continue on additional page if required

Are you eligible to reclaim VAT?

☐

Yes

☐

No



Additional Project Funding

Apart from the South of Scotland Tree Grant Scheme, are you contributing any additional funding to the project (if so, please state from where this additional funding is sourced)

Funding Source (private/community)	Cash/In-Kind	Amount

NOTES ON COMPLETION

Please ensure you have completed the application form properly. Failure to complete the application form in an acceptable manner with all relevant information may necessitate a resubmission and delay your application being processed.

COMPLIANCE CHECKS

It is the applicant's responsibility to check that there are no planning (or other) restrictions on the ground being planted (such as felling licences or existing grant conditions such as SRDP) and that services are not being affected. Such service restrictions could include: Water, Drainage, Electricity, Telephone, Gas, Roadway sight lines, Archaeology and any existing Planning conditions.

TERMS AND CONDITIONS

I hereby apply to the South of Scotland Tree Planting Grant for assistance to carry out the work described in this application. I am aware that:

- ● The project is supported by Scottish Forestry, Woodland Trust Scotland, Galloway Glens Landscape Partnership, National Lottery Heritage Fund, Scottish Borders Council, Dumfries & Galloway Council and private donations. Any publicity about the project will acknowledge this.
- ● Any work connected with this application, must not be started until I have received a written offer of financial assistance from Tweed Forum.
- ● Work must be completed by the deadline set out in the offer letter.
- ● All work must be completed to an acceptable standard as determined by the South of Scotland Tree Planting Grant Steering Group (and I have read the grant guidance).
- ● I will be responsible for subsequent maintenance of the works for at least 5 years and that I will keep all correspondence and records for 5 years after the planting work is completed.
- ● Before receiving any payment from the grant scheme, I must supply the completed (pro –forma) claim form, detailing exactly the work I have carried out and the costs involved. This claim form must be supported with the relevant copy invoices from suppliers and contractors showing expenditure. Photographs of completed tree planting sites will also be required.
- ● I understand that failure to comply with any of the above terms and conditions may render my application invalid and that the funding bodies reserve the right to withhold any monies which were previously offered.
- ● I agree to make the site available for occasional organised audit visits and 'education or demonstration' visits by prior arrangement.
- ● I declare that to the best of my knowledge, the information which I have supplied in this application form is accurate and correct.





**Signature(s) of person(s)
responsible for adherence to
scheme terms and conditions**

normally the project applicant/landowner

Print name

Date

Bank Account name

Bank Account number

Sort code

Additional information





Please e-mail this completed form along with a photograph and location map of the site to whomever you contacted regarding the scheme: i.e.

info@tweedforum.org

– Tweed Forum

enquiries@bordersforesttrust.org

– Borders Forest Trust

– Galloway Glens Landscape Partnership

NB: The application including all attachments, should not exceed 10mb in total.

(Alternatively, print off and post the completed form and accompanying documents to your contact, at the relevant address below)

