



Harvest Ridge

Cooperative Charter School

Harvest Ridge Schools
Board of Directors Meeting
Open to the Public

October 9, 2025

Harvest Ridge Cooperative Charter School
9050 Old State Hwy, Newcastle, CA 95658

Meeting Location: Onorato Learning Center 925 Kentucky Greens Way, Newcastle, CA 95658

Join Zoom Meeting

<https://us02web.zoom.us/j/2184395442?omn=82307245578>

Meeting ID: 218 439 5442

Passcode:

One tap mobile

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• +1 507 473 4847 US

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• +1 669 900 6833 US (San Jose)

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Mission: Harvest Ridge Cooperative Charter School is committed to collaborating with parents, teachers, and students to provide a high quality student-centered educational experience, which enhances the joy of learning and inspires a commitment to lifelong learning.

Vision: Harvest Ridge Cooperative Charter School is committed to nurturing the whole student by cultivating high academic achievement and strong social development. Students are encouraged to discover and pursue their interests and talents within a compassionate and supportive environment. Our students become self-motivated and confident as they develop 21st Century skills.

Harvest Ridge staff members are enthusiastic, creative, and committed to providing an engaging and relevant education that prepares students to adapt and thrive in a rapidly changing world. Our staff sets high standards, fosters individuality, encourages group collaboration, and differentiates for individual student needs.

Parents are an integral part of our school community. They work collaboratively to support classroom instruction, serve on school committees, participate in campus stewardship, and are active partners in their child's education.

Community connections and global awareness are encouraged through outreach programs, field trips, and service projects.

Meeting Facilitator: Jesse Fowler, Board Chairperson

5:30 pm OPEN SESSION

1. **Call to Order:5:30 pm.**
2. **Roll Call and Establishment of a Quorum: *Jesse Fowler, Zane Schaeffer, Vincent Cavanna, Jackie Lloyd, Jeff Sevey, and Kayla Salazar joined the meeting via Zoom. Vincent Cavanna motioned to approve Kayla Salazar's participation in the meeting via Zoom. Zane Schaeffer seconded the motion. All approved. Motion carried.***
3. **Adoption of Agenda: Jackie Lloyd motioned to approve the agenda. Jeff Sevey seconded the motion. All approved. Motion carried.**
4. **FROM THE GENERAL PUBLIC - *It is the policy and practice of the Board of Harvest Ridge Schools to encourage public attendance and participation at its meetings. This portion of the meeting is set aside to allow individuals to address the Board regarding matters not on the agenda, but within the Board's subject matter jurisdiction, and is limited to 3 minutes per individual. The Board is not allowed to take action on or discuss***

any item that is not on the agenda except as authorized by Government Code Section 54954.2. **NO Comments from the public.**

5. Reports And Communication

5.1. PTO Report: *Courtney Sonksen presented the report via Zoom. The PTO held its first Movie Night Under the Stars on campus, and it was a great success. The Harvest Ridge Fall Festival will take place on campus on October 24, 2025, and home-study families are invited to join in the fun. Last night's fundraiser was hosted by Old Town Pizza in Auburn.*

5.2. Staff Report:

5.2.1. [Hybrid – Ashley Neufeld](#): Slide show presented by Ashley Neufeld.

5.2.2. [Home Study- Janet Sutton](#): Slide show presentation by Janet Sutton.

5.3. Director's Report: Slide show presented by Kathleen Daugherty.

5.3.1. Enrollment

Campus	Home Study	Total
117	253	370

5.3.2 Discipline

Suspensions	Expulsions
0	0

5.3.2. Facilities, Assessment, Board Goals, Other (PP). No discussion from the Board members.

5.4. Budget Report

5.4.1. [Current Financial Report](#): Mary Reome presented the report and explained that the reason for the 4400 code being negative was related to the purchases of Apple MacBooks and Vex Robotics.

5.4.2.

6. ANNOUNCE CLOSED SESSION ITEMS/PUBLIC COMMENT ON CLOSED SESSION ITEMS:) A. Anticipated Litigation (Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 matter)

6.1. Adjourn to Closed Session: 6:15 pm.

7. RECONVENE TO OPEN SESSION: 6:52 pm.

7.1. Report of Any Action Taken in Closed Session: No action was taken.

8. ACTION ITEMS – REGULAR AGENDA

Protocol for action items includes a staff presentation/overview, questions from the Board, public input, closing of public input, deliberation, and voting by the Board. During

public input, there will be a time limit per person, normally 3 minutes, set by the Board Chairperson.

8.1 Acceptance of officer resignation and appointment of a new vice-chair. The Board will be asked to accept the request of the current Vice-Chair to resign from the officer position and appoint a new Vice-Chair. **Vincent Cavanna motioned to accept Jackie Lloyd's resignation as vice-chair. Jeff Sevey seconded the motion. All approved. Motion carried. Jackie Lloyd motioned to elect Vincent Cavanna as the new vice-chair. Jeff Sevey seconded the motion. All approved. Motion carried.**

8.2 Policy Approvals The board will be asked to review and approve revisions to the following policies.

8.2.1 [School Connected Organizations](#): Vincent Cavanna motioned to move the school-connected organization. Jackie Lloyd seconded the motion. All approved. Motion carried.

8.2.2 [Field Trips and Cultural Excursions](#): Jackie Lloyd motioned to approve 8.2.2. Zane Schaeffer seconded the motion. All approved. Motion carried.

8.2.3 [Volunteer Policy](#): Jackie Lloyd motioned to approve 8.2.3. Zane Schaeffer seconded. All approved. Motion carried.

8.2.4 [Fiscal Operations Policy Handbook](#): Public Comment: Janet Sutton asked whether the board could wait on making any changes to the existing policies. The board will revisit this topic at the next meeting.

8.3 Removing Signer from Wells Fargo Revolving Account 6375974182.

The Board will be asked to remove Rick Ornelas as a signer on the Wells Fargo Revolving Account.

Vincent Cavanna motioned to move Richard Ornelas, Executive Director, as the signer from Wells Fargo Revolving Account 6375974182. Zane Schaeffer seconded the motion. All approved. Motion carried.

8.4 Approval to Add Signer to the Wells Fargo Revolving Account 6375974182.

The Board will be asked to approve Kathleen Daugherty, Interim Executive Director of HRCCS, as a signer on the above account. ***Vincent Cavanna motioned to approve Kathleen Daugherty, Interim Executive Director of HRCCS, as a signer on the above account. Zane Schaeffer seconded the motion. All approved. Motion carried.***

8.5 Approval to open a new Wells Fargo Revolving Account for Harvest Ridge Cooperative Charter - Home Study with 3 (three) signers: Janet Sutton, Kathleen Daugherty, Annette Korn. The Board will be asked to approve the opening of a new revolving account at Wells Fargo with the above-named signers. ***Vincent Cavanna motioned to approve 8.5. Jackie Lloyd seconded the motion. All approved. Motion carried.***

9. ACTION ITEMS – CONSENT AGENDA

All actions listed under the Consent Agenda are considered to be routine, and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless a member of the Board requests that a specific item be removed from Consent Agenda, and discussed. Such items will be considered separately in the order in which they appear on the agenda.

- 9.1. Board Minutes – request to approve Board minutes for the following:
 - 9.1.1. September 18 [Board Meeting Minutes](#)
- 9.2. Approval for Bill Warrants [HRCCS Reqpay12c](#)
 - 9.2.1. September
- 9.3 Personnel Report (September) [Home Study School Office Assistant](#)
- 9.4 Ratifications of Annual Proposed contracts and service agreements - *This item was not discussed.*
- 9.5 Employee Handbook Page 14, changes to specify exempt and non-exempt time. [Revised Employee Handbook - page 14](#)
Approval: Vincent Cavanna motioned to approve the consent agenda without discussion of the annual proposed contracts. Zane Schaeffer seconded. All approved. Motion carried.

10. CONSIDERATION OF: DISCUSSION/ACTION/INFORMATION ITEMS

- 10.1. [Quarterly review contract with Momni Café](#). The Board will be asked to review the contract with Momni Café and present requests for further actions
- 10.2. Quality Criteria for ED/Principal. The Board will receive a form to fill out, which identifies the criteria, strengths, wishes, and areas of concern of the organization as the beginning of the search process for a permanent leader. *Kathleen Daugherty presented the chart used for the search for the new Executive Director/Principal.*
- 10.3. [Governance Handbook Review](#). The Board will receive the current Governance Handbook with suggested edits for review and consideration
- 10.4. Board Meeting Management Software: The Board will review and discuss the top three choices for board meeting software and give direction to the ED. *Kathleen Daugherty shared contracts from three board meeting management software: Board on Track, Diligent, Agendize, and Gamut.*

11. Board Reports

- 11.1. Future Meeting Dates: [Board calendar of dates](#)
- 11.2. Future Agenda Items: Fiscal Policy, staff salary.
Jeff Sevey motioned to adjourn the meeting. Jackie Lloyd seconded. All approved. Motion carried.

12. Adjourn: 7:50 pm.

Harvest Ridge Schools Board meetings will normally be held the second Thursday of the month, August – June. Special Meetings may be called at any time with proper notice.

Accommodating Those Individuals with Special Needs – *In compliance with the Americans with Disabilities Act, Harvest Ridge Schools encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.*

