



Mid-Hudson Teacher Center

SUNY New Paltz
800 Hawk Drive, OMB 223
New Paltz, NY 12561



MHTC Policy Board Meeting Minutes

Date: September 7, 2023

Time-: 4:30

Attendance:

SUNY NP

Jennifer Ippolito, teacher Wallkill

Corey Cavallaro, teacher Oneonta

Benjamin Liberatore, teacher New Paltz

Lauren Maggio, teacher OUBOCES

Devon Duhaney, HE rep, SUNY NP

Paul Rubeo, **staff**

Arlington HS

Monica Baker (PB Chair), teacher Webutuck

Nicole Altieri, parent rep

Aileen Basuljevic, teacher, Wappinger Falls CSD

Mindy Grey, teacher Arlington CSD

Karen Crichton, teacher Spackenkill CSD

Shannon B. Elliffe, teacher non-public

Ruta Ronis, at large rep

Sal Contes, LEA rep

JoAnn Murphy-Genter - **staff**

Quorum: yes 13

1. Call to order: Monica 4:33pm

2. Approval of consensus agenda:

Ruta Fonis made a motion to approve the consensus agenda. Aileen Basuljevic seconded the motion. The motion passed unanimously.

3. New business:

a. Status of grant: JoAnn reported that in the middle of July the Teacher Center Program Office approved the grant and grant then moved on to Grant Finance. JoAnn shared the email with the Teacher Center Program office with Arlington and asked if money could be put into our budget codes so that we can submit requisitions which we need in order to run workshops, and pay MHTC staff. We are hoping they do so as soon as they are able.

b.Kathryn's position was posted. There were two applicants. The person recommended by MHTC director and assistant director is Jessica Young currently out Mountain Laurel Waldorf School and comes with experience handling communication and coordinating various activities for the school. Ms Young formerly worked as an executive assistant in a computer company and brings with her a proficiency in computer programs, She holds a BA in History from the University at Buffalo. Ms Young, was comfortable working in the office 4 days a week (28-30 hours.) and has flexibility to stay for meetings. Her rate of pay would be \$30.35 per hour which is the amount to be put in grant for the position. She was informed about the parameters and the restrictions when working for a grant. This person in this position needs to be hired by the Arlington Board of Education at their next board meeting. And she could start either Friday September 22nd or Monday September 25th. A motion was made by Karen Crichton to approve Jessica Young for Administrative Aide to MHTC at an hourly rate of \$30.35/hr to start the week of September 25, 2023. The motion was seconded by Nicole Alteri, motion carried unanimously.

C. Project Manager for Science and Sustainability Samrat Pathania was brought to the board for consideration for this position. Mr Pathania is a science teacher from Wallkill HS, former master teacher, teaches math and physics, was an adjunct at SUNY New Paltz, was a software engineer for a major corporation, and has led a cohort on sustainability for us. He has been advised that the new science standards at the elementary are a very important area to focus on. He is well connected to other science educators and offers a wider scope of expertise. As written in grant, the position's stipend is \$50 per hour for 100 hrs (\$5000)

d.Project Manager for Humanities: Tamara Natoli was brought forward for consideration. She is a retired Spanish teacher and has TESOL certification. She expressed her desire to bring groups together, has experience dealing with secondary and is available during the day to make connections to different people that might be missed after school hours.

Corey Cavallaro made a motion to approve Samrat Panthania as Science and Sustainability Project Manager and Tamara Natoli as Humanities Project Manager at an hourly rate each of \$50/hr not to exceed 100 hours and at total of \$5000 per project manager, it was seconded by Karen Crichton and the motion passed unanimously.

Discussion: There was a question regarding the role of project manager. JoAnn explained that they are given the budget and types of courses. The project manager is responsible for matching instructors with courses, for recruiting instructors, and for filling in gaps as identified by MHTC and helping to mentor new instructors.

4. Set meeting dates for 2023-2024 year

Monica proposed the second Wednesday of the month as well as her wish to have policy board meet altogether for both first and last meetings of the year, Dates are as follows.

- **1st meeting** October 11th, 2023 (all together at Discovery Center- former Children's Museum on Water St. in Poughkeepsie possibly?)
- **2nd meeting** November 8th, 2023
- **3rd meeting** January 10th, 2024
- **4th meeting** March 13th, 2024
- **5th meeting** April 24th, 2024
- **6th meeting** May 15th, 2024 (all together in person location tbd)
- We shouldn't need a June meeting we general keep it 6-7 meetings a year, but maybe a gathering

Discussion: Daisy Rodriguez is no longer filling the LEA policy board position. With board approval, Sal Contes will replace her as the LEA representative from Arlington. Motion to approve Sal Contes as the LEA representative was made by Ruta Ronis and seconded by Nicole Altieri. Motion carried unanimously.

Finally to think about for next meeting: -What can we do to get more board members to meetings? Can we incentivise, offer PD during the time, can unions pay mileage, etc? Think about what we can do to encourage and engage Policy board members?

Adjournment:

Motion to adjourn made by Lauren Maggio, seconded by Ruta Ronis. Meeting adjourned at 5:11pm