

Job Shadow Application



Hudsonville High School
5037 32nd Ave
Hudsonville, MI 49426

STUDENT NAME: _____ GRADE: _____

CAREER INTEREST/RATIONALE FOR JOB SHADOW: _____

DESIRED TIME FRAME FOR SHADOW: Half day AM Half day PM Full day

PROPOSED COMPANY/BUSINESS: _____

ADDRESS: _____

CONTACT NAME FOR SHADOW: _____

PHONE NUMBER: _____ EMAIL: _____

Hudsonville High School is offering each student in good standing an opportunity to go out into the community and shadow/observe a career that they are interested in learning about. You will be able to spend either a half day (3 hours) or a whole day (6 hours) shadowing an employee at their job. The minimum time on your shadow must be no less than 3 hours.

Please take note of these guidelines:

- This application form must be turned in to Mr. Sytsma in the North Building Room #464.
- In order to be School Related Absent all job shadows **must be approved** in advance.
- You are responsible for providing your own transportation the day of your shadow.
- Your job shadow choice should be something that you don't normally have contact with.
- The person being shadowed must be a full-time employee, someone other than a parent or close relative and over the age of 25.
- You will need to complete a job shadow reflection form that will be turned in after concluding your job shadow in order to receive a school related absence. Failure to complete and submit the reflection will mean your absence will not be school related and will count towards HHS attendance and absence rules.
- Your reflection form will be shared via your student email and completed electronically.

You are responsible to arrange your own job shadow in the career field you are interested in observing. Mr. Sytsma will assist you in scheduling a shadow should you need help finding someone suitable. Have further questions? Contact your counselor or Mr. Sytsma at csytsma@hpseagles.net or stop by his room, #464.

STUDENT SIGNATURE

PARENT SIGNATURE

DATE: _____

Return this form to: Mr. Sytsma North Building Room #464