

## General Email From a Principal

**Subject:** Help Lead Our School—Apply for the LSC

Dear Families and Community Members,

We are excited to share that the Local School Council (LSC) election process has officially begun! The LSC, composed of parents, community members, and student representatives, helps make important decisions for our school, including:

- Approving the school budget
- Selecting and evaluating the school principal

We have openings for **six Parent Representatives** and **two Community Representatives**.

**Applications are now open and must be submitted by January 20, 2026.**

- [English Application](#)
- [Spanish Application](#)

Serving on the LSC is a meaningful way to make sure our school reflects the voices of our families and community. We encourage you to apply and be part of shaping our school's future.

If you have questions, please contact [School Contact Person] at [email/phone].

Thank you for your support and partnership.

Sincerely,

[Principal's Name]

[School Name]