

Eisenhower Choir Boosters Board Meeting
April 11, 2024, 6pm
Minutes

Our purpose is “exclusively to provide financial and moral support for music education of students involved in the choral music program of Eisenhower Middle School.”

- I. Director’s Report - Wil Gonzales
 - A. Welcome
 - B. Meeting Norms and Expectations
 - 1. Focus on business so can wrap up meetings no later than 9:00
 - 2. Student and Parent Confidentiality
 - a) Introductions were made
 - b) Make sure to not mention student’s names and keep confidentiality.
- II. President’s Report - Denise Marquez
 - A. Welcome & Introductions
 - B. [Organizational Chart](#)
 - 1. Positions open are treasurer, secretary, live stream, fundraising, PTA liaison, apparel coordinator, trip coordinator, grant writer and web master.
 - a) There may be a change to the live stream. This may be the last year to have it.
 - b) Amor is interested in the treasurer position and expressed a need to have two treasurers as it is not always easy to get to meetings. She also expressed a need for specific goals, involvement and having extra bodies. Amanda is also interested in assisting with treasurer.
 - c) Both Amanda and Doug are interested in the secretary position but would like to know more about the job.
 - d) The incoming elected board members should shadow the board positions that are vacating for a time so they are ready and prepared to take over the next year.
 - (1) There was an extensive talk about Lisa K. (Five Star Parent) added to the board for voting purposes.
 - (2) After much discussion, it was decided to table this until next time to think best how to approach this and to check bylaws. Denise made the motion, Michelle 2nd it and passed unanimously.
 - C. [Jobs and Events Master List](#)
 - C. Next meeting 5/9 @ 6:00 pm hosted by Denise
- III. Financial Business
 - A. Treasurer’s update - Chris & Michelle Russell
 - 1. Revenue and Expenses for February
 - a) \$15, 000 left in the bank.
 - b) Not sure if there was a tip for the bus driver.
 - c) There was a \$1300 charge from the hotel, not sure what that is and Marielena will follow up with the hotel on that charge.

- d) Tip were provided to each bus driver for Five Star Los Alamitos Trip.

B. Fundraising update -

- 1. Other Fundraising Plans
 - a) United Way- Chris Russell
 - (1) Waiting on this
 - b) March
 - (1) Slice and Dice- Update on amount raised?
 - (a) We do not know the amount yet.

C. Boosters Taxes, 990 form

- 1. Cheryl Burgmeier from [Burgmaier and Associates](#) to complete this year.
- 2. Need a new Pro Bono CPA for next year and beyond.
 - a) Amor will check on a CPA for next year..

IV. Combined Choir

A. Concert Dates

- 1. EMS Spring Choir Concert - M 5/13
 - a) Sign Up Genius
 - (1) Set up
 - (a) Three to five adults plus kids.
 - (b) Two men and a truck will set up risers and sound shells during the day. Denise will meet them.
 - (2) Take down
 - (a) Adults and kids
 - (b) Meet Two Men and a Truck on 5/14- Marielena
 - b) Print and put together programs
 - (1) Jo will print the program when ready and bring in covers ASAP
 - (2) Kids will fold and stuff.
 - c) Anything else needed?
 - (1) Awards need to be ordered and picked up. Denise or Sarah will pick them up.
 - (2) We need to order medals for all students who participated in All-State.

B. All Choirs Mountain Retreat -5/3-4

- 1. 12 chaperones (9 females and 3 males)
- 2. S'mores
- 3. Games
 - a) Games were borrowed
- 4. Rehearsals
- 5. Hikes
- 6. Print permission slips
 - a) Wil Printed these
- 7. Other planning?
 - a) Make sure to look at
 - b) There are 10 single bunks-sleeps 20
 - c) Mos cabins have queen bed for chaperones
 - d) Make sure to check the sign-up genius for ways to contribute with games

- C. Amore/Tin Can Alley 5/7- All Choirs Planning?
 - a) Students should arrive at 5:30
 Chaperones
 - b) No official chaperones needed as parents will be there.
- D. Calendars
 - 1. Curricular Choir Calendar
 - a) Solo and Ensemble coming up in May at Cleveland Middle School
 - b) Must register by next week.
 - c) Students will work teachers on their songs
 - 2. Five Star Calendar
 - a) Date changed for Auditions to 5/15 and 5/17- calendar to be updated
- V. Curricular Choir - Wil Gonzales & Sarah Raether
 - A. Director's update - Wil Gonzales
 - 1. Everything is set for State
 - 2. Need to order medals for State
 - 3. Need to order 16 choir awards
 - B. Concert Choir
 - 1. State 4/12/24
 - a) 4 Chaperones
 - (1) Sarah, Denise, Emily Cavis, and Lisa
 - b) 2 Parents for food
 - (1) Courtney
 - c) Snacks & Water need packed
 - (1) Lisa & Sarah to meet in morning to gather and pack in Courtney's car.
 - d) Lunch details
- VI. Five Star Show Choir - Wil Gonzales & Marielena Quinlan
 - A. Director's update - Wil Gonzales
 - 1. Wil said that they have jumped back into choreography and vocals.
 - 2. Five Star auditions will be held on 5/15 and 5/17 4:15-6:00
 - 3. Eighth grade Five Star students will help with these auditions.
 - B. Five Star Competition Feedback
 - 1. Table until next meeting
 - C. Car Wash- April 20, 2024 Christian Brother's
 - 1. 9:30am-10:00am- Set Up
 - 2. 10:00am - 2:00pm wash cars
 - 3. 2:00pm-2:30pm- Clean Up
 - 4. Alejandro will make flyer
 - a) Alejandro made a great flyer-Christian Brothers will post
 - b) Alejandro also made tickets
 - c) Michelle and Chris will serialize them
 - d) Two signs will be made to advertise on the corners

- e) Michelle will stuff the envelopes and these will go out on Monday
 - f) Denise will make copies at 7:30 Friday morning
- 5. Sign up went out for help and supplies in newsletter
 - a) Not a lot of volunteers at this time, reminder email to go out.
- D. Red Tail Rally- 4/27
 - 1. 3 chaperones needed
 - a) See sign up genius
 - 2. Planning
 - a) Costumes
 - (1) volunteers to help backstage.
- E. Middle School Choir Solo and Ensemble Festival 5/11
 - 1. Planning? Student must prepare a 45 second song by May 11
- F. End of the Year Party
 - 1. Need to reach out to find out location and date.
 - a) End of year part May 19, location TBD

Eisenhower Choir Boosters Board:

- Wil Gonzales, Director - william.gonzales@aps.edu
- Denise Marquez, President - eisenhowerchoirboosters@gmail.com
- Sarah Raether, VP Curricular Choir - EisenhowerChoirVP@gmail.com
- Marielena Quinlan, VP Show Choir - eisenhower5starvp@gmail.com
- Chris & Michelle Russell, Treasurer - eisenhowerchoir14@gmail.com
- Jo Anderson, Secretary - emschoirsecretary@gmail.com

Other Volunteer Positions:

- Volunteer Coordinator - Megan Marquez
- 5 Star Parent - Lisa Kreiner
- Fundraising Coordinator - Marleen Odenwald
- Restaurant Dine Outs - Danielle McCarthy
- Sponsorship - Heather Roberts (Gallegos)
- Live Stream Coordinator - **Needed**
- PTA Liaison- Allison Fleming

Open Committee Positions:

- Set Crew- **Needed**
- Apparel Coordinator (organizing and distributing)- **Needed**
- Five Star Trip Coordinator- **Needed**
- 6th Grade Choir Student Parent Reps (3 volunteers needed)- Daniel & Jocelyn Wilcox, Marleen Odenwald, and Kristina Lovio-Taskov
- Grants & Scholarships-**Needed**