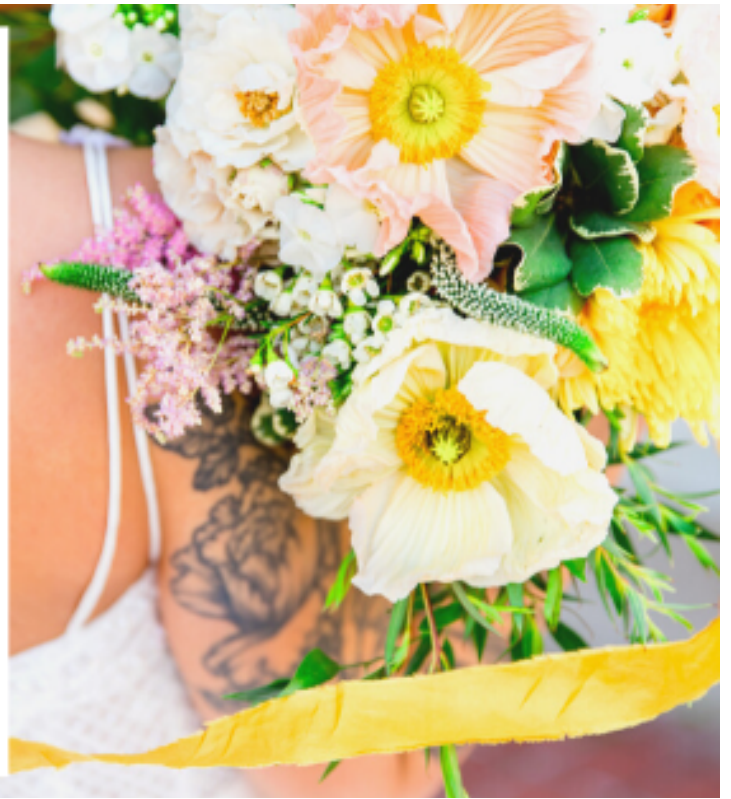


CLIENT PROFILE

This will help us get to know you! Please complete this form in it's entirety 48 hours prior to your scheduled first consultation with your planner! Changes may be made after submission.



Partner 1 Name:	Partner 2 Name:
Phone Number:	Phone Number:
Address:	Address:
Email Address:	Email Address:
Birthday:	Birthday:
Occupation:	Occupation:

BASIC DETAILS

- Wedding Date:
- Venue:
- Ceremony start time (1.5 hours before sunset is recommended for best photos):
- Number of guests you are inviting:
- Number of guests you estimate will attend:

- Number of Wedding Attendants for Partner One (traditionally “Bridesmaids”):
- Number of Wedding Attendants for Partner Two (traditionally “Groomsmen”):
- Is your budget flexible? If yes, please explain your parameters:
- Do you have any commitments that will impact planning? (grad school, 10+ day vacation, travel for work, taking a break in June because your sister is getting married, etc.)
 - Life changes and that is why we are here. Please inform us of any changes in the planning timeline as they occur. *Medical emergencies are the number one reason for a sudden change.*

FAMILY AND FRIEND DYNAMICS

- If any parents are divorced, please describe your expectations for their interactions on the wedding day.
- Do you have any guests that you anticipate being a challenge in any way? Examples include expressing unwanted or unnecessary opinions, not following instructions, trying to make an uninvited toast, wanting in the getting ready room, moving décor to their liking, etc.
- Do you have any concerns about alcohol for anyone?
- Are any key players not attending the wedding? We want to ensure your vendors are aware of this so they can be sensitive to this on your day.
- Do your family or a group of guests speak another language or have cultural expectations we either need to plan around or be prepared to discuss if they ask about or give pushback to your choices on the wedding day?
- Are there friends or family that you anticipate wanting to help in the planning process and/or on the wedding day? What are your desired parameters or boundaries for this?
- Is there anything else you would like us to know?

MEDICAL

While we are aware that your family is privy to your medical history, if something happens, we would like to be a sober-minded guide in an emergency. This information is considered personal and confidential. It is not required to share but if it can assist in your planning (speaker spacing for pacemakers, etc.), please let us know!

- Food allergies dietary restrictions for Couple or other VIPs:

- Medical Conditions of Couple or VIP guests (especially those affected by heat, lighting, sound and electrical equipment):

BOOKING PROCESS

- What other planning companies did you consider when interviewing for a coordinator or planner?
- What did you like about them?
- Why did you choose BURST Event Co?

LET'S GET SOCIAL!

Find us on Instagram, Facebook and Pinterest at @burstweddings. All are full of tips and ideas. Our blog is packed with information we hope you find helpful.

- What is your Instagram handle?
- Do you have a wedding hashtag yet?