



VSLA Teachers as Readers Grant Guidelines and Application Form

Description and Overview of the Grant

The Teachers as Readers Grant, of up to \$500, is sponsored by the Virginia State Literacy Association to support a Teacher as Readers group in a local chapter or a special project from an already established group. The Teachers as Readers project gives educators opportunities to read varieties of current literature, discuss readings, and share strategies for using literature in the classrooms. The Grant recipient will share information about the project at a VSLA function.

Criteria for Participating

1. Any local chapter of the VSLA is eligible to submit a grant proposal.
2. The application form must be fully completed and signed by the local chapter president.
3. The person submitting the application must be a VSLA member in good standing.
3. Itemized receipts indicating costs must be submitted to the Awards Chair before monies are dispersed. Food costs are not eligible. The deadline for submission of receipts is May 30.
4. The grant recipient will share information about the project at a VSLA function and provide a written summary of the project within two years of receiving the grant.

Judging of Applications

The VSLA Teachers as Readers Committee will review each application based on the information provided in the application. The recipient will be notified prior to the annual state reading conference and the Grant will be presented at the conference.

Timeline

Application Due: January 10

Name of Recipient and Rubric to Awards Chair: February 1

Notification of All Applicants: February 6

Presentation of Award: VSLA Annual Conference

**Send your application form via Word Document, PDF or scanned document to
VSLA Teachers as Readers Chair:**

Name: Meagan Mathews

Email Address: meagan_mathews@ccpsnet.net

VSLA Teachers as Readers Grant Application Form

Please submit the following information:

Date:

Name of Grant Writer(s):

Chapter:

Mailing Address:

Email Address:

Names of Participants:

Group Leader(s):

Media Title(s):

I. Write a description of how this grant will be used.

- Describe the book or media you have chosen for your study
- Describe the plan of your book study.
 - ☐ Who will participate?
 - ☐ How many participants are in the group?
 - ☐ Where will the study be conducted?
 - ☐ How will the study sessions be organized?
 - ☐ Will there be time for group discussion?
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 - ☐ Will there be time for group discussion?
 - ☐ How will the information be shared and disseminated?
 - ☐ What is the timeline?

II. Describe the need(s) that the project will address.

III. Describe the expected results from this project.

- How do you expect the information from the book study to professionally affect you and others?
- How will your group share information with other educators?
- Will you submit a report or brief summary of your study experience to be published in the VSLA Journal and/or Newsletter?

IV. Provide an evaluation model for this project.

V. Include a budget for this project. The budget should include the proposed line-item breakdown of costs. Grant recipient must submit itemized receipts to the Awards chair no later than May 30 prior to monies being dispersed. Food costs are not eligible

- Book or media
- Author
- Cost
- Final total amount of purchase
- Number ordered

Applicant Signature: _____

Signature of local chapter president: _____

VSLA Teachers as Readers Grant Rubric

Components	Number of Points
Description of Project (maximum 5 points) • The applicant thoroughly explained the project (<i>Includes information that detailed how the grant would be implemented throughout the course of the year</i>) 5 points • The applicant explained the project (<i>Includes information that detailed how the grant would be implemented throughout the course of the year</i>) 4 points • The applicant provided a brief description the project. (<i>Includes limited information of how the grant would be implemented throughout the course of the year</i>) 3 points • The applicant provided a vague description of the project. 2 points • The applicant did not provide a description of the project. 1 point	
Objectives/Importance (maximum 5 points) • The applicant thoroughly explained the objectives and the level of need. 5 points • The applicant explained the objectives and the level of need. 4 points • The applicant provided a brief description of the objectives/the level of need 3 points • The applicant provided a vague description of the objectives and the level of need. 2 points • The applicant did not provide a description of the objectives and the level of need. 1 point	
Project Plan (maximum 5 points) • The applicant thoroughly explained the project plan. 5 points • The applicant explained the project plan. 4 points • The applicant provided a brief description of the project plan. 3 points • The applicant provided a vague description of the project plan. 2 points • The applicant did not provide a description of the project plan. 1 point	
Anticipated Results (maximum 5 points) • The applicant provided an evaluation model complete with a rubric or measurable goal. 5 points • The applicant provided an evaluation model that did not include measurable results. 4 points • The applicant discussed an evaluation model but was not specific on how the model would be implemented or measured. 3 points • The applicant mentioned an evaluation model. 2 points • The applicant did not include an evaluation model. 1 point	
Budget (maximum 5 points) • The applicant provided a complete budget of all resources needed to complete this project. 5 points • The applicant provided a budget of most of the resources needed to complete this project. 4 points • The applicant provided a budget of resources needed to complete this project. 3 points • The applicant provided a vague budget of resources needed to complete this project. 2 points • The applicant did not include a budget. 1 point	
Comments	
Total points received	/25