



REGULAR BOARD MEETING

Teleconference
May 24, 2021 / 5 PM

- I. CALL TO ORDER
 - A. President J. Walsh called the meeting to order at 5:04 PM. The agenda was adopted by all members present.
- II. ROLL CALL
 - A. **Board Present:** J. Walsh — President; J. Ritchie, R. Guidi, W. Mitchell, M. White — Directors
 - B. **Staff Present:** K. Stevens — Chief, J. Peri — Assistant Chief; T. Murphy — Office Manager; S. Folsom — Bookkeeper; T. Bisson — Water Rescue; A. Jarvis — Maintenance; C. Crosby — Disaster Corps.; J. Glazier — EMS
- III. ADOPTION OF AGENDA
 - A. Public expression before approval of minutes
- IV. APPROVAL OF [MINUTES](#) OF PREVIOUS MEETING*
 - A. M. White 1st, R. Guidi 2nd
- V. PUBLIC EXPRESSION
 - A. Appreciation for Chief K. Stevens
 1. J. Loomans
 2. G. Krakauer
 3. J. Peri
 4. J. Walsh
 5. J. Weber
 6. R. Guidi
 7. M. White
 8. J. Ritchie
 9. W. Mitchell
 10. M. Matthews
- VI. REPORTS
 - A. [Bookkeeper](#)*
 1. Bank of Marin
 - a) Interest income of \$14.14 earned (ICS) at rate of .03% for the month of April
 - b) Cal OES Woodward Fire reimbursement via automatic deposit
 - (1) Engine: \$30,801.00
 - (a) Surcharge: \$3,080.10
 - (2) Personnel: \$22,275.00
 - (a) Surcharge: \$2,227.50
 2. The Audit is in-process
 3. Defensible Space and Local Specific Prevention Program
 - a) Second installment received
 - (1) \$21,354.56 and represents 40% of the total amount for this fiscal year.
 - (2) 55% of funds received in February
 - (3) Remaining 5% should be received in June
 4. Stinson Beach Disaster Corps
 - a) received \$500 grant from the Rotary Club of West Marin
 5. Two checks were issued prior to the meeting. One to Bolinas Fire in the amount of \$15,576.00 and one to George Peterson Insurance in the amount of \$5,842.00
 6. Renewed Target Solutions contract
 7. M. White 1st, J. Ritchie 2nd
 - B. [Administration](#)

1. CSDA Orientation
2. Board
 - a) Trainings
 - (1) AB1234 (ethics)
 - (2) Sexual harassment
 - (a) Reminder for board members to complete mandatory trainings
 - b) Board by-laws
 - (1) J. Walsh and J. Ritchie
 - c) Brown Act Compliance Manual
 - (1) For all directors to pickup at office
 - (2) Additional manual for office copy
- C. [Fire Chief](#)
 1. Monthly report
 - a) 20 calls
 2. SB Motel
 - a) Contacted S. Wood about clearing weeds
 - b) Contacted T. Trombo that trash was cleaned up
 3. MERA
 - a) New repeater construction to begin end of year
- D. [Assistant Chief](#)
 1. Lexipol
 - a) Implementation strategy
 - (1) Upload SBFPD, Bolinas and MCFD policies
 - (a) Merge policies and tailor to SBFPD needs
 - (2) Assigned primary working groups
 - (a) Admin
 - (i) T. Murphy
 - (ii) S. Folsom
 - (b) Operations
 - (i) N. Ferrari
 - (ii) D. Blair
 - (iii) T. Bisson
 - (iv) J. Peri
 2. West Marin Emergency Safety Agency Meeting Recap
 - a) Sheriff upstaffing 24 hours 41 & 42 beats
 - b) Sheriff staffing weekends and holidays 45 beat
 - (1) Memorial Day Weekend - Labor Day Weekend
 - c) Electronic signage staged at Throckmorton for traffic
 3. MWPA
 - a) Operational Committee Approved Work Plan
 - b) Plan to schedule local project and defensible space inspections ASAP
 4. Trailer
 - a) Temporary on our lot to:
 - (1) Store utilities
 - b) Potential lease addendum with the SBCC
 - (1) Form ad-hoc committee to make a proposal to the SBCC board at next meeting
 - (a) M. White, J. Ritchie
- E. [EMS](#) (Emergency Medical Services)
 1. Monthly report
 - a) 14 EMS incidents
 - b) No training this month (Chief)

2. M97 Update
 - a) Trailer
 - b) Staffing challenges
 - (1) Two medics dropped out last minute
 - c) Staffing schedule
 - (1) M 97 on staff 7 days / week 9a - 7p
 - (2) July 4 - 24 hour shift
 - (3) J. Glazier scheduled Sat. - Tues.
- F. [Stinson Beach Disaster Core](#)
 1. Placard for rental properties - disaster preparedness placard
 - a) Goes over wildfire, tsunami, earthquake
 - b) Signup for Nixel and Fire Safe Marin
 2. All hands SBDC Meeting to review Standard Operating Procedures set for July 14
 - a) Deeper dive for disaster core members for role in a disaster
 3. Recruitment/Membership update
 - a) Received \$500 from West Marin radios
 - b) Six new members
 - (1) 1 downtown
 - (2) 2 hill and highlands
 - (3) 3 calles
 4. Plans for future drills
 - a) S. Marcotte will provide materials for trainings and drills
- G. [Water Safety](#)
 1. No calls this period
 2. Training
 - a) County RWC training in Stinson on 4/28
 - b) Assisted with RWC training and participate in night operations exercise
 3. Miscellaneous
 - a) 842 mobile radio install scheduled for TBD
 - b) S. Wainwright resigned from water team
- H. [Maintenance](#)
 1. E-881
 - a) Working on turn signals and flashers
 2. WT-890
 - a) Waiting on Watco to have all lights and set the date to run it up
 3. E-880
 - a) New shocks ordered through Hi-Tech
 4. Miscellaneous
 - a) New highband chargers and batteries are at Throckmorton, A. Jarvis will get on 5/25
- I. [Training](#)
 1. High band radio training and overview with newer volunteers
- J. Standing Committees
 1. Personnel Committee (R. Guidi, W. Mitchell)
 - a) [Group health insurance](#)
 - (1) Group health insurance
 - (a) Medical: CaliforniaChoice
 - (i) Kaiser Platinum HMO A
 - (a) Monthly premium: \$468.58 - \$509.96
 - (ii) Kaiser Platinum HMO B
 - (a) Monthly premium: \$460.07 - \$500.70
 - (iii) Anthem Blue Cross Gold PPO E

- (a) Monthly premium: \$570.87 - \$621.29
 - (iv) Additional PPO
 - (a) The District will offer an additional PPO that doesn't exceed the monthly premium of Anthem Blue Cross Gold PPO E
 - (b) Dental: Delta Classic 2-99 - PPO Premier Deluxe 200 1500 Level 1
 - (i) Monthly premium: \$274.36
 - (c) Vision: Delta Dental - Allied VSP Deluxe \$10/\$10
 - (i) Monthly premium: \$53.04
 - (d) Family / dependents - need to create policy
 - (2) Motion to approve in June meeting
 - 2. Facilities Committee (R. Guidi, W. Mitchell)
 - a) Firehouse advisory committee
 - (1) Update
 - (a) Expecting next design on June 1 and will include:
 - (i) Thorough illustration
 - (ii) 3-D design
 - (iii) Will conclude work with Kawasaki Architects
 - (b) Septic engineer
 - (i) Reviewed SB motel property plans and sees no drainage issues
 - 3. Budget Committee (W. Mitchell, J. Walsh)
 - a) J. Peri will schedule a budget meeting
 - 4. Motel Committee (J. Ritchie, J. Walsh)
 - 5. [Parking and Traffic Committee](#) (J. Walsh, M. White)
 - a) Proposed parking restrictions brought before Board of Supervisors on June 15
 - b) Next step is to have the Coastal Commission review on June 17
 - c) Continuing to work with residents of Bolinas to seek additional parking restrictions and improved traffic controls
 - 6. MWPA Board (M. White, W. Mitchell alternate)
 - a) Apply for a CalFire grant to operate and maintain space of people of low-income
 - b) Will not impose an inflation budget for FY 21/22
 - 7. MERA Board (K. Stevens, R. Guidi alternate)
 - a) Sending engines in to update radios
 - b) Resolution passed by MERA board for Chief Stevens
 - c) Proposal by city managers to start funding for generation III MERA
- VII. UNFINISHED BUSINESS
- A. Marin Clean Energy (MCE)
 - 1. Submitted comments from Orrick to MCE, waiting on feedback
 - B. SB Motel property construction
 - 1. J. Peri POC with S. Wood
- VIII. NEW BUSINESS
- IX. ANNOUNCEMENTS
- A. Special Meeting date selection
 - B. Double Dipsea
 - 1. August 28, 2021
 - 2. 740 runner limit

- X. DATE/TIME OF NEXT MEETING
 - A. June 28 / 5 PM (in person?)
- XI. MEETING ADJOURNMENT
 - A. President J. Walsh called the meeting adjournment at 6:41 PM
 - 1. M. White 1st, J. Ritchie 2nd