



CRC Round 2 Planning Grant Application Checklist and Questions Preview

This document aims to serve as an optional resource to assist CRC Planning Grant Applicants in their Grant Application work for CRC Round 2. This document includes an application checklist with a summary of application components and outlines the CRC Planning Grant Application Questions in Submittable, to give Applicants a comprehensive view of the overall Application prior to starting an application on Submittable. You can use this document as a guide to prepare to fill out the application through the Submittable website.

Note: This document should not be used as the primary application resource. In the event of any differences and omissions on this document from the actual application on Submittable, the content on Submittable are final and official. This document is meant to provide an overview of the content of the CRC application. You are encouraged to draft your responses in this document due to the editing limitation on Submittable. However, when submitting your final responses, please check to make sure your response completely answers the question in Submittable. SGC will only accept applications that have been completed in Submittable.

For Planning Grants, the application period begins on July 2, 2026, and closes on September 4, 2026, at 11:59 pm Pacific Time.

Application Instructions

Notes on this application:

- SGC encourages applicants to closely review and reference the [Community Resilience Centers Round 2 Final Program Guidelines](#) while preparing this application. Specifically, applicants should review the threshold criteria to ensure that they and their proposal are eligible, see [Section 3: Eligibility](#) and [Section 8.5: Planning Grant Program Thresholds and Scoring Criteria](#)
- Each application section includes high-level instructions as well as references to the section of the CRC Program Guidelines that correspond to that set of questions.
- The Scoring Criteria found in [Section 8.5: Planning Grant Program Thresholds and Scoring Criteria](#) of the CRC Round 2 Final Guidelines provides a breakdown of the point system and priorities that reviewers will use to assess each section and component of the application.
- All questions within the application form are required, unless marked as “optional”.

Submittable:

All applications must be submitted via the online application platform, Submittable. No hard copies, facsimiles, electronic transmissions via email, hand-delivered copies, or any other method of submitting complete applications will be accepted.

Before starting your application on Submittable, refer to the Submittable instructions [here](#). On Submittable, please complete the **Planning Grant initial form** listed in [CRC's Submittable Submissions Page](#) to begin and submit the full application.

Application Materials:

The Submittable application includes upload questions where Applicants must download an application file linked, complete it, and then reupload to the appropriate Submittable question. Applicants may reference these application materials throughout the Submittable Application and in the [Planning Grant Google Drive folder](#).

For any Excel workbooks, we strongly recommend opening these in the desktop version of Excel. Please double check formulas once completed to make sure that all the formulas stay accurate.

Planning Grant Application Component Checklist

The following lists documentation and components of a completed Planning Grant. You can find a full list of the CRC Planning Grant application and grant term requirements in the “5. Required Deliverables List” worksheet of the [CRC R2 PG Application Workbook](#).

Part 1: Lead Applicant Information

- Section 1 Applicant Information and Eligibility

Part 2: Project Proposal

- Section 2 Project Overview
- Section 3 Application Workbook
- Section 4 Planning Area & Eligibility
- Section 5 Vision and Objectives
- Section 6 Community Profile, Engagement, and Partners
- Section 7 Project Impact

Part 3: Project Feasibility

- Section 8 Applicant Capacity
- Section 9 Site Control and Readiness

Part 4 Additional Documentation (Optional)

Preview of the Community Resilience Centers Program: Round 2 Planning Grant Application Questions (Submittable Initial Form)

The questions below are in the Planning Grant initial form that applicants will fill out to complete their full application.

Part 1: Lead Applicant Information

- Applicants must answer the questions in this section and upload any required documentation to demonstrate the eligibility of the Lead Applicant.
- Only complete and eligible applications that meet all Program Thresholds will advance to the scored review stage. SGC staff and the Interagency Review Panel will review and score the application using the Planning Grant Scoring Criteria outlined in [Section 8.5 Planning Grant Program Thresholds and Scoring Criteria](#) in the CRC R2 Final Guidelines.
- Ensure your documents and answers include all required information prior to upload or application completion.

- Ensure the information provided in response to each question also aligns with information provided across Application Questions and in the Workplan and Budget included within the Application Workbook.
- Use the following naming convention before uploading your documents: **[Lead Applicant_Proposal Name]_[File Name]**. See the “Requirements and Guidance” section for each question for any additional guidance.
- See [Section 8.1 Application and Scoring Overview](#) of the CRC Round 2 Final Guidelines for additional flexibility for California Native American Tribes.

Section 1 Applicant Information and Eligibility

Question 1.1. Lead Applicant Organization Name

Question 1.2. Lead Applicant Unique Entity ID (Federal)

Please check for or register your entity’s Unique Entity ID at www.SAM.gov. Please note that getting a UEI from SAM.gov may take ten business days. As such, if you are not able to receive this number by the time you submit this application, you may leave this blank. SGC may request this information during the application review process. If awarded, Lead Applicant will be required to submit their Entity ID.

Question 1.3. Lead Applicant Mailing Address

Question 1.4. Is Lead Applicant based in/operating in the State of California.

The Lead Applicant must be based in California to be eligible. For Lead Applicants that are national or global, they must be operating and have a mailing address in the State of California.

- Yes
- No

Question 1.5. Lead Applicant/Organization Type

For all CRC Program grants, the Lead Applicant will collaborate with one or more Partners. Together, the Lead Applicant and Partners are referred to as “applicants.” The Lead Applicant will submit one application on behalf of the applicant team. To be eligible for a CRC Round 2 Grant, Lead applicant must be one of the entities listed in the responses to this question.

There are unique eligibility requirements for each organization type. Please be sure to answer any branching questions specific to your organization type. *Please reference [Section 3.1 Eligible Applicants](#) and [Appendix A: Terms and Definitions](#) in the CRC R2 Final Guidelines.*

1.5. Select the organization type that best describes the Lead Applicant as defined in Section 3.1 Eligible applicants and Appendix A: Terms and definitions in the CRC Round 2 Final Guidelines that apply. (required)

- **California Native American Tribes** (*includes branching question 1.5.1. to upload a Letter of Authorization or Resolution approved by the Tribal Council that authorizes the Tribe to apply for and receive program funds and execute all documents and activities related to the grant, if awarded.*)
- **Tribally-owned non-profits** (*includes branching questions 1.5.2. to describe how the organization meets the definition of a “Tribally-owned nonprofit” and 1.5.3. to upload a Letter of Authorization or Resolution approved by the Tribal Council that authorizes the Tribe to apply for and receive program funds and execute all documents and activities related to the grant, if awarded.*)
- **IRC 501(c)(3) tax-exempt nonprofit organization** (includes branch question 1.5.4. to upload a copy of the organization’s IRS 501 (c)(3) Tax Determination Letter)
- **Public Agency** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Local Agency** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Special District** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Joint Powers Authority** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Public Utility** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Local Publicly Owned Utility** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)
- **Mutual Water Company** (includes branch question 1.5.5. to upload either evidence of a passed formal resolution or documentation demonstrating a delegated authority to bind the agency that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded.)

Question 1.6. Is the Application Submitter (the person who started the application and invited others to collaborate) the best point of contact for this application and Lead Applicant Organization?

- **Yes** (includes branch questions 1.6.1. - 1.6.3. to provide the Application Submitter's Name, Email, and Phone)
- **No** (includes branch statement "The Submitter of the application must be the main point of contact for this application and Lead Applicant Organization. The notifications about this program and your application will be sent to the email associated with the Submittable account used to apply to this program.")

NOTE: The notifications about this program and your application will be sent to the email associated with the Submittable account used to apply to this program.

Question 1.7. Provide contact information for the application's second point of contact.

Requirements and Guidance:

- A second point of contact listed in this application is an individual who may be contacted if the first point of contact is unresponsive.

Question 1.8. Provide contact information for the person with contract signing authority for the Lead Applicant Organization (Authorized Signatory).

Requirements and Guidance

- An authorized signatory is an individual authorized to sign grant agreements and grant-related documents.

Part 2: Project Proposal

- Applicants must answer the questions and upload the required documentation described in this section to demonstrate eligibility and required program thresholds.
- Only complete and eligible applications that meet all Program Thresholds, will advance to the scored review stage. SGC staff and the Interagency Review Panel will review and score the application using the Planning Grant Scoring Criteria outlined in [Section 8.5 Planning Grant Program Thresholds and Scoring Criteria](#) in the CRC R2 Final Guidelines.
- Ensure your documents and answers include all required information prior to upload or application completion.
- Ensure the information provided in response to each question also aligns with information provided across Application Questions and in the Workplan and Budget included within the Application Workbook.
- Use the following naming convention before uploading your documents: **[Lead Applicant_Proposal Name]_[File Name]**. See the "Requirements and Guidance" section for each question for any additional guidance.
- Refer to [Section 8.1 Application and Scoring Overview](#) of the CRC Round 2 Final Guidelines for additional flexibility for California Native American Tribes.

Section 2 Project Overview

Question 2.1. Proposal Name (300-character limit)

Question 2.2. Project Abstract. Provide a brief outline of the project purpose, priorities, key deliverables, expected outcomes, and grant beneficiaries. Beneficiaries include any communities, persons, or entities that benefit from this funding. (600-character limit)

Requirements and Guidance:

- This response is a short project summary, and applicants will provide the proposed project's vision and objectives in a subsequent section.

Question 2.3. Select the County that your project is located in.

- List of California Counties as single response

Requirements and Guidance

- If the project spans multiple counties, select the primary county that the project focuses on (where the CRC Site would be located) and provide additional detail in the description of the planning area in Section 4 Planning Area and Eligibility of this application.
- SGC's goal is to make awards across California's diverse geographies. We aim to make at least one Planning Grant award per each of the six [California Office of Emergency Services \(Cal OES\) Fire and Rescue Division's mutual aid regions](#). The county that you select will determine your mutual aid region.

Question 2.4. Does the project span across other counties?

- Yes (includes branch question 2.4.1. to select the additional counties where project will be located)
- No

Question 2.5. Has the Lead Applicant confirmed at least one Partner that will help implement your Planning Grant Proposal?

Requirements and Guidance:

For Planning Grants, each application must include at least one Partner in addition to the Lead Applicant and collectively submit one application. The CRC Program strongly encourages more than one Partner. Tribal Applicants may be exempt from this requirement in certain situations.

- Yes (includes branch question 2.5.1. to indicate the number of confirmed Partners)
- No (includes the following branch statement "STOP sign, CRC Planning Grant Applications are required to have a minimum of one (1) Partner. Tribal Applicants (California Native American Tribes and Tribally-owned nonprofits) do not need Partners in certain situations. (Refer to [Section 3.2: Collaborative Governance Structure](#) and [Appendix B: Collaborative Governance Requirements](#) in the CRC R2 Final Guidelines")

Question 2.6. Select the Organization Types represented by the proposed Project Partners.

- California Native American Tribes
- Tribally owned non-profits
- IRC 501(c)(3) tax-exempt nonprofit organization
- Public Agency
- Local Agency
- Special District
- Joint Powers Authority
- Public Utility
- Local Publicly Owned Utility
- Mutual Water Company
- Other (includes branch question 2.6.1. to list the additional organization types represented by the proposed Project Partners)

Requirements and Guidance:

- Private shareholder corporations are not eligible as Lead Applicants or funded Partners.

Question 2.7. Was technical assistance used to prepare this application?

- Yes (includes branch question 2.7.1. to select the type of TA Provider)
- No

This question will not affect your score and is meant to help us improve the program and technical assistance in future rounds.

Question 2.8. Has the Lead Applicant previously received another grant from the Strategic Growth Council (SGC) or the Governor's Office of Land Use and Climate Innovation (LCI)?

- Yes (includes branch question 2.8.1. to select which SGC Programs (AHSC; CRC; FBH; RCC; SALC; TCC; TCB and Tribal Housing Pre-Development Fund); LCI Programs (APGP; RRGP; and EHCRP), and/or Other SGC or LCI Program have been awarded to the Lead Applicant. For each selection Applicants must provide the year the grant was awarded, and select which of the following apply the previous award: "the proposed Planning Area is located in the same area as this previous SGC or LCI funded work; the Lead Applicant on this CRC Application was a Lead Applicant or Partner on this previous SGC or LCI grant; the proposed CRC project is a direct continuation of the work previously funded by this previous SGC or LCI grant; none of the above")
- No

Question 2.9. Has any Partner(s) on this application previously received another grant from the Strategic Growth Council (SGC) or the Governor's Office of Land Use and Climate Innovation (LCI)?

- Yes (includes branch question 2.8.1. to select which SGC Programs (AHSC; CRC; FBH; RCC; SALC; TCC; TCB and Tribal Housing Pre-Development Fund); LCI Programs (APGP; RRGP; and EHCRP), and/or Other SGC or LCI Program have been awarded to the Partner(s). For each selection Applicants must provide the year the grant was awarded, the Partner(s) awarded, and select which of the following apply the previous award: "the proposed Planning Area is located in the same area as this previous SGC or LCI funded work; the Partner on this CRC Application was a Lead Applicant or Partner on this previous SGC or LCI grant; the proposed CRC project is a direct continuation of the work previously funded by this previous SGC or LCI grant; none of the above")
- No

Question 2.10. If the project is not recommended for award, do the applicants want SGC to share details about the proposal with relevant State grant programs and other funders?

- Yes
- No

2.11. Climate Bond Reporting

SGC is required to report on the climate benefits of each project funded by the Climate Bond. Answer the questions below about the project's potential climate benefits. Your responses can consider the eventual implementation of the project(s) that will result from your Planning Grant work.

Question 2.11.1. Will the proposed project bolster California's resilience to climate impacts, including extreme heat, wildfire, flood, drought, and sea level rise?

- Yes (includes branch question "2.11.1.1. Describe how the project will bolster California's resilience to climate impacts in 1-2 sentences.")
- No

Question 2.11.2. Will the proposed project reduce greenhouse gas emissions and/or sequester and store carbon?

- Yes (includes branch question "2.11.2.1. Describe how the project will reduce greenhouse gas emissions and/or sequester and store carbon in 1-2 sentences.)
- No

Question 2.11.3. Is the proposed project designed to be resilient to climate impacts, including extreme heat, wildfire, flood, drought, and sea level rise?

- Yes (includes branch question ‘2.11.3.1. Describe how the project is designed to be resilient to climate impacts in 1-2 sentences.’)
- No

Question 2.11.4. Does the proposed project support planning, capacity building, workforce training, or monitoring activities that will protect people and/or nature from climate change impacts or reduce/remove greenhouse gas emissions?

- Yes (includes branch question “2.11.4.1. Describe how the project will support planning, capacity building, workforce training, or monitoring activities that will protect people and/or nature from climate change impacts or reduce/remove greenhouse gas emissions in 1-2 sentences.”)
- No

Question 2.12. Are you also applying to Round 6 of the Transformative Climate Communities Program (TCC)?

- Yes
- No

Section 3 Application Workbook

The CRC Round 2 Final Guidelines provide additional guidance and details that will be helpful for completing the Application Workbook. Refer to the following sections of the [CRC Round 2 Final Guidelines](#) for additional guidance:

- [Section 1.3 Program Objectives](#) for details on Program Objectives
- [Section 6: Program Costs](#) for category outline of direct costs
- [Section 7.3 Applicant Capacity](#) for details on applicant requirements
- [Section 7.8 Project Financial Feasibility](#) for financial feasibility requirements
- [Section 8.1 Application and Scoring Overview](#) for additional flexibility for California Native American Tribes
- [Appendix A: Terms and Definitions](#) for details on the Vision Statement
- [Appendix J: Leverage Funding](#) for details on leveraged funding requirements
- [Appendix L: Post-Award Consultation Process – Implementation](#) Grants for information on the Post-Award Consultation Process and policies

3.1. Application Workbook

Use the Application Workbook template to complete the “Work Plan and Budget” tab. Review all questions in this section to understand guidance and requirements before filling out the Work Plan and Budget tab. Ensure that proposed CRC Project activities generate outcomes for the

proposed Planning Area and site(s), follow an appropriate timeline, and include all activities and deliverables required throughout the grant term. The Work Plan and Budget must include all expected activities and costs for the full two years of the grant term.

Proposed activities must meet Planning Grant (PG) Program Objectives and requirements, build both climate resilience and community resilience, and meaningfully prepare the local community to implement a future CRC. The Work Plan and Budget must provide a clear understanding of the proposed project, local community strengths, and technical needs. Budgets must include adequate detail for all costs indicated and demonstrate the financial feasibility of the CRC Project. Applicants using leverage funding for the CRC Project must indicate which activities will be funded (fully or partially) by leverage funding and describe leverage fund sources.

Steps to Complete and Upload the Application Workbook:

- Download the [Application Workbook](#) (Excel file, download from the zip folder).
- Thoroughly review the Application Workbook instructions and the sample Work Plan and Budget.
- Complete the required 2. Applicant & Project Summary tab, 3. CRC Work Plan & Budget tab, and the 4. Leverage Funding (if applicable) tab. Fill in the white cells only and do not edit any shaded cells.
- Use the following naming convention **[Lead Applicant_Proposal Name]_PG Application Workbook**
- Reupload the completed Application Workbook to Submittable in the file upload field provided below.
- If you experience any difficulty with workbook formatting, formulas, or functionality, contact CRC@sgc.ca.gov before the application deadline.

Question 3.1. Upload the completed Application Workbook below.

Question 3.2. What is the Total Project Cost inclusive of other funds and SGC CRC Funds requested?

Question 3.3. What is the total amount of SGC CRC Funds being requested for this Planning Grant project?

Refer to [Section 1.2 Program Summary](#) in the CRC Round 2 Final Guidelines.

Question 3.4. Estimated Planning Grant Timeline. If the project is awarded, would the Applicants be able to commit to a two-year grant term approximately between Fall 2027 – Fall 2029?

- Yes
- No (includes branch question “3.4.1 If No is selected, write the approximate work start and end dates (month and year) and any circumstances for these dates such as “work has already begun” 50-word limit)

3.5. Supporting Documentation

Lead Applicants must demonstrate that the CRC Project is financially feasible by submitting a draft project Work Plan and Budget as outlined in Section 3, Question 3.1., as well as supporting documentation. Required supporting documentation for the project Work Plan and Budget are outlined in Section 3.5 Supporting Documentation and Section 3.6 Project Financial Feasibility below.

Question 3.5.1. Non-construction Cost Estimates

Upload any costs estimates that are NOT related to construction and supporting documentation for the CRC Project Work Plan and Budget, including the following:

- Cost estimates for equipment with a per unit cost of \$5,000 or more
- Cost estimates for proposed contractors (not construction contractors) that will be procured during the grant term. This could include service contracts for community engagement, project management or administrative support, etc.

Requirements and Guidance:

- Use the following naming convention: **[Lead Applicant_Proposal Name]_[Cost Estimate]_[Source Name]**

3.6. Project Financial Feasibility

To ensure project financial feasibility, Lead Applicants must answer questions regarding the CRC Project Work Plan and Budget, including regarding the amount of CRC funding requested and leverage funding committed to the project.

Question 3.6.1. Total Project Cost: Does the requested CRC funding reported in the Application Work Plan and Budget cover 100% of the anticipated CRC Project cost?

Requirements and Guidance

Lead Applicants must ensure a funding gap of no more than 10% of overall project cost. CRC Projects with a funding gap greater than 10% will not pass the CRC Program Application threshold review stage.

- Yes
- No (includes branch questions on leverage funding sources and amounts; Plan to Close Funding Gap (if applicable); and [Letters of Funding Commitment](#) (if applicable))

Question 3.7. Project Feasibility

Explain how the proposed activities described in the application workbook are feasible to accomplish within the Planning Grant term and demonstrate adequate allocation of resources. Applicants should address the following:

- Describe how the workplan and budget are clearly structured to meet the program requirements and goals of the applicant. What is the sequence of activities that builds towards the applicant's expected outcomes?
- Describe how you made key budget decisions, such as how staffing levels and rates were determined, how costs were estimated for major activities, and how current and planned resources will be utilized effectively.
- Describe how the expertise and experience of the Lead Applicant, Partner(s), and any proposed contractors collectively and logically align to fulfill the technical needs required to meet all program requirements.
- What contingency plans, if any, have been considered to keep work on track within the grant term and budget?

Requirements and Guidance

- Planning Grant terms are two years, with the option to extend on a case-by-case basis. Refer to [Section 9.1 Grant terms](#) in the CRC Round 2 Final Program Guidelines.
- Refer to [Section 8.5 Planning Grant Program Thresholds and Scoring Criteria](#) in the CRC Round 2 Final Program Guidelines.

Section 4 Planning Area & Eligibility

All CRC Planning Grant applicants are required to define a Planning Area, inclusive of a proposed CRC Site, the location of related planning activities, and the impacted community around the proposed CRC Site. For CRC Planning Grant applications, at least one proposed CRC Site is required per application but may include multiple CRC sites with the intention of selecting a suitable project site for a future CRC Site.

Applicants are encouraged to review the Project Area eligibility requirements for Implementation Grants and consider their ability to align the focus area for future funding opportunities.

Question 4.1. Provide the coordinates of your proposed CRC Site(s) within your Planning Area.

- Fill out table with site name(s); coordinates; and address (if any).

Requirements and Guidance:

- Refer to [Section 3.3 Eligible Planning and Project Areas](#) and [3.4 Eligible Facility Types](#) in the CRC Round 2 Final Guidelines.

Question 4.2. Clearly describe the proposed Planning Area and proposed site(s). Describe the process used to select the Planning Area, including local residents and Partners involved or consulted. (200-word limit)

Requirements and Guidance:

- A Planning Area is inclusive of the proposed CRC Site and related planning activities, as well as the impacted community around the proposed CRC Site.

- Applicants may define their own Planning Area and should consider the proposed service area for a future CRC as a starting point to define the Planning Area.
- At the Planning Grant stage, applicants may include multiple CRC sites with the intention of selecting a suitable project site for a future CRC Facility.
- Refer to [Section 3.3 Eligible Planning and Project Areas](#) in the CRC Round 2 Final Guidelines.

Section 5 Vision and Objectives

Question 5.1. Vision Statement. Provide a clear Vision Statement for this CRC Planning Grant. The Vision Statement should be community-informed and align with the CRC Program Approach and the Planning Grant objectives. Applicants must describe the impacts the proposed project seeks to achieve through the Planning Grant. Applicants should address the following:

- Demonstrate how the Vision Statement is specific to the community the proposed project intends to serve.
- The Vision Statement should connect with the CRC program approach, the Planning Grant Program Objectives, and the eligible Planning Grant activities.

(150-word limit)

Guidance and Requirements

- Refer to [Section 1.3 Program objectives](#), [Section 4.1 CRC Planning Grant objectives](#), and [Section 4.2 Eligible Planning Grant Activities](#) in the CRC R2 Final Program Guidelines.

Question 5.2. Proposal Alignment. Summarize the proposed Planning Grant activities and describe how the proposed activities align with the Vision Statement and advance community priorities. Applicants should address how the proposed activities:

- align with the Vision Statement,
- will explore and clarify community priorities around climate resilience, and
- will effectively and appropriately engage the community and strengthen local, diverse partnerships

(300-word limit)

Guidance and Requirements

- Ensure proposed Planning Grant activities are eligible. [Refer to Section 4.2 Eligible Planning Grant activities](#).

Section 6 Community Profile, Engagement, and Partners

Question 6.1. Community Profile. Describe the local community surrounding the proposed CRC facility. Descriptions may include but are not limited to community history, community composition, geographical context, economic conditions, industries, and historical trends. (300-word limit)

Requirements and Guidance:

Applicants will want to consider both population characteristics (age, ethnicity, language spoken, etc.) and socioeconomic factors (economic stability, education, safety, etc.) or community assets in their descriptions.

We encourage the use of datasets such as:

- [The US Census Bureau Data or American Community Survey \(ACS\) Data](#)
- [CDC Social Vulnerability Index \(SVI\)](#)
- [CalEnviroScreen 4.0 tool](#)
- [Climate Bond Mapping Tool](#)
- [CA Healthy Places Index \(HPI\) 3.0 tool](#) and
- [Local city and county assessments](#)

It is best to include quantitative and qualitative data.

This could be primary data (original, firsthand information collected directly from the community) or secondary data (data sets collected from other sources) to describe the community but not required.

Refer to Section 4 Planning Area & Eligibility in this Application for additional Planning Area guidance and previous responses.

6.2. Investing in Priority Communities and Priority Populations

Consistent with existing State guidance and robust public input, eligible applicants from all communities may apply for CRC Program funds. However, the CRC Program will prioritize investments in Priority Communities and Priority Populations which are most burdened by environmental, socioeconomic, and health inequities. These specific communities are defined in the CRC Round 2 Final Guidelines.

6.2.1. Priority Communities: Under-Resourced Communities

At the statewide-scale, SGC prioritizes CRC Projects located in priority communities. Priority communities include under-resourced communities. For Round 2 of the CRC Program, under-resourced communities are communities located within:

- An area identified as disadvantaged or severely disadvantaged using the [Climate Bond Mapping Tool](#) ; OR

- Census tracts identified as disadvantaged by the California Environmental Protection Agency via the Office of Environmental Health Hazard Assessment’s [CalEnviroScreen 4.0 tool](#) (CA EPA 2021 update)

Requirements and Guidance:

- View a map of [Climate Bond Mapping Tool](#) or [CalEnviroScreen 4.0 Tool](#) to determine your community’s classification
- Refer to [Section 1.5 Investing in Priority Communities and Populations](#) in the CRC R2 Final Guidelines.

Question 6.2.1. Select the “under-resourced community” designations that apply to your proposed CRC Facility. You may select multiple options.

- CRC Facility is located in an area identified as disadvantaged using the Climate Bond Mapping Tool (includes branching question “6.2.1.1. Upload a screenshot of the mapping tool that demonstrates your proposed CRC Facility meets the designation selected.”)
- CRC Facility is located in an area identified as severely disadvantaged using the Climate Bond Mapping Tool (includes branching question “6.2.1.1. Upload a screenshot of the mapping tool that demonstrates your proposed CRC Facility meets the designation selected.”)
- CRC Facility is located in a census tract identified as disadvantaged by the California Environmental Protection Agency via the Office of Environmental Health Hazard Assessment’s CalEnviroScreen 4.0 tool (CA EPA 2021 update) (includes branching question “6.2.1.1. Upload a screenshot of the mapping tool that demonstrates your proposed CRC Facility meets the designation selected.”)
- None of the above

6.2.2. Priority Communities: Additional Communities

In addition to prioritizing under-resourced communities, the following communities are priorities for CRC Program funding. Refer to [Section 1.5 Investing in Priority Communities and Populations](#) and [Section 8.4: Funding priorities and Priority Points](#) in the CRC R2 Final Guidelines. Communities that meet the criteria below are eligible for additional Priority Points.

- **Tribes**, defined as a federally recognized Native American Tribe or non-federally recognized Native American Tribe listed on the California Tribal Consultation List maintained by the Native American Heritage Commission on February 19, 2026.
- **Tribally-owned nonprofits** refers to an organization exempt from taxation under Internal Revenue Code 501(c)(3) (26 U.S.C. § 501(c)(3)), a nonprofit incorporated under Tribal law, a California nonprofit public benefit corporation (Corp. Code, § 5110 et seq.), or an equivalent entity that has a majority Tribal-led board, is operated by a Tribe, and advances the Tribe’s goals and priorities. The Tribe must be a *California Native American Tribe* (see [Appendix A: Terms and definitions](#)). Tribally-owned nonprofits are

required to provide a Letter of Authorization or Resolution on behalf of the Tribe they represent.

- **Rural communities** are communities that fall within a non-metropolitan area or an area not designated as urban by the U.S. Census Bureau. When the CRC Facility is located within a rural community that meets the CRC definition of an under-resourced community, the CRC application is eligible for additional priority points. **Note:** SGC will determine priority status for communities during the threshold phase. If a community is designated as 'urban' utilizing the U.S. Census Bureau definition, they may appeal that designation provided they meet the definition under [Health and Safety Code 50199.21](#) and provide suitable and timely documentation in their appeal.
- **Unincorporated communities** that meet the definition of an under-resourced community using any of the definitions outlined above. When the CRC Facility is located within an unincorporated community that meets the CRC definition of an under-resourced community, the CRC application is considered a priority community.
- Refer to [Appendix A: Terms and definitions](#) in the CRC R2 Final Guidelines for more detailed definitions.

Note: Select all of the following that apply to your project. You may select multiple options.

Question 6.2.2. Select the additional community designations that apply to the proposed project below. You may select multiple options.

- Project is led by a Tribe
- Project is led by a Tribally-owned nonprofit
- Project is located in an unincorporated community (includes branch question “6.2.2.1. Upload any documentation or map that demonstrates your proposed CRC Facility is located in an unincorporated community.”)
- Project is located in a rural community (includes branch question “6.2.2.2. Upload any documentation or map that demonstrates your proposed CRC Facility is located in a rural community.”)
- None of the above.

6.3 Priority Populations and Populations of Focus

The CRC Program is structured to provide existing residents, businesses, and communities with the tools and resources to drive change and experience the benefits of this investment. Each CRC application, regardless of priority community status or geography, must focus on neighborhood-scale investments in communities.

In alignment with the California Governor’s Office of Emergency Services (Cal OES) and other State agencies, the CRC Program has identified the following priority populations:

- Individuals with physical, developmental, or intellectual disabilities
- Individuals with chronic conditions or injuries
- Individuals with limited English proficiency
- Older adults, children, and pregnant people

- Low-income, homeless, and/or transportation-disadvantaged or public transit-dependent people

Refer to [Section 1.5 Investing in Priority Communities and Populations](#) in the Final CRC Round 2 Guidelines for a full list of these groups and definitions.

Each CRC application must identify, work with, and intentionally serve the needs of priority populations in the neighborhood containing the proposed CRC Facility (CRC Site). Attention to priority populations appears in multiple parts of the CRC Program design. These populations should be addressed within the following areas:

- Collaborative Governance Structure
- Capital projects, Campus Amenities, and Services and Programs
- CRC Emergency Plan and Community Resilience Plan
- Evaluation Phase

Reviewers will evaluate the extent to which each application meaningfully incorporates and benefits priority populations in their communities.

Question 6.3. Identify the priority populations and/or other vulnerable residents in the neighborhood(s) containing the proposed CRC Site(s). Describe the strengths and opportunities for building community resilience for priority populations and vulnerable residents. (400-word limit)

6.4. Prior Community Engagement to Date:

Review Questions 6.4.1 – 6.4.4 before beginning to answer the series of questions.

Applicants will be asked to select a few community engagement activities that are most relevant to the CRC proposal to include in your response(s). The CRC program will assess the organizations history of engaging with the local community.

Each subsequent question builds on the last. Responses should expand on details for the activities and events reported in question 6.4.1.

Some questions may contain multiple components. Applicants should answer all parts of the question to the best of their ability.

In order to be eligible, the reported activities must have been conducted by the Lead Applicant and/or Partner(s).

Additionally, the reported activities must have directly informed the development of the CRC proposal or related to one of the following topics:

- Energy Resilience
- Air quality and public health
- Nature based solutions
- Food security
- Emergency Preparedness and critical communications

- Mobility and Access
- Workforce development, education and training
- Health equity and well-being
- Climate resilience or other climate innovation
- Civic Engagement or local leadership development

Refer to [Appendix C: Community engagement activities and eligible costs](#) for a list of community engagement requirements and potential methods.

Note: If neighborhood-level or community-level engagement data does not exist, provide the next best scale which may be at the city or county-level

Question 6.4.1 History of Community Engagement. Provide a history of the community engagement activities conducted in the Planning Area. Select three to five events that were most impactful or relevant to your CRC Proposal. You may summarize additional events and activities as needed.

Describe the event(s):

- When did the event occur? (Estimated Year)
- Where did it occur or where was it hosted?
- What organization(s) hosted the event or conducted the outreach?
- What type of community engagement methods or forum did you use?
- Who was the intended audience? How many community members or groups participated? (Estimates are fine)
- What was the primary purpose or topic of the event?

(400 word limit)

Question 6.4.2. Robust, Meaningful, Culturally Appropriate and Accessible efforts. Building on the community engagement activities and events reported in the previous question:

- How were these methods tailored to the local community?
- What are some potential barriers that may have limited community participation in the reported engagement activities?
- What accommodations or actions did the Lead Applicant and/or Partner(s) provide to reduce barriers? For example, scheduling the meeting at an accessible time and location, or providing translation, childcare, etc.

(150-word limit)

Question 6.4.3. CRC Proposal alignment with Community Input. Building on the community engagement activities and events reported in Question 6.4. above:

- Describe the feedback you received across the reported events. What community priorities surfaced? Applicants may aggregate themes or feedback received across individual community engagement events.

- How is the community feedback aligned with the CRC proposal?

(300-word limit)

Question 6.4.4. Priority Populations and Improved outcomes. Building on the community engagement activities and events reported in Question 6.4. above: did any of the reported engagement activities include direct outreach to priority populations or other vulnerable groups?

- Yes
- No

6.5. Community Engagement Plan (CEP)

Applicants must provide a Community Engagement Plan using the template provided in the downloadable document below. The template outlines the overall plan structure and information required for the CEP to ensure robust, meaningful, and culturally appropriate community engagement throughout all phases (design, application, implementation, and evaluation), a core component of the CRC Program. For projects that contain multiple sites, ensure that each site is reflected in your responses for the Community Engagement Plan. Each CRC Project Proposal is required to submit one community engagement plan for the entire project.

For CRCs on Tribal land, requirements for “public” should be interpreted to apply to that Tribal community.

(Refer to [Appendix C: Community Engagement Activities and Eligible Costs](#) in the CRC R2 Final Guidelines.)

Steps to Complete the Community Engagement Plan Template:

- Download the [Community Engagement Plan Template](#) (word document).
- Complete and rename the CEP (this document) using the following naming convention: [Lead Applicant Name_Proposal Name]_PG_Community_Engagement_Plan
- Submit the Community Engagement Plan (CEP) to Submittable by using the file upload field provided below.

Question 6.5. Upload the completed Community Engagement Plan below.

6.6. Proposed Collaborative Governance Structures (CGS)

The CRC Program requires applicants to include local residents and CBOs in grant implementation through a Collaborative Governance Structure (CGS).

The CGS is designed to overcome challenges of shared decision-making and to help ensure consistent buy-in and support; shared values and governance; accountability; and alleviation of existing power imbalances. CGS members are considered Partners. Partners are inclusive of funded partners (those included in the CRC proposal and designated as responsible

parties in the application workbook) and additional entities that the Lead Applicant plans to recruit as CGS members during the CRC grant-term.

For Planning Grants, each application must include at least one Partner in addition to the Lead Applicant. The CRC Program strongly encourages more than one Partner.

While a full and formal Collaborative Governance Agreement is not required for Planning Grants applicants when they apply, they will develop a CGS and execute a Collaborative Governance Agreement during their grant term.

The following questions assess the applicants' preparation for developing and managing a CGS. Applications should demonstrate strong and diverse partnerships rooted in their community. Diverse partnerships include a mix of groups that bring different experiences, perspectives, skills and knowledge. Given the highly localized and community-driven nature of the CRC Program, the composition of partnerships will be evaluated within their local, community context.

Modifications for Tribal Applicants

- Tribal applicants include California Native American Tribes (Tribes) and Tribally-owned nonprofits.
- Tribal applicants applying as the Lead Applicant are typically not required to have Partners.
- **Tribes:** a federally recognized Native American Tribe or non-federally recognized Native American Tribe listed on the California Tribal Consultation List maintained by the Native American Heritage Commission on February 19, 2026.
- **Tribally-owned nonprofit:** an organization exempt from taxation under Internal Revenue Code 501(c)(3) (26 U.S.C. § 501(c)(3)), a nonprofit incorporated under Tribal law, a California nonprofit public benefit corporation (Corp. Code, § 5110 et seq.) or an equivalent entity that has a majority Tribal-led board, is operated by a Tribe, and advances the Tribe's goals and priorities.
- Note: If an application is led by a Tribal Applicant, requirements for "public" meetings and sharing of information should be interpreted to apply to that Tribal community, not to the public beyond that community.

Question 6.6. Is the Lead Applicant a California Native American Tribe or Tribally-owned nonprofit applying as the Lead Applicant?

- Yes (includes branch question "6.6.1. If you are a Tribal Lead Applicant, do you have any Partners included in your application? Partners are entities included in your CRC proposal and designated as responsible parties in the application workbook." with yes/no response If Partners are included, applicant must provide a response to branch question "6.6.3. Describe the proposed vision for your Collaborative Governance Structure, including: the proposed list of Partner(s) - clearly state the organization(s) name and type (e.g., non-profit, local government, resident, etc.); preliminary processes the

Partner(s) will use to collaborate and make decisions throughout the grant term; preliminary processes to involve local residents and CBOs in decision making; and describe how the vision for your CGS that is aligned with your CRC proposal”(400-word limit). If Partners are not included, applicant must provide a response to branch question “6.6.4 Tribal applicants without Partners are not required to complete a Collaborative Governance Agreement (CGA). As an alternative, Tribes must answer the following: describe the roles and responsibilities of each entity and/or individual involved in the grant implementation (such as a Tribal Department, Tribal Council, or Tribal Chairperson); what forum will Tribal community members have to provide input over grant implementation and/or raise concerns throughout the grant term?; and preliminary processes the Lead Applicant will use to collaborate with all interest parties and make decisions throughout the grant term. Tribes should demonstrate clear decision-making processes among individuals and entities involved in grant implementation. Decisions should be informed by Tribal community input. Tribes may utilize existing structures or create new structures to gather input and make decisions. Because some decisions about changes in grant activities must be made quickly to allow activities to proceed, Tribes can develop different decision-making processes for different types of decisions. Note: For Tribal applicants where the Lead Applicant does not have any Partners, there are no further Collaborative Governance requirements beyond what is included in the application.”)

- No (includes branch question “6.6.2. Describe the proposed vision for your Collaborative Governance Structure, including: The proposed list of Partner(s) - clearly state the organization(s) name and type (e.g., non-profit, local government, resident, etc.); Preliminary processes the Partner(s) will use to collaborate and make decisions throughout the grant term.; Preliminary processes to involve local residents and CBOs in decision making; and Describe how the vision for your CGS that is aligned with your CRC proposal” (400-word limit).

Question 6.7. Does the Lead Applicant have a demonstrated history of working together and/or in similar collaborative relationships with the proposed CGS Partners (see note below for Tribes without partners)? If they do not have a working history, does the Lead Applicant have a plan for building trusting relationships to support Collaborative Governance? (200-word limit)

Modification for Tribal applicants: If you are a Tribal Lead Applicant and do not have funded Partners, use the same form field above. Demonstrate how you have established, or plan to establish, working relationships with any Tribal entities and/or individuals involved in grant implementation. Responses can also include relationships with external parties as applicable.

Section 7 Project Impact

CRC Planning Grants must demonstrate the ability to build both climate resilience and community resilience. The following questions assess how the proposed activities address local needs and opportunities around the CRC Site.

Question 7.1. Climate Hazards. Identify and describe at least 2-3 top climate hazards (such as wildfires, floods, sea level rise, drought, or extreme heat) within the Planning Area using the best available local reports, quantitative or qualitative data, and/or community knowledge and histories. Applicants should address the following:

- Describe climate risks and exposures impacting the Planning Area currently and over the next 25 years using supportive data.
- Describe how the climate risks will affect the community and the built environment within the Planning Area if they are not addressed.

(500-word limit)

Requirements and Guidance:

- We suggest consulting local reports and documents such as Local Hazard Mitigation Plans or Climate Adaptation Plans. The [Vulnerable Communities Platform](#) or [Cal-Adapt](#) may also be used to identify vulnerabilities and exposure to climate hazards. may also be used to identify vulnerabilities and exposure to climate hazards.

Question 7.1.1. Upload copies or screenshots of any of the best available data cited in the previous response as supporting documentation. (optional)

Question 7.2. Impacts of Climate Hazards. Analyze and describe the impact of these climate hazards on the most vulnerable, at-risk community members (priority populations and those more sensitive to climate change and who have fewer resources to adapt or recover from climate impacts). Use the best available quantitative or qualitative data and/or community knowledge and histories. Applicants should address the following:

- Briefly summarize the Priority Populations located in the Planning Area as identified in Section 6.2. Investing in Priority Communities and Priority Populations in this application.
- Provide a brief analysis of how and why specific climate hazards identified in the previous question disproportionately impact identified Priority Populations using available data to illustrate the scope and severity.
- Describe the current and future gaps in resources, services, or infrastructure that impact Priority Populations the most during climate extremes.

(500-word limit)

Guidance and Requirements:

- We suggest consulting local reports and documents and the [Vulnerable Communities Platform](#) or [Cal-Adapt](#) to identify vulnerabilities and exposure to climate hazards.
- Refer to [Section 1.5 Investing in priority communities and populations](#) in the CRC Round 2 Final Program Guidelines.

Question 7.2.1. Upload copies or screenshots of any of the best available data cited in the previous response as supporting documentation.

Question 7.3. Factors of Community Resilience. Describe the characteristics, policies, programs, or other factors that make the community more able to respond to, prepare for, or overcome (become more resilient) the climate impacts described. Include strengths and opportunities. Applicants should address the following:

- Describe existing characteristics of the community such as strong social networks, local leadership, or geographic advantages that contribute to the community's ability to respond to and recover from climate impacts.
- Describe relevant local or regional policies, plans or regulations that support the community's capacity to prepare for and respond to climate extremes.
- Highlight existing programs or services that directly support the community before, during, and after extreme climate events.
- Identify any gaps where current policies, programs, or community characteristics that fall short in the community's ability to withstand and recover from climate extremes.
- Identify any opportunities to build on existing strengths to further enhance the community's ability to withstand and recover from extreme climate events.

(500-word limit)

Guidance and Requirements:

- The CRC Program defines **community resilience** as the ability of communities to withstand, recover, and learn from adverse events (climate or otherwise) and to strengthen future response and recovery efforts. Strengthening community resilience requires a broad approach that addresses challenges across public health; social and economic equity; community well-being; multi-sector coordination in disasters preparedness, response, and recovery; and the development of social cohesion and community trust. Activities that build community resilience will in turn increase resilience to climate-related impacts.
- Refer to [Section 1.4 Program Approach](#) in the CRC R2 Final Guidelines.

Question 7.4. Building Climate and Community Resilience. Explain how the proposed Planning Activities address these climate impacts and build both climate resilience and community resilience through anticipated project benefits and outcomes. Applicants should address the following:

- Make a clear connection between how the Planning Activities are informed by the climate risks identified.

- Describe the benefits and outcomes expected as a result of the proposed Planning activities.
- Explain how the proposed Planning Activities will guide and support the establishment of a community resilience center. This may include identifying and preparing project sites for future development, conducting feasibility studies, site assessments, fiscal analysis, and building and sustaining local capacity within the community.
- Explain how the proposed Planning Activities will strengthen the community to withstand and recover from climate extremes. This may include efforts to expand access to resources, foster partnerships and community trust, or increase community awareness or preparedness.

(500-word limit)

Question 7.5. Programs and Services. Describe how the proposed Planning Activities, as described in previous narrative responses and your application workbook, advance the CRC Program Approach and Planning Grant Objectives. Applicants should address the following:

- Demonstrate a clear understanding of CRC's Program approach and explain how the overall grant proposal reflects and advances our vision for resilience and incorporates CRC core components.
- Clearly connect key proposed Planning Activities to CRC Planning Grant objectives.

(500-word limit)

Requirements and Guidance:

- Refer to [Section 1.4 Program Approach](#) and [Section 4.1 CRC Planning Grant objectives](#) in the CRC R2 Final Guidelines.

Part 3: Project Feasibility

- Applicants must answer the questions and upload the required documentation described in this section to demonstrate eligibility and required program thresholds.
- Only complete and eligible applications that meet all Program Thresholds, will advance to the scored review stage. SGC staff and the Interagency Review Panel will review and score the application using the Planning Grant Scoring Criteria outlined in [Section 8.5 Planning Grant Program Thresholds and Scoring Criteria](#) in the CRC R2 Final Guidelines.
- Ensure your documents and answers include all required information prior to upload or application completion.
- Ensure the information provided in response to each question also aligns with information provided across Application Questions and in the Workplan and Budget included within the Application Workbook.

- Use the following naming convention before uploading your documents: **[Lead Applicant_Proposal Name]_[File Name]**. See the “Requirements and Guidance” section for each question for any additional guidance.
- See [Section 8.1 Application and Scoring Overview](#) of the CRC Round 2 Final Guidelines for additional flexibility for California Native American Tribes.

Section 8 Applicant Capacity

CRC Planning Grant Lead Applicants must demonstrate their capacity to oversee, manage, and implement the proposed CRC grant activities if awarded. Complete the questions and upload the documents outlined below as requested. Refer to [Section 7.3 Applicant Capacity](#) in the CRC Round 2 Final Guidelines for additional information.

California Native American Tribes or Tribally-owned nonprofits are exempt from submitting any financial management information that violates their data sovereignty. A Tribe that chooses not to submit the financial or management documentation described in this section must adequately demonstrate, through other documentation, that they have sufficient management and financial capacity to fulfill their proposed role in the CRC Grant. Application Technical Assistance providers will support the Tribal applicants in identifying and submitting alternative forms of documentation. SGC will determine whether the submitted documentation sufficiently meets this requirement and will work with the Tribe to identify mutually agreeable documentation.

8.1. Management Capacity.

Lead Applicants and Partner(s) must have the ability to oversee and manage the CRC Project. Collectively, the Lead Applicant and Partner(s) must possess the capacity to implement the proposed project in compliance with all program requirements throughout the term of the grant.

8.1.1. Letters of Commitment for Management Capacity. Upload a Letter of Commitment from the Lead Applicant and any Partner(s) describing their ability to oversee, manage, and implement the CRC Planning Grant, if awarded. Letters of Commitment must be provided on the official letterhead of the organization, be signed by an authorized representative, and must include, at a minimum, the following information:

- Why the organization has chosen to commit to this CRC Project
- The organization’s role, responsibilities, and scope of work on the proposed CRC Project, including expertise to be offered, capital activity(ies) to be led as the “Responsible Party,” project tasks to be completed, staff roles and staff time to be committed, funding and/or in-kind support to be provided, etc.
- The organization’s capacity to implement the proposed CRC Project, including meeting all program requirements
- The organization’s approach and commitment to delivering the proposed CRC Project on time and within budget

- Description of how Lead Applicant intends to manage and monitor the proposed grant project and project Partner(s)
- Identification of the staff person who will be primarily responsible for carrying out the proposed CRC Project and acting as the primary point of contact for SGC, including their name, title, professional certifications, etc.
- Contact information for one reference who can speak to the quality and timeliness of work completed by the organization.

Applicants may use the [Letter of Commitment Template](#) provided by SGC to ensure all required information is included for the Letter(s) of Commitment to demonstrate Management Capacity.

Requirements and Guidance:

- Some applicants may need to submit several Letters of Commitment that serve distinct purposes in the application. Where possible, Applicants may submit one Letter of Commitment which serves to demonstrate one or more requirements. Ensure this combined Letter of Commitment is uploaded to all the relevant application sections.
- Rename your file(s) using the following naming convention before uploading: [Lead Applicant_Proposal Name]_[Partner Name]_Management Capacity Letter of Commitment
- Refer to [Section 7.3 Applicant Capacity](#) in the CRC Round 2 Final Guidelines for additional information in the CRC Round 2 Final Guidelines for additional information.

Question 8.1.1. Upload a Letter of Commitment from the Lead Applicant and each Partner below.

Question 8.1.2. What is the size of the Lead Applicant organization (number of employees)?

- 1-5
- 6-10
- 11-20
- 21-50
- 51-100
- Over 100

Question 8.2. Relevant Project Experience. Describe a project or projects of similar scope, size, and complexity which the Lead Applicant and/or Partner(s) successfully led and completed in California within the last 5 years. The project(s) described should include project components or activities which are similar in nature or comparable to those to be led by the Lead Applicant or Partner on the proposed CRC Project. (300-word limit)

Responses to this question should sufficiently reflect the Lead Applicant's and/or Partner's role(s) and performance on the project, detail the scope of the project, and provide evidence of successful project completion.

Requirements and Guidance:

- Refer to [Section 7.3 Applicant Capacity](#) in the CRC Round 2 Final Guidelines for additional information. in the CRC Round 2 Final Guidelines for additional information.

Question 8.3. Financial Capacity. Lead Applicants must maintain the financial capacity to adhere to the reimbursement processes of the CRC Program and comply with all program requirements throughout the grant term, if awarded. Lead Applicants must also possess the financial capacity to execute the CRC Grant Agreement, meet program procurement requirements, execute contracts (as applicable), receive and manage restricted public funding. Describe the Lead Applicant's financial capacity, including but not limited to the following:

- The organization's approach to project management and accounting.
- The organization's financial management policies and procedures, with specific attention to accounting measures in place for the management of restricted public funding such as State or Federal funds.
- How the organization minimizes the risk of fraud, waste, and abuse when managing public funds.
- Does the organization follow a written procurement policy? If so, briefly summarize the organization's procurement policy.
- How the organization plans to manage contracts for vendors and disbursement of payment to any Collaborative Governance Structure (CGS) Partners which will be funded by the grant.

(400-word limit)

Question 8.4. Has the Lead Applicant received and managed restricted public funding of a similar volume as requested for the proposed CRC Project in the past 5 years?

- Yes
- No

Question 8.5. When managing public funds, how does the organization minimize (or plan to minimize) the risk of fraud, waste, and abuse? What written policies and procedures are in place? (200-word limit)

8.6. Financial Capacity Documentation. To demonstrate financial capacity, upload the following required financial documentation for the Lead Applicant:

- **Financial Statements and/or Audits (last three years):** Provide copies of certified financial statements and/or audits for the organization for the past three fiscal years – prepared by an independent auditor or certified public accountant.
- **Organizational Budget:** Provide the current fiscal year’s annual organizational budget – including any other funding sources or revenue streams that exist for the organization.
- **Non-Profit Documentation:** If the Lead Applicant is a non-profit organization, provide copies of the most recent Federal Form 990 (Form 990, 990-WZ, 990-N, or 990-PF as appropriate) (if relevant).
- **Audit Findings (last five years):** Any Applicant that has had an audit finding in the last five years is required to submit Independent Auditor’s Report detailing the finding(s), and the organization’s written response to the Auditor’s report including the plan to resolve the audit finding(s).

Requirements and Guidance:

- Rename your file(s) using the following naming convention before uploading: [Lead Applicant]_Proposal Name]_[File Name]
- Refer to [Section 7.3 Applicant Capacity](#) and [8.5 Planning Grant Program Thresholds and Scoring Criteria](#) in the CRC Round 2 Final Guidelines.

Question 8.6. Upload Lead Applicant financial documentation below (optional)

Section 9 Site Control and Readiness

Site control and readiness are critical requirements for the CRC Program, ensuring that projects can advance efficiently from proposals to implementation. Site control refers to having legal control of the project property, including the ability to develop and occupy the property in accordance with program requirements. Site control also ensures that the site is available for long-term community benefit. Applicants and grantees can demonstrate site control through the methods outlined in [Appendix F: Site control](#) in the CRC R2 Final Guidelines.in the CRC R2 Final Guidelines.

The Lead Applicant or Proposed Partners for this CRC Planning Grant must demonstrate the *ability* to gain site control no later than 90 days prior to the end of the grant term, if awarded. Refer to [Section 7.6 Site Control and Readiness](#) and [Appendix F: Site Control](#) in the CRC R2 Final Guidelines.)in the CRC R2 Final Guidelines.)

If awarded, Lead Grantees and/or Partners may demonstrate this ability to gain site control with one of the following options:

- A signed option to lease or purchase or control the property, contingent upon receiving implementation funds through the CRC Program or leverage funding. The signed option must be equivalent to an MOU or signed agreement, including an acknowledgement between the Lead Grantee (or a Partner) and the property owner for the Lead Grantee/Partner's access, occupancy, and development of the property in accordance with program requirements for the 15-year term.
- A site control plan that details proposed sites and that will be used during implementation.
- Any of the methods outlined in Appendix F: Site control in the CRC R2 Final Guidelines.

Question 9.1. Provide a detailed plan describing how the Lead Applicant or proposed Partners plan to demonstrate the ability to gain site control no later than 90 days prior to the end of the grant term if awarded. (200-word limit)

Question 9.2. Readiness Requirements for Future CRC Funding Rounds. Explain your plan to meet readiness requirements for future CRC funding rounds and related opportunities. Applicants should address the following:

- Cite specific readiness requirements (facility condition assessment, coordination with emergency service providers, etc.) and proposed planning activities to meet readiness requirements.
- Describe how this Planning Grant will prepare you for future implementation.

(200-word limit)

Requirements and Guidance:

- Refer to [Section 7 Program Requirements](#) in the CRC R2 Final Guidelines Final Guidelines.

Part 4 Additional Documentation (Optional)

Question: Upload additional documentation below.

Requirements and Guidance:

- Documents should be referenced in the relevant section of your application. Example: If you received a letter of support from an entity that engaged in a prior community engagement event, mention the letter of support in your answers to the relevant community engagement questions noting it will be uploaded in the additional documentation section.

- Additional uploads are optional and should only be included if they allow reviewers to assess your project based on eligibility or scoring criteria outlined in the CRC Round 2 Final Guidelines.
- Rename your file(s) using the following naming convention before uploading: [Lead Applicant_Proposal Name]_[File Name].

You have finished completing the CRC: Round 2 Planning Grant Application!

Go back and review your material and answers - confirm that all attachments are correct, current, and appropriately titled. You will receive an e-mail confirmation when your application has been successfully submitted.

Check your email to confirm receipt. If you do not receive a confirmation email:

- Check junk/spam filters for your email account
- Check which email address you used to set up your Submittable account
- Make sure you successfully submitted the application and it does not remain as a saved draft

If you do not receive the confirmation email, you will not receive other important information relevant to your CRC Round 2 Planning Grant application.

[Save Draft \(on Submittable\)](#)
[Submit Form \(on Submittable\)](#)

Drafts may be visible to the administrators of this program.

End of Document