



Internship Description

Work Site Name	Department/Position
City of Brighton	Brighton City Museum

Brief Overview of Internship
<p>Interns will have an opportunity to apply interest in history and community heritage in various roles of the museum. Candidates will be able to work with staff and volunteers in maintaining and operating essential museum functions.</p>
Internship Tasks/Projects
<ul style="list-style-type: none"> ● Greeting guests ● Photographing artifacts ● Reading and researching old documents ● Writing and reviewing museum information
Internship Learning Goals (new skills/knowledge the intern will acquire)

Internship Site Address and Primary Contact Information	Internship Hours Start/End Times
<p>Bill Armstrong, Museum Specialist Email: Warmstrong@brightonco.gov Ph.: 303-655-2288</p> <p>Location: Historic City Hall 22 S. 4th Ave., Brighton</p>	<p>Monday, 8-3</p>
Physical requirements	Dress Code
<p>Should be able to occasionally lift 25 lbs.</p>	<p>Business casual</p>
Occupational/Educational Requirements (skills, certifications needed)	Age/Grade Level of Intern
<ul style="list-style-type: none"> ● Friendly & welcoming personality ● Ability to focus on minute information ● Ability to maintain a regular schedule ● Eagerness to have fun & learn 	

