

	Lodi Whittier Library Board of Trustees March 8, 2022 Meeting Minutes
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Call to order 6:38

The Lodi Library Board of Trustees monthly meeting was held on March 8, 2022 at the library. Karen Shepherd attended via the Zoom platform.

Attendees

Members in attendance: John Henderson; Nora Snyder, Children and Youth Services; Diana Lyttle; Susie Van Riper; Micci Bogard; Beth Bevars, Director; Jack Burrows; Karel Titus; Paula Valencia; Anna Holmberg; Lorraine McCue; Karen Shepherd.

Approval of Agenda

Motion to approve agenda: Karel

Seconded by: Diana

Motion carried? Approved unanimously

Welcome of New Trustee

The board welcomed new trustee Anna Holmberg to the board!

Approval of Minutes

Several board members did not receive the email with the draft February minutes. The secretary will resend them to the board for approval at the next board meeting.

Motion to postpone approval of minutes until next month: Jack

Seconded by: Diana

Motion carried? Approved unanimously

Statements of conflict of interest:

None stated

Treasurer's Report

Micci presented the treasurer's report. The NYSEG and the NexAmp electric bills this month were very high, and we're not sure why. Micci reports that the price per kilowatt hour is almost double what it was last year, which explains at least part of the high bills.

She presented the profit and loss report, and said that there are some problems with the payroll system again.

Motion to pay the month's bills and approve all expenses as presented to be paid: Karel

Seconded: Jack

Motion carried? Approved unanimously

Director's Report

Beth reported that there was a drop in numbers in many of the tracked categories this month versus last month. The cold weather may be a contributing factor to the decline. But volunteer hours were way up!

New York State is requiring more types and more complicated reporting on program presentation and attendance. It's been tricky to find the best way to present this data so that it's useful and tells a story, but doesn't require a lot of work to prepare.

Programming Report

Tyke Tales attendance has been better than recently, but not consistent. Cozy and Upcycled Projects had low attendance, but the presenter Laura came up with the idea of to-go kits for this activity. The stuffed animal transformation activity went well and we'd like to have presenter Crow back, while finding ways to build attendance.

The mycology program was extremely popular, as it always is.

The Mushrooms, Pizza, Bingo night was a full house and people had a good time. Lots of new families attended, and "it felt like hosting a party." Nora thinks that several of the new attendees learned of the program from a contact at the school - it's helpful to know this for our future communication plans. The grantor for this program attended, so it's great she was able to see the high attendance and engaged patrons enjoying this program.

There is a lot of great programming to come in March. A STEPS microenterprise information in-person session, Iron Pants book reading Zoom event, Family History Research "coaching", an in-person jam session, and a log inoculation workshop are all scheduled for March.

There's a variety of programs in the works for April and beyond, including a gaming tournament!

Old business

Hitching post: the ground is still frozen, so we can't start any physical work yet.

Electric car charging station: this is 100% funded. There are probably going to be four stations. The Town Hall also has to participate in order to get the grant money. The board discussed the various issues that will need to be decided when the project begins.

New business

Milk distribution: Karel thinks that there will be a big demand for free milk when the Upstate Milk giveaway program that the Lodi food pantry is participating in starts. They need a place to store it for the several days between delivery and distribution, so the provider's representative stated that he would bring a cooler for them to store it in.

IT Volunteer position: Taking care of routine and occasional computer tasks takes up hours each week. We'd like to find a dedicated IT volunteer to manage the bulk of these tasks on a regular basis and free

up the director's time. Next steps are that Paula, Karen, and Beth will define the specific tasks needed and create a job description.

Plaque for MC: the recognition plaque for Mary Catherine French is now at the library, and needs to be given to M.C. Karel volunteered to bring it to her.

Motion to adjourn: Micci

Seconded: Susie

Motion carried? Approved unanimously

The next meeting will be Tuesday, April 12, at 6:30pm.

Adjourned at 7:32

Karen Shepherd		April 19, 2022
Karen Shepherd, Secretary		Date of approval