

Eisenhower Choir Boosters Board Meeting
August 4, 2026, 6pm
Minutes

Attending: Wil Gonzales, Rachael Perea, Leah Trahan, Anita Osborn, Melissa Spangler, Annie Wiseman

Action Items:

- ☒ ~~Wil to get class list to Melissa to also include the 5 Star list~~
- ☒ ~~Wil to update the fundraising documents for the current year~~
- ☐ Leah to make copies of the fundraising documents at school
- ☐ Annie to put the packets together for fundraising
- ☐ Rachael to EMS Admin know and get their approval for the fundraising
- ☒ ~~Wil to check the upstairs choir closet~~
- ☐ Leah to reach out to businesses for the Top Prizes
- ☐ Annie to look purchasing trinket participation prizes
- ☒ ~~Wil to look at Gesteo games~~
- ☒ ~~Wil and Rachel need to update the August newsletter~~
- ☐ Wil needs to update the slides for the Parent Meeting
- ☐ Leah to print handouts for the Parent Meeting
 - If needed, stapling to be done manually
- ☒ ~~Wil will get updated as soon as possible for the newsletter~~
- ☐ Annie and Melissa to work on flights for the August Intensive together
- ☐ Wil to provide transportation of clinicians to and from airport
- ☐ Annie to provide transportation of clinicians to and from the school for the August Intensive
- ☐ Annie to stock the clinicians' AirBnb with snacks and drinks for the August Intensive
 - Water
 - Dole Pineapple juice
- ☐ Melissa to bring Saturday lunch for the clinicians for the August Intensive
- ☐ Rachael will create Sign Up Genius
- ☐ Rachael will do the oatmeal again for the August Intensive
- ☐ Rachael to put a blurb in the August newsletter proposing help with meals/snacks for the intensives

Our purpose is "exclusively to provide financial and moral support for music education of students involved in the choral music program of Eisenhower Middle School."

- I. Director's Welcome- Wil Gonzales
 - A. Welcome
 - B. Meeting Norms and Expectations

1. Focus on business so can wrap up meetings no later than 7:30pm
2. Bring laptops if possible
3. Student and Parent Confidentiality

II. President's Report -

- A. Approval of [last meeting minute](#) - Approved unanimously
- B. Next meeting 9/1 @ 6:00 pm
 1. At EMS
- C. [Organizational Chart](#)
 1. This has been updated with the description for someone to help with costumes
- D. [Quick Link Page](#) - Needs a few updates for just a few refined touches
- E. Update with the Summer Intensive - WONDERFUL! Everything went well
 1. Have some snacks leftover
 2. Highlight that there is a Parent Performance so there is more awareness for parents

III. Financial Business

- A. Treasurer's update - Melissa
 1. Received the bank statements
 2. Account balance: \$14,490 as of end of July
 3. Have a 2 week extension for Make Music Cloud for payment
- B. Fundraising update - Wil
 1. Direct Donation Drive - 8/27-9/10
 - a) 8/27 is Back to School night (Eisenhower's Open House)
 - b) Don't want to confuse it with "Suggested Boosters Donation"
 - (1) Pushing Suggested Boosters Donation to October to collect the fees
 - c) How can we help?
 - (1) Update the fundraising documents for the current year?
Wil's action item
 - (2) Purchase envelopes & labels for packets?
(a) Official count to make 140
 - (3) Make copies of the fundraising documents at school?
Wil's action item
 - (4) Put the packets together?
Annie's action item
 - (5) Talk about the fundraiser at parent night & distribute packets -
 - (a) Be sure to stress the difference between this and the suggested boosters donation.
 - (6) When to go through the collected donations - track, count, tally -
 - (a) Goal to do around an intensive day so parents will be in the choir room while Wil works with the kids
Tentative Date: 9/19

- (7) Vanessa fundraising form - Wil sent last years from and letter to the boosters accounts-
 - (a) Before we can pass out any fundraising information/paperwork, we need to let EMS Admin know and get their approval - Rachael's action item
- d) Reuse material from last year
 - (1) Can someone check the upstairs choir closet - Wil's action item
- e) Prizes
 - (1) We need to purchase trinket participation prizes
 - (a) Booster purchases and Wil gives to students when they let him know they did fundraising
 - (i) Annie will look into
 - (ii) Examples: stress stars, wind-up toys, needoh
 - (2) We need prizes for top sellers - Cane's, Starbucks, Dutch Bros, etc. - things the kids will like
 - (a) Reaching out to businesses - Leah
 - (i) Total of 12 prizes
 - (ii) Direct Donation Drive - Prize Donatio...
 - (b) Last year's prizes:
 - (i) Final row is for the classes

First Prizes	United tickets	United tickets	Il Vicino \$25 + DQ	Il Vicino \$25 + DQ
Second Prize	Dion's \$20 + Starbucks Cup	Dion's \$20 + Starbucks Cup	Sonic \$10 + Starbucks	Sonic \$10 + Starbucks Cup
Third Prize	Donut Mart \$15	Donut Mart \$15	Donut Mart \$15	Donut Mart \$15
	Starbucks Cup and free Blizzard for all of the above			

2. Other Fundraising Plans

a) December

- (1) Nob Hill Shop and Stroll - Five Star (first Thursday of Dec - Dec 3)
- (2) PTA Craft Fair Caroling (second Saturday) Dec 12- All Choirs

b) January or February - Wil to look at Costco games

- (1) Fire and Ice Dance - Five Star

C. Sponsorship Update -

- 1. Sponsorship Updates? - No
- 2. Sponsorship needs from us?

IV. Combined Choir

- A. August Newsletter 2026 ([Curricular Choir Newsletter 2025-08_August](#)) **Wil and Rachel need to update**
- B. Plan for **August 20 Parent Meeting at 6pm**
 - 1. Update [slides](#) - **Wil needs to update**
 - 2. Handouts - **Need Printed, if needed, stapling to be done manually (Leah)**
- C. Concert Dates
 - 1. 10/20 - EMS Fall Choir Concert, 5:45 PM students arrive, concert starts at 6:30
 - 2. 10/23- LCHS Choir Fall Fest @ LCHS, Call time 5:30 p.m., Rehearsal 6 p.m., Performance 7 p.m.
 - 3. 12/15 - EMS Winter Choir Concert, 5:45 PM students arrive, concert starts at 6:30
 - 4. 2/19 - LCHS Showfest. La Cueva PAC. Arrival Time: 5:45 p.m. Warm-up Time: 6:15 p.m. Performance Time: 7:00 p.m
 - 5. 3/10 - EMS Pre-MPA Choir Concert, 5:00 arrive for hair and makeup 5:45 PM general students arrive, concert starts at 6:30
 - 6. 4/13 - NMAA State Choir Competition (Concert Choir only)
 - 7. TBD - Light Up the Stage Show Choir competition trip. Competition on Saturday.
 - 8. 5/12 - EMS Spring Choir Concert, 5:45 PM students arrive, concert starts at 6:30 No 5 Star Morning Rehearsal.
- D. Calendars - **Wil will get updated as soon as possible for the newsletter**
 - 1. [Curricular Choir Calendar](#)
 - 2. [Five Star Calendar](#)
- V. Curricular Choir - Wil Gonzales
 - A. Shirt ordered by 9/26
- VI. Five Star Show Choir - Wil Gonzales
 - A. August Intensive Choreographer Weekend 8/28-29
 - 1. Travel Plan
 - a) Flights - **Melissa and Annie to work on together**
 - (1) Flying out of Cleveland
 - (2) Arriving Thursday, leave Sunday
 - (3) Reservations require full name and birth date
 - b) Airbnb **same as last time**
 - (1) Annie: Stock with snacks and drinks
 - c) Transportation
 - (1) Wil: to and from the airport
 - (2) Annie: To bring to the school on Friday
 - 2. Sign Up Genius - **Rachael will create**
 - a) Water
 - b) Snacks - **not as many because we have some snacks**
 - (1) Definitely fruit!
 - c) Oatmeal - **Rachael will do again**
 - (1) One and a half crockpots (same as last time)

- d) Parents help 2?
 - B. Any other logistics that need to be planned?
 - 1. Melissa to bring Saturday lunch for the clinicians
 - 2. Friday evening light meal/snack
 - a) Costco pizza
 - b) Number of kids = 40
 - 3. Saturday: students to bring their own lunch
 - 4. Parent Meeting to propose help with meals/snacks for the intensives
 - a) Rachael to put a blurb in the August newsletter
 - C. Costumes Data collection
 - 1. Allison F. wants to help
 - 2. Parents want to help and have reached out to Wil
 - 3. Need a plan for ordering, measuring days, etc
 - a) Measure at September intensive?
 - (1) Cut the measuring out!
 - D. September Intensive 9/19
 - E. October Intensive 10/16-17 (With Gabbi and Steffan)
- VII. Meeting Minutes approved unanimously

Eisenhower Choir Boosters Board:

- Wil Gonzales, Director - william.gonzales@aps.edu
- Rachael Perea, President - eisenhowerchoirboosters@gmail.com
- Leah Trahan, VP Curricular Choir - EisenhowerChoirVP@gmail.com
- Annie Wiseman, VP Show Choir - eisenhower5starvp@gmail.com
- Melissa Spangler, Treasurer - eisenhowerchoir14@gmail.com
- Anita Osborn, Secretary - emschoirsecretary@gmail.com
- TBD, Membership Coordinator- emschoirfundraising@gmail.com
- Five Star Parent- emsfivestarparent@gmail.com
- TBD, Curricular Choir Parent- emschoirboosterparent@gmail.com

Other Volunteer Positions:

- 6th grade parents (3 parents)- **Needed**
- Concert Sound Technician - David Martinez
- Concert/Performance Recorder- **Needed**
- Five Star Backstage Crew & Lead (6 parents)- **Needed**
- Fundraising Volunteer- **Needed**
- Sponsors Volunteer- **Needed**
- Other Support- **Needed**