

TERMS OF COMMISSION

Last updated: 4/18/2016 | May be revised at any time

METHODS OF CONTACT:

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HOW TO COMMISSION

Aspiring commissioners are to send an e-mail to ivoirewhitefang@hotmail.com with the subject "**Commission Request**". The body of the e-mail should contain:

- Type of commission being asked for (including Traditional or Digital medium)
- References (DETAILED Text or Image) of the subjects to be drawn
- Specifications of pose/composition/background (where applicable)
- Any important detail not outlined in references or special requests to be made
- If the commission is time sensitive, and when it needs to be completed by if it is the case (birthdays/holidays/etc.)

Commissioners who have any questions prior to requesting a commission are to send an e-mail with the subject "**Commission Inquiry**". Any questions will be answered as soon as possible, and no question is too silly to be asked. Past questions I have received have been about (but are not limited to):

- Content that may be overly sensitive
- Time-sensitive deadlines
- Mailing requests
- Commission types not listed on Commission page

PREFERENCES OF TOPICS

_____ I am willing to work with a great deal of subjects! Please understand that there are some I am not comfortable with, but you may inquire about any concessions that can be made for you, or if you have any concerns about the content you wish to commission. **Commissioners requesting nude/NSFW images must be of 18+ years of age.**

What I WILL draw:

- SFW Artwork
- Animals
- Humans
- Anthros
- Tasteful Nudity
- Sexual content of ADULT characters (18+ years of age)
- Couples of any variety (M/F, F/F, M/M, Non Binary/etc.)

What I WILL NOT draw:

- Extreme fetishes
- Hard drug/alcohol use
- Situations of domestic/child abuse

PROGRESS UPDATES

_____ After submitting a request that is accepted, I will let you know when I first start your commission as they are on a first-come-first-serve basis. Once started, progress updates will be sent at multiple points in the process of the commission. **It is important to reply with any edits/approvals after each update.**

Each stage has a revision limit. After the limit - or if it goes beyond the stipulations - a fee will be applied.

- Update #1: Sketch (up to 4 revisions, including redraws if necessary.) **End of Sketch Commission once approved**
- Update #2: Linework (up to 3 minor edits that do not affect base sketch; Positions of hands, expression, tails, feet, etc. are acceptable edits at this point.) **End of Linework Commission once approved; Traditional commissioners will receive a color swatch for approval if going further**
- Update #3: Flatcolors (up to 3 edits to colors allowed) **End of Flatwork Commission once approved**
- Update #4: Shaded/Completed color image (up to 3 minor changes to shading orientation) **End of Full Render Commission once approved**

PLEASE NOTE: Traditionally inked and colored images cannot be edited majorly once inked/colored. Any fixes will be made where possible, but I will not be able to guarantee the result! I will do my best within the limitations of the medium.

Upon completion, the commissioner will receive the full resolution image and all files associated with it in a neat DropBox folder under your name for easy retrieval at any time! For traditional orders, I will mail out the result with a small shipping fee!

PAYMENT PROCESS

_____ Full payment is needed up front. Commissions totaling over 100\$ for a single piece can inquire about payment plans!

REFUND PROCEDURES

_____ A refund may be requested at any time in the process, with some stipulations. The refund will be equal to the amount of work not completed. The commissioner will receive the full resolution image of the the art at its current state upon refund.

Refunds will not be issued if the commissioner has approved all stages of completion, and decides that the **finished product** (not applicable to incomplete products) is not to their tastes. Once artwork is completed, the purchase is final.

COMMISSIONER'S RIGHTS

The commissioner has the right to post the commission to their own galleries with proper credit given. The commissioner does not have the right to remove any signatures on the artwork, or obscure them with edits in any way. The commissioner has the right to create prints/merchandise of the commissioned artwork for personal use only.

The commissioner may purchase the rights to any artwork they commission at their request **ONLY** in the event that the characters in the artwork belong to them. Inquire for terms and prices, as they vary from piece to piece based on what merchandise is to be made.