



# Chaperone Code of Conduct

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**I have been notified that I am a Chaperon/Judge for Jack howe Memorial Speech and Debate Tournament, An event held on/thru 9/28/ TO 9/30 2024. In performing any chaperon/judge related duties, I agree to (READ CAREFULLY):**

1. Show respect for personal boundaries and the belongings of all individuals involved in Program.
2. Refrain from contacting/airdropping/drop boxing/texting/ emailing or any kind of communication while students are in a round of any kind. This will lead to pending disqualification.
3. Ensure that two adults/chaperons are present with youth participants whenever possible (NOT ALONE) outside of a round.
4. Attend all minor activities to maintain minimum minor ratios (2:24).
5. Attend all trainings for emergency procedure, mandatory reporting, and Chaperone duties as per your institution/school.
6. Don't shower with, massage, kiss or undress in front of a minor participant(s);
7. Don't consume or encourage consumption of alcohol/ drugs/smoking by another minor participant.
8. Refrain from posting inappropriate, graphic or profane images, to include wearing clothing with graphic, inappropriate or profane images or slogans.
9. Refrain from verbal abuse of any other attendees, including speakers, staff and, youth participants.
10. Examples of verbal abuse include but are not limited to using sexually explicit or profane language, gestures or images in any virtual/in-person event regardless of platform, using verbal comments related to gender, sexual orientation, disability, physical appearance, race, religion, national origin, inappropriate use of nudity and/or sexual images in presentations, or threatening or stalking any attendee, speaker, volunteer, or Youth Participant.
11. Refrain from interrupting or disrupting presentations without emergency reasons dealing with immediate health or safety risks.
12. Refrain from consuming or encouraging consumption of alcohol/ drugs/smoking by Youth Participants or another Chaperone. This is a smoke free campus.
13. Refrain from accepting or giving gifts to Youth Participants over (\$25.00) in value unless Youth Participant has familial relationship with Chaperone.
14. Refrain from taking photos or encouraging/directing others to take photos of Youth Participants on personal cell phones or cameras. This prohibition extends to publication of Youth Participant photos or images on social media websites unless a prior written release is received from the Program Sponsor.

15. Not act as a Chaperone if already dating a Youth Participant.
16. Refrain from showing profane/risqué materials to or making profane/risqué jokes around Youth Participants.
17. Cease and desist in any activities when requested by the Program Director or Program Sponsor.
18. Refrain from engaging in horseplay, bullying or pranks.
19. Refrain from engaging in any activity that may or will reasonably lead to personal injury or psychological harm to any other Program Participant; and
20. Don't engage in any activity that may or will reasonably lead to bodily or psychological harm to any other Program Participant.
21. Refrain from encouraging Youth Participants to move or use furniture or high-tech equipment in rooms and in common spaces.
22. Make sure to encourage Youth Participants to clean garbage/spills or other waste in spaces when you leave them.
23. Enforce and report violations of the ban on the use of generative AI technologies.
24. Report others observed to violate this Code of Conduct to the Program Director and/or Sponsor.

## **ACKNOWLEDGEMENT STATEMENT**

As a Chaperone, I have been notified that any violation of this Code of Conduct of any other university policy(ies) will be dealt with in accordance with applicable university policies and procedures, which may include disciplinary action, immediate suspension of my permission to participate in the Program and/or any legal action as may be required by local, state or federal law. Legal prohibitions regarding physical presence on campus/trespassing may also be pursued if I am requested to suspend all activities pending further investigation. I am 18 years or older. I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the terms of the Code of Conduct. I have read this document, and I am signing it freely. No other representations concerning the legal effect of this document have been made to me.

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**Chaperone Signature**

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**Chaperone Name (print)**

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**Date**

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**For school/school district employees only**

**I certify that the above Chaperone has been properly screened and background checked in accordance with school/school district policies for external events.**

**Authorized School Employee  
Signature** \_\_\_\_\_

**Authorized School Employee Name**

\_\_\_\_\_

**School /School District Name**

\_\_\_\_\_

**Date** \_\_\_\_\_

Please contact CSULB Risk Management at (562) 985-2396 or [RiskManagement@csulb.edu](mailto:RiskManagement@csulb.edu) if you have any questions