

Research Development Office
A.Y. 2022-2023

INFORMED CONSENT FORM

Research title: _____

Principal Investigator: _____

Email address of the Principal Investigator: _____

Please read before proceeding:

1. Your son is being invited to participate in a research study. His participation is voluntary, which means he is free to choose whether or not to participate. If you decide not to let your son participate, there will be no penalty or negative consequence. His grades in any subject and his conduct grade (CAV / LCAV) will not be affected
2. Before you make a decision for your son, you will need to know what the study is about, the possible risks and benefits of being in the study, and what you will have to do if you decide to participate. The researcher is going to talk with you about the study and/or give you this document to read *[or indicate other means by which the informed consent process will be conducted]*.
3. Do not sign or agree to participate if you are unsure or have remaining questions. Please ask the researcher to explain anything unclear to you, including any words in this form. If you decide to participate, you will be asked to *[sign this form/indicate other action that would signify active consent of participant]* and a copy or record of your consent and the study information will be given to you. Keep this form as it has the contact information and answers to questions about the study.

Purpose of the Study

The purpose of this study is to *(put your research objectives here in simplest, understandable terms. Please also include why you have chosen them as your participants in your study. Explain why the participant is appropriate for recruitment to the study. People wonder why they have been chosen and may feel confused or concerned. If selection is random, then explain the process to the prospective participant.)*

Study Procedures

[Provide a clear procedure of the participation in the research study. State what participants will be asked to do if they choose to participate. List all procedures, preferably in chronological order, which will be employed in the study. Explain the type of questions that the participants are likely to be asked in the focus group, interview, questionnaire, or the survey. If the research involves questions or discussion which may be sensitive or potentially cause embarrassment or discomfort, inform the participant of this. If the study involves experiments, the type of procedures that will be undertaken while they participate in the experiment should be clearly explained. If the participant might experience non-normative bodily sensations, inform them of this.]

Duration

The *[interview/survey/focus group discussion/experiment]* will last for *[Include a statement about the time commitments of the research for the participant. This includes the length of time of the*

interview, FGD, survey questionnaire, or experiment. This should include the duration of their involvement in the follow-up, if relevant.]

Voluntary Participation

Your son's participation in this study is voluntary. It is up to you whether or not you decide to participate. If you decide to let your son participate, you will be asked to sign this consent form. After you sign this consent form and you decide to not let your son continue with his participation in the study, you are still free to withdraw at any time and without giving a reason. Withdrawing from this study will not affect the relationship you and your son have, if any, with the researcher. If you withdraw from the study before data collection is completed, your data will be destroyed. If you no longer wish to be part of the research study, or if you want to withdraw your data so that the research will no longer use it, [Describe how subjects can withdraw themselves and/or their data from the study.]

Risks

The document or script should clearly state all possible or anticipated discomforts and risks regardless of severity. It should also state what measures have been implemented within the study to minimize the possibility of occurrence of such risks.

Benefits

Indicate benefits to the participant and/or community and/or society as a whole. Compensation for participation in the study is not considered a benefit.

Payment

You will not be asked to pay in any form to the researchers. Likewise, No monetary compensation will be given to the participants.

Confidentiality

Your son's responses in this research will be anonymous. Every effort will be made by the researcher to preserve your confidentiality, including the following: [Explain how the research team will maintain the confidentiality of data with respect to both information about the participant and information that the participant shares. Some measures taken to ensure confidentiality are listed below:

1. Assigning codes/pseudonyms for participants that will be used on all research notes and documents
2. Keeping notes, interview transcriptions, and any other personal identifiers in a locked cabinet that only the researchers will have access to

If the research is sensitive and/or involves participants who are highly vulnerable, explain any extra precautions you will take to ensure safety and anonymity. For focus groups, provide a particular challenge to confidentiality because once something is said in the group it becomes common knowledge. Explain to the participant that you will encourage group participants to respect confidentiality, but that you cannot guarantee it.]

Contact Information

This study was approved by the Research Committee Members of Lourdes School of Mandaluyong. If you have any questions at any time about this study, or if you experience any



non-normative sensations as a result of participation, you may contact the researcher whose contact information is on the first page.

If you have any questions regarding your rights as a research participant, or if problems arise which you do not feel you can discuss with the Principal Investigator, please feel free to contact the Institutional Research Coordinator, Mr. Arvin John C. Ramirez by sending him an email to arvin.ramirez@lsm.edu.ph

Certificate of Consent

I hereby acknowledge that:

1. My reply is my acknowledgement that I have agreed for my child to take part in the above research.
2. I understand the purpose of this study and it was clearly explained to me by my son and the principal investigator/s.
3. My son can withdraw from the research at any point of time by informing the Principal Investigator and all his data will be discarded.

This research was explained to me by [name of researcher] this [date].

Name of Parent or Guardian: _____

Signature: _____

Date: _____

Name of Principal Investigator: _____

Signature: _____

Date: _____

Consent form adopted from:

Ateneo Research Ethics Office:

https://www.ateneo.edu/sites/default/files/2022-07/Informed%20Consent%20Form%20Guidance%20%26%20Template_June2021.docx

DLSU Research Ethics Office. <https://www.dlsu.edu.ph/wp-content/uploads/pdf/research/reo/template-for-creating-an-icf.pdf>

Research Development Office
A.Y. 2022-2023

DOKUMENTO NG BATID NA PAHINTULOT (Informed Consent Form)

Pamagat ng Pananaliksik : _____

Punong Mananaliksik: _____

Email address ng Punong Mananaliksik: _____

Basahing mabuti bago magpatuloy:

1. Ang inyong anak ay inanyahahan na maging bahagi ng pananaliksik. Ang kanyang pakikiisa ay boluntayo, kung kaya ay malaya siya mamili kung ipagpapatuloy niya ang partisipasyon sa pananaliksik o hindi. Kung hindi ninyo papayagan ang inyong anak na makiisa, walang ibibigay na kaparuhan o negatibong kahihinatnan. Ang mga marka sa mga asignatura (subjects) at ang kanyang *conduct grades* ay hindi rin maaapektuhan.
2. Bago gumawa ng desisyon para sa inyong anak, kailangan ninyo malaman kung tungkol saan ang pananaliksik, mga posibleng panganib at kapakinabangan ng pagiging bahagi ng pananaliksik. Ang punong mananaliksik ay makikipag-usap sa inyo at/o ibibigay itong dokumento upang inyong basahin [*or indicate other means by which the informed consent process will be conducted*].
4. Huwag pirmahan o pumayag na makiisa ang inyong anak sa pananaliksik kung kayo ay may alinlangan o kung mayroon kayong natitirang tanong hinggil sa pananaliksik. Mangyaring tanungin ang punong mananaliksik na ipaliwanag ang mga bahagi ng pananaliksik na hindi malinaw sa inyo. Kung sakaling ay pinapayagan ang inyong anak na maging bahagi nito, kayo ay [*sign this form/indicate other action that would signify active consent of participant*] at bibigyan kayo ng kopya ng dokumento ng batid na pahintulot (informed consent form). Itago ang nasabing dokumento dahil may mga detalye ng pakikipag-ugnayan (contact details) at mga sagot sa mga katanungan tungkol sa pananaliksik.

Layunin ng Pananaliksik

Ang layunin ng pananaliksik na ito ay ang sumusunod: (Isulat ang layunin ng pananaliksik sa pinakasimpleng mga salita na nauunawaan ng mambabasa. Isama ang dahilan kung bakit sila ang napiling kalahok sa inyong pananaliksik.)

Pamamaraan ng Pananaliksik

[Provide a clear procedure of the participation in the research study. State what participants will be asked to do if they choose to participate. List all procedures, preferably in chronological order, which will be employed in the study. Explain the type of questions that the participants are likely to be asked in the focus group, interview, questionnaire, or the survey. If the research involves questions or discussion which may be sensitive or potentially cause embarrassment or discomfort, inform the participant of this. If the study involves experiments, the type of procedures that will be undertaken while they participate in the experiment should be clearly explained. If the participant might experience non-normative bodily sensations, inform them of this.]

Haba ng Pananaliksik

Ang [interbyu/sarbey/focus group discussion/experiment] ay magtatagal hanggang [Include a statement about the time commitments of the research for the participant. This includes the length of time of the interview, FGD, survey questionnaire, or experiment. This should include the duration of their involvement in the follow-up, if relevant.]

Boluntaryong Pakikilahok

Ang paglahok ng inyong anak sa pananaliksik ay boluntaryo. Ang desisyon ay magmumula sa inyo kung pahihintulutan ang pakikilahok ng mag-aaral sa pananaliksik. Nasa inyo ang desisyon kung pahihintulutan niyo siyang sumama sa pananaliksik. Kayo ay lalagda sa dokumento ng batid na pahintulot (*informed consent form*) sa ibaba kung pahihintulutan ninyo siyang makilahok sa pananaliksik. Kung sakaling nalagdaan na ninyo ang dokumento ng batid na pahintulot (*informed consent form*), at napagpasiyahan na hindi na ninyo itututuloy ang kanyang partisipasyon, may karapatan kayong bawiin ito anumang oras at panahon. Ang pagbawi sa pakikilahok ng inyong anak ay hindi makaaapekto sa pakikitungo ng punong mananaliksik sa inyong anak. Ang datos ay buburahin kung nais niyong bawiin ang pakikilahok ng inyong anak bago pa matapos ang pagkolekta ng datos.

Mga Panganib

The document or script should clearly state all possible or anticipated discomforts and risks regardless of severity. It should also state what measures have been implemented within the study to minimize the possibility of occurrence of such risks.

Mga Kapakinabangan

Indicate benefits to the participant and/or community and/or society as a whole. Compensation for participation in the study is not considered a benefit.

Kabayaran

Hindi kayo babayaran sa kahit anong pamamaraan galing sa mga mananaliksik. Hindi rin kayo magbabayad sa mga mananaliksik.

Pagkakumpidensiyal

Ang tugon ng inyong anak sa pananaliksik ay mananatiling kumpidensiyal. Ang magiging datos ay masisigurong magiging kumpidensiyal sa pamamagitan ng mga sumusunod: [Explain how the research team will maintain the confidentiality of data with respect to both information about the participant and information that the participant shares. Some measures taken to ensure confidentiality are listed below:

1. Assigning codes/pseudonyms for participants that will be used on all research notes and documents
2. Keeping notes, interview transcriptions, and any other personal identifiers in a locked cabinet that only the researchers will have access to

If the research is sensitive and/or involves participants who are highly vulnerable, explain any extra precautions you will take to ensure safety and anonymity. For focus groups, provide a particular challenge to confidentiality because once something is said in the group it becomes common knowledge. Explain to the participant that you will encourage group participants to respect confidentiality, but that you cannot guarantee it.]

Mga Detalye na Pakikipag-ugnayan (*Contact Details*)

Ang pananaliksik ay inaprubahan ng mga kasapi ng Komite sa Pananaliksik (*Research Committee*) ng Lourdes School of Mandaluyong. Kung may mga katanungan hinggil sa pananaliksik, o kung may hindi kanais-nais na pakiramdam matapos ang pananaliksik, maaari ninyong iparating sa punong mananaliksik, na ang *contact details* ay nasa unang pahina.

Kung may mga katanungan tungkol sa karapatan ng inyong anak bilang kalahok sa pananaliksik, o kung may mga suliranin na sa tingin ninyo ay hindi kayo komportableng kausapin sa punong mananaliksik, maaari kayong makipag-ugnayan kay G. Arvin John C. Ramirez, ang ating *Institutional Research Coordinator*, sa pamamagitan ng pagpapadala ng email sa arvin.ramirez@lsm.edu.ph

Katibayan ng Pagpapahintulot (*Certificate of Consent*)

Kinikilala ko na:

1. Ang aking pagtugon ay pagsang-ayon para sa aking anak sa paglahok sa pananaliksik na ito.
2. Naintindihan ko ang gagawing pananaliksik at ito ay naipaliwanag sa akin nang maayos ng aking anak at ng mga mananaliksik.
3. Maaari na ang aking anak ay hindi na lumahok sa pagsasaliksik na ito sa anumang panahong akin o kanyang naisin at lahat ng impormasyong nakalap tungkol sa kanya ay hindi na gagamitin para rito pagkatapos niyang maipagbigay alam ito sa Punong Mananaliksik.

Ang pagsasaliksik na ito ay naipaliwanag sa akin sa wikang Filipino, at pinaunawa sa akin ni **[name of researcher]** ngayong **[petsa]**.

Pangalan ng Magulang o Guardian: _____

Lagda: _____

Petsa: _____

Pangalan ng Punong Mananaliksik: _____

Lagda: _____

Petsa: _____

Ang consent form ay halaw mula sa:

Ateneo Research Ethics Office.

https://www.ateneo.edu/sites/default/files/2022-07/Informed%20Consent%20Form%20Guidance%20%26%20Template_June2021.docx

DLSU Research Ethics Office. <https://www.dlsu.edu.ph/wp-content/uploads/pdf/research/reo/template-for-creating-an-icf.pdf>