



School Site Council Meeting 2025/2026

Thursday, September 11, 2025

4:00pm - 5:00pm

Location: Zoom

[Zoom Link](#)

[Guidelines for SSC](#)

Chair:

Vice Chair:

Secretary:

Members: [See Attached](#)

Principal:

Kelly Daugherty

Associate Principals: Erica King, APED, Jose Solis, APTS

MK Lesoine, APA

AGENDA ITEMS

Items	Facilitator	Time	Notes, Minutes
Useful Links for Reference	All		Members: See Attached SPSA Plan: See Attached 25-26 Executive Summary: See Attached 24-25 Executive Summary See Attached 25-26 Parent Compact: See Attached Comprehensive Safety Plan: See Attached 25-26 CA Dashboard Data Document Title 1 Budget - 25-26 Title 2 Budget - 25-26
Slide Presentation	All	1 min	See Attached
Call to Order	President - MK Lee	2 min.	Who will take notes/minutes? 4:07 Juanita Berber Acosta
Introductions	MK Lee	3 min.	Who is in attendance: Kelly Daugherty Mary-Kathryn Lee Imani Butler Thomas Halonen Samantha Cuevas Hilary Huynh Daisy Flores Matinez Kaushik Srinivasan Mike Anchondo Kalpana Wanzkhade

			Juanita Berber Acosta Imani Butler
Public Address	K. Daugherty	1 min	If nobody is here from the public we move on.
Vote on Officers	MK Lee	5 min	President/Chairperson: • Develops agendas with help from the principal. • Conducts the SSC meetings. • Follows the duties that are determined in the local SSC bylaws. • Read the minutes of the previous meeting. • At each meeting, the president is task-oriented and focuses on accomplishing the agenda items within the given timeframes. Introduces each speaker or activity. • Gets input from the members and listens to concerns. Vice President/Vice-Chair: • Assist the President in conducting the meetings. • Conduct meetings in the absence of the President. • Follows the duties that are determined by the local SSC bylaws. Secretary: • Needs to be present at all the meetings. • Make certain that the comments and advice from the members are included in the minutes. • Informs members of all the meeting dates and place of the meeting. Informs the office of the meetings and posts the agenda in the office.
Purpose of SSC	Daugherty	5 min	The SSC develops the content of the SPSA (EC Section 64001[g][1]). The SPSA, including proposed expenditure of funds allocated to the school through the ConApp and the LCAP, if any, must be reviewed and updated annually by the SSC (EC Section 64001[i]). This includes at a minimum, the SSC must: • Develop and approve the SPSA, including the proposed expenditures of funds. • Recommend the SPSA, including proposed expenditures of funds, to the LEA's local governing board or body for approval. • Provide ongoing review throughout the school year of the implementation of the strategies/services in the SPSA to ensure the

			plan is being carried out to address the needs of the school and its students. • Make modifications to the SPSA, if a need arises. • Annually evaluate the progress made toward the school's goals to increase the academic achievement of all students. • Perform all other duties assigned to the SSC by the local governing board or body of the LEA and by state law.
DELAC/ELAC	K. Daugherty		Assistant Superintendent of Educational Services Notes: need to have 3 parents for DELAC in person or on Zoom. Dinner will be provided for the folks who join the meeting, to build community around a meal. Parents 2-3 4 meeting first in October Students 2 Staff 1 or 2 Share names with Ms. Daugherty if you are interested.
DLAC Volunteer	K. Daugherty	3 min	Who is interested in being on the DLAC committee? Name 1: Name 2: (alternate)
Student Update - Opening of school	ASB	3 min	
Review By-Laws and	K Daugherty	10 min.	See Attached
Roberts Rules	K Daugherty	5 min	See Attached
Parent Input/Compact	K. Daugherty	15 min	First Read See Attached - English version See Attached - Spanish version See Attached - Vietnamese version
Information and Updates	M. Anchondo	5 min	Shoutouts
Next Month Agenda SPSA Goals Data	K. Daugherty	20 min.	Safety Data Parent Input/ Compact approval ELPAC
Next Meeting	MK Lee	1 min	Next Meeting Thursday, October 17th See Attached for additional meetings

Silver Creek High School

School Site Council Meeting

Thursday, Sep 11, 2025

Meeting Minutes

(Minutes approved on _____)

Call to order and Introductions - Kelly Daugherty

Kelly Daugherty (Principal), Juanita Berber-Acosta (Counseling Tech), Michael Anchondo (PCIS), Imani Butler (Teacher), Mary-Kathryn Lee, Thomas Halonen, Samantha Cuevas, Hilary Huynh, Daisy Flores Matinez, Kaushik Srinivasan, Kalpana Wanzkhade

AGENDA

1. Call to order
2. Introductions
3. Public Address - If nobody is here from the public we move on.
4. Vote on Officers
5. Purpose of SSC
6. DELAC/ELAC
7. Student Updates
8. Roberts Rules
9. Parent Input/Compact
10. Information and updates
11. Next month meeting and SPSA Goals Data
12. Next Meeting

CALL TO ORDER: 4:07pm

1. **Introductions** - All participants introduced themselves.
2. **Vote on officers** -
 - a. President
 - i. Mary-Kathryn Lee was nominated and votes were passed unanimously.
 - b. Vice President -
 - i. Hilary Huynh was nominated and votes were passed unanimously.
 - c. Secretary - Juanita Berber Acosta was nominated and votes were passed unanimously.
3. **Purpose of SSC**
4. **DELAC/ELAC**
5. **Student Updates**
 - a. Successful summer and fall events
 - i. Freshman orientation: over 300 parents attended
 - ii. Creek Camp summer program launched with new club formation
 - iii. Back to school rally featured cultural club performances (Polynesian, Folklorico)
 - iv. Club Rush (3 days in September) had highest signup numbers in recent years

- v. Welcome Back rally used PBS Kids theme
- vi. Seniors: Sesame Street, Sophomores: Wildcats, Juniors: Daniel Tiger, Freshmen: Curious George

Upcoming events

- Homecoming game with alumni section (October)
- Homecoming dance October 18th
- Nonfire event November 1st

New athletic facilities completed

Football field and track completely resurfaced after 15+ years
Added orange coloring elements

6. Roberts Rules / Parent Compact

- a. Parent compact moved to first read only
- b. Several typos identified (attendance office incomplete sentence, missing school vision)
- c. Vote scheduled for October meeting

7. Information and updates

- a. District audit underway on School Site Council operations
- b. Ensuring proper spending of ~\$300,000 budget
- c. East Side Promise results: 242 of 530 seniors admitted to San Jose State, 90 committed to attend
- d. New Ellevation program supporting ELD students
- e. Four collaboration sessions planned for teacher training
- f. Full presentation scheduled for next meeting
- g. Title 1 funding allocation (~\$280,000) and Title 2 professional development funds reviewed
- h. SPSA goals unchanged: college/career readiness, graduation rates, English learner support, behavior responses
- i. Paper online tutoring continues (24-hour live tutor access)
- j. DELAC representative will attend next meeting to report on district English learner needs

Meeting adjourned at 4:46pm.

Next meeting will be on October 16.

- **Agenda items**
 - **Title 1 program status review**
 - **Complete needs assessment**
 - **Elevation tool demonstration for ELD support**
 - **Vote on parent compact (final version)**