

FRC 568 Nerds of the North Membership Application
FRC Code of Conduct

FIRST'S CODE OF CONDUCT

The *FIRST* mission is to inspire a generation of science and technology leaders who are both gracious and professional. This *FIRST* Code of Conduct lists some of the basic behaviors mentors, coaches, volunteers, team members, affiliate partners, contractors, staff, and other participants should adhere to while participating in *FIRST* activities.

- Exhibit Gracious Professionalism® at all times. Gracious Professionalism is a way of doing things that encourages high-quality work, emphasizes the value of others, and respects individuals and the community. With Gracious Professionalism, fierce competition and mutual gain are not separate notions.
- Ensure the safety of all participants in *FIRST* activities.
- Not engage in any form of bullying, harassment, use of profane or insulting language, or any actual or threatened violence.
- Adhere to all *FIRST* Youth Protection Program (YPP) policies.
- Report any unsafe behavior to an event or local *FIRST* leadership.

Persons who do not comply with this Code of Conduct may be barred from participating in *FIRST* activities.

FRC 568 CODE OF CONDUCT

The following Code of Conduct describes standards of behavior applicable to all team members, members in training, and mentors, hereafter referred to as team participants, and is intended to create an environment that encourages gracious professionalism.

AT ALL TIMES

- Participants will keep current with team activities and requirements by checking designated team communications tools (i.e. Discord and TeamSnap).
- Participants will read and follow FRC 568 bylaws.
- Participants must complete mandatory safety training, as well as any additional training specific to their team role (IE: power tool training). Participants who have not completed training may not be allowed to access UAA Facilities.
- Participants will be respectful of the facilities, tools, material, and equipment.
- Participants will not use equipment they have not been trained and certified to use.
- Participants will contribute to administrative functions of the team as needed, including outreach, communications, fundraising, and safety, even if it is not their primary role on their team.

- Whenever you wear the FRC 568 logo, you are representing our team and communities, and your actions directly reflect on FRC 568's team image. Participants should demonstrate respect to all team members, mentors, and community members.
- Be mindful of your words and actions, and how they may be interpreted by bystanders.
- To create a professional working environment conducive to new ideas and change, our team has a strict no-bullying or harassment policy. This includes physical, online, or verbal bullying.
- Participants should ask for and accept help. No one individual on this team is the holder of all information. Our team values collaboration, and the strength that comes from it, over siloed individuals or departments.

DURING TEAM MEETINGS

- During whole-team meetings, all participants are expected to show undivided attention and respect to the presenter. This means actively watching and listening, refraining from using computers or cell phones for unrelated tasks, and not engaging in side conversations.
- Participants are expected to participate in break out session task and/or sub-team meetings and work diligently on that task. If a task is completed, participants should ask team leadership what else they can work on.
- Side conversation is welcome during breakout tasks and work time, and is encouraged in order to further build a team bond between team members/mentors. However, this should not result in tasks not being completed.

DURING TEAM TRAVEL

- If students wish to travel outside of the hotel or competition area, students are required to travel in groups of three or more and have the permission of a chaperone.
- No one is allowed to enter a room not assigned to them except with chaperone permission.
- All students are required to be in their room by curfew and not allowed to leave until morning, unless a different time is otherwise specified by chaperones.
- Students must not use any nicotine, marijuana, alcohol, or illegal drugs while traveling.
- Students must follow ASD travel policy, hotel policies, and any additional rules set forth by mentors.

AT COMPETITIONS

- Respect your team members and mentors, other teams and event volunteers.
- Stay on task and fulfill your designated team role with gracious professionalism.
- Be a constant, positive representation of the team and your community.
- Stay in tune with yourself! These competitions can be pretty intense, and a lot of long hours. Let the team leadership and/or mentors know if you feel you need a break, need to eat some food, or get some water.

FRC 568 GUIDING PRINCIPLES FOR MENTORS

This additional section will be included in the mentor packet

In addition to abiding by FIRST's Code of Conduct, and FRC 568's Code of Conduct for all Participants, mentors of FRC 568 are asked to uphold and abide by the following guiding principles:

- Mentors serve as a “guide on the side” in order to provide a hands-on minds-on opportunity in a variety of disciplines such as: Science, Technology, Engineering, Math, Safety, Communication, Programming, Business, Project Management, Manufacturing, Design Process, Graphic Design, Public Relations, and Leadership.
- Mentors lead by example, demonstrating FIRST core values and upholding FIRST and FRC 568's Code of Conduct at all times.
- Mentors remain informed about other departments and disciplines within the team, and model positive attitudes and respect towards the efforts, responsibilities, and validity of those departments.
- Mentors provide student leaders with advice and guidance on *how to lead*--how to communicate tasks, provide feedback to their peers, hold their teammates accountable to task progress and deadlines, and provide meaningful reports to the rest of the team to keep them informed on team projects and progress.
- Mentors pass on knowledge of their industry and skills in a variety of disciplines
- Lead mentors of specific departments or sub-teams are responsible for holding students accountable to season deadlines and use of team project management tools (IE: Gantt charts, Product Breakdown Structure, etc.)