PTA Executive Board Meeting Minutes

Meeting Convened : 9/10/24 at 8:45am. Via Zoom.
Attendees: Angela Chew, Ellen Cerniglia, Nancy Nayar, Amy Bassett, Tania Carol- Lugones, Natalia Komissarova, Amy Sirot
*Principal Arin absent.

President Update

- Calendar/Roles/Meeting Protocol - meeting date confirmation.
    - Tentative Executive Board (EB) Dates
        - *October 8*
        - *November 12*
        - *December 10*
        - *January 14*
        - *February 11*
        - *March 11*
        - *April 8*
        - *May 13*
        - *June 10*
    - Proposed General Meeting: Wednesday 18th 8:45am, Location TBA.
    - Consensus to send one message per topic in Konstella.
    - Each General Meeting Agenda will cover essential topics; committee and officers can add detail where necessary.

- Discussion of September 12 Bagel breakfast logistics, including volunteers, RSVPs (65 as of meeting), plan to match bagel order from last year (half sandwiches filled), and include Basketball Game tickets fundraiser in PTA advertising. Need to include signs directing new parents to the Yard. Consensus to ask New Parents to join PTA in open roles.

- Discussion of PTA open positions' elections timing and call for grade helpers plus other volunteers throughout year
    - Elections will be September Wednesday 18th, and again in October if necessary.

- Parent facing workshops – PTA can add 3-4 programs of interest to parents. Ask for proposals for good speakers and presentations of interest to the community. Budget TBC. Ideas include executive functioning, invite back a sex educator from 2 years ago.
    - Send proposals to Ellen C.

Fundraising Update

- Brooklyn Nets vs Pistons tix -- can go on sale after Bagel Breakfast. 30 tickets committed for Sunday, November 3. Attendance may be an issue with 3-day weekend.
- Looking into FC tickets.
- New Gear ordered; will update ms447store.com after bagel breakfast

- Discussion of Fundraising objectives for 6th, 7th and 8th grade trips. Consensus: Parent trip fees are separate fees; fundraising for trips is a part of a school-wide general fund, part of the direct appeal. PTA aims to bridge gap between parents' fees and costs of trip for all children. $15,000 allocated from general funds, additional $15K fundraising from families across grades during the year for trips. PTA confident can cover any gap given similar checking account levels from September '23 to September '24.
    - PTA will create Camp Bernie page on Zeffy site for 6th grade parents trip fees.
    - 6th grade additional funds likely to be modest – movie trips, etc – and can be covered from other principal or pta sources; however, extra trip funds if any could be allocated there.

Principal's update omitted due to her necessary absence.

Treasurer Update:
Discussion of $1,500 budgeted amounts for talent teachers; teachers are already reaching out about funding, including art supplies and piano tuning.

- Budget 2024-2025
- Bank Balance: $185,795.65 (As of 9/8/2024) (For Reference on 9/17/2023 there was $188,539.50)
- July and August 2024 Income
    - Annual Appeal: $1,325.00
    - Corporate Matching $400.00
    - Auction Fundraising $37.25
    - Total Income: $1,762.25
- Summer 2024 Expenses
    - Exploration: $13,960.00 (Carryover from School Year 2023-2024- DOE took forever to cash the check)
    - Accountant: $3,445.00
    - Communication/Konstella- $349.00
    - Auction: $1,806.00 (from School year 2023/2024)
    - Total Expenses: $19,561.00

Discussion and proposal to host fundraising meetings separately from EB meeting due to scheduling conflicts.

DEI Update

- Tania will report back on her year's objectives at the next meeting.
    - Will meet with Joy Canning.
    - Continue informal supportive WhatsApp groups
    - Potential partner meeting on Wednesday
- DEI goals could include: translation assistance, common-language groups, and being a resource to parents to answer questions and connect with right person in the school.
- Amy Sirot proposes informational meetings with Spanish Speakers, Mandarin speakers.
- Discussion of recruiting additional parents with DEI expertise

Next Meeting: TBC: October 8, 2024 @ 8:45

New Business:

- AS - Proposal HS meetings for different language groups. DEI group could invite 8th grade families Spanish language group, especially for HS My Schools applications

Meeting adjourned at 9:45am.

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