

WCLC Contact Info

Game Change Deadlines

- Adds and changes for **March** are due by Wednesday, February 19th, 2025 (March schedule is locked after this)
 - Adds and changes for **April** are due by Wednesday, March 12th (April schedules is locked after this)
 - Adds and changes for **May** are due by Saturday, April 12th (May schedule is locked after this)
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Please check this first:

1. If you are the home team you can request a change
2. If you are the away team, please use the chat feature to ask the home team to reschedule ****Instructions on how to chat another team**
3. If you need to reschedule to a field not in the system, email admin@winecountrylacrosse.com first and we will confirm when you can continue your reschedule request.
4. If you need to add a game, email admin@winecountrylacrosse.com

Pre-Deadline Game Change Instructions

To make a Game Change:

1. Go into the PlayMetrics portal
2. Click "Leagues" on the left hand side
3. Click into "Spring 2025 Wine Country Lacrosse Conference"
4. Go to the "Schedule" tab
5. Click the three dots on the right side of the game you want to change
6. Click "request schedule change"
7. Fill in the appropriate details with the pop up
8. Once submitted the opposing team will receive the request, and they will need to approve it or deny with a reason
9. If approved it will go to the League (FOTF)
10. The League will confirm with the refs and will publish the game

Pre-Deadline Game Add or Cancels (Including Non-League Games)

1. Contact your opponent
2. Confirm your add or drop
3. Send the game details to ADMIN@WINECOUNTRYLACROSSE.COM and Bree@focusonthefield.com
 - a. Opponent (incl. Age and Division), Date, Time, Location

4. Look for confirmation within your schedule in PlayMetrics
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Post-Deadline Game Change Instructions

Game changes OUTSIDE OF THE DEADLINES ABOVE (INCLUDING WEATHER) must follow these instructions.

Boys Game Change

1. Contact your opponent
2. Confirm your changes
3. Contact Alex Snaider with NCLRA snaidman@yahoo.com
4. Confirm referees
5. Contact Erin with updated game information
6. Within 48 hours (during the week and next business day on the weekends) the updated game will appear on the WCLC website

Girls Game Change

1. Contact your opponent
2. Confirm your changes
3. Submit the [GAME CHANGE FORM](#) to the NCWLO (exact team name as listed in arbiter and arbiter game #)
4. Confirm referees with NCWLO
5. Contact Bree with updated game information
6. Within 48 hours (during the week and next business day on the weekends) the updated game will appear on the WCLC website

Weather Related Cancellations

- **RAINOUT PROTOCOL-** If your game change or cancellation is due to a rainout or an unforeseen circumstance please contact the officials assigned to the game AND the visiting team 2 hours before travel time.

Boys Rainout Protocol	Girls Rainout Protocol
You must contact the officials assigned to the game. Their contact	48-12 hours before: contact assignor2@ncwlo.org

information is located in Arbiter attached to the game.	11-1 hour before contact assignor2@ncwlo.org <u>AND</u> the officials. Please note If you cancel 1 game at a site for field conditions the remaining games at that site get canceled as well.
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