

# Ally in Canvas

Hello, this is Claire from Learning Technologies and today I'm going to show you how to use Ally inside of Canvas.

Ally is a tool that creates alternative format files for your learning materials inside of your Canvas course and to access Ally, we're looking for the top next to my title.

We've got a little A with a little down arrow, which is the alternative formats icon so whenever you see that, you know you can download anything on Canvas via the alternative formats.

So today I'm going to show you how to use it inside of a Canvas page and inside of a Canvas Word document that your lecturer has popped into Canvas for you.

So, I'm going to go into my learning modules by using my button here and then scrolling down. I've got a module called Ally, and you can see here I've got a Canvas page of the 'Over and To Do List' with the little icon of the page.

So, I'm just going to click that open to access that, and we've got a little bit of text here, and you can see at the top next to a title where it says 'Overview and the to do list'.

I've got the little A with the down arrow. So I'm just gonna click on that open and on here it gives us a lot of different formats.

So, first of all, I've got an ePub which you can use for an e-book, or if you've got an iPad or a different book reader like a Kindle, for example.

We've got an electronic braille so if you've got a braille reader, you can use it on that.

We've got the option to download an audio version so you can use that as maybe, like, similar to like a podcast. You can listen to your work on the train or the bus.

We've got a BeeLine Reader, which is a better, easier, and faster onscreen reading.

And then we have Immersive Reader as well, but you do require an internet connection to use that one if you're using it on the go, so if I just click on the audio version here, for example, and then down the bottom, I've got the option to download with the blue button. I can download that, and then that will download onto my computer or my phone whatever you're using, it will download that as an alternative format.

You can see that I've got it saved at the top here so I can save that and listen to that or send it to my phone or put it on OneDrive.

And then our next option is to use it inside of a Word document so I'm just going to go to the next button because I have a course descriptor, which is the second option, and we'll just let that load up so when that's loaded, you can see at the top here.

I've got the download course descriptor, and next to it again, I have the alternative formats of the A with a little down arrow.

So, again, if I click that open, you can see I've got mostly the same options, there are a few additional options due to the different materials that are being used.

So, I've got the option for a Tagged PDF, and I've also got the option for HTML to view that in the browser and on mobile devices so you can go through and pick what option suits you better and download that and use it on your phone or your computer whatever option you felt feels better. And so that's how you use Ally inside of Canvas.