



## Homework Procedures



Students will be assigned homework to preview material, review material, reinforce skills, or make connections to classroom topics.

### Excused Absences

#### ***1 or 2 days :***

Please **look at the DAILY AGENDA** on Mrs.Martino's web page or call a homework buddy and try to do the assignments at home. Upon returning to school, students will have 1-2 days, depending on the length of the absence, to make up the work missed.

#### ***3 days or more:***

Please contact **Mrs. Sitvari-Garstka in William Penn's GUIDANCE OFFICE at 215.428.4280 X50851** for work to be picked up and completed at home.

### Vacation

Please obtain the proper permission forms ***prior to your trip*** from the school office. In addition, please send in a note at least a week in advance of the vacation to the teachers as to when your child will be out of school. Students should gather assignments from the teachers before leaving for vacation, and the assignments should be turned in on the day they return to school.

### Suspension

If the student is suspended from school, all missed assignments must still be completed and turned in immediately.

**\*\*Remember I am always here to help, please see me during lunch, Directed Study, or after school (by appointment) for anything you may need.**