

GREATER JOHNSTOWN SCHOOL DISTRICT
Board of Education Organizational Meeting
Thursday, July 6, 2023
JHS Media Center

I. Meeting called to order by District Clerk at 6:33 p.m.

Present:

Jennifer Spinnoble
David D'Amore
William Stock
Marjorie Kline
Arthur Schrum
Joyel Richardson

Absent:

Ronald Beck

Others:

William Crankshaw, Superintendent
Alicia Koster, Assistant Superintendent
Larraina Carpenter, District Clerk

II. ORGANIZATIONAL MATTERS

A. Oath of Office for Newly Elected Board Members - Administered by District Clerk

Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1 by District Clerk to newly elected/re-elected Board of Education members:

- *David D'Amore*
- *Joyel Richardson*

B. Election of Board of Education Officers

1. District Clerk Opens the floor for Nominations for President of the Board of Education

Motion by Mrs. Richardson seconded by Mrs. Spinnoble to nominate Mr. D'Amore for President of the Board of Education.

VOTE: 6 YES 0 NO

Administration of Oath of Faithful Performance in Office to Board President David D'Amore in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1

2. Board President Opens the floors for Nominations for Vice President of the Board of Education

Motion by Mrs. Richardson seconded by Mr. D'Amore to nominate Mrs. Spinnoble for Vice President of the Board of Education.

VOTE: 6 YES 0 NO

Administration of Oath of Faithful Performance in Office to Board Vice President Jennifer Spinnoble in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1

C. Appointment of Officers

1. Superintendent of Schools - Administration of Oath of Office
Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1

2. Appointment of School District Clerk
*Motion by Mr. Schrum seconded by Ms. Kline to hereby appoint **Larraina Carpenter** as District Clerk of the Greater Johnstown School District for the 2023-2024 school year.*

VOTE: 6 YES 0 NO

Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1

3. Appointment of School District Treasurer and Chief Accounting Officer
*Motion by Mrs. Sponnoble seconded by Mr. Stock to hereby appoint **Kimberly Dopp** as the School District Treasurer and Chief Accounting Officer of the Greater Johnstown School District for the 2023-2024 school year.*

*AND IT IS FURTHER RESOLVED that the Board of Education hereby directs that **Kimberly Dopp**, shall, upon undertaking the duties of School District Treasurer and Chief Accounting Officer, and within 10 days after notice in writing of her appointment is duly served upon her, execute and deliver to the Board of Education, by filing with the School District Clerk, an insurance bond known in the law as an official undertaking conditioned for the faithful discharge of the duties of his office in the amount of at least \$3,000,000. This shall be at the district's expense.*

VOTE: 6 YES 0 NO

Administration of Oath of Office (to be conducted by District Clerk at at later time)

4. Appointment of School District Deputy Treasurer
*Motion by Mr. Schrum seconded by Ms. Kline to appoint **Melissa Baker** as the School District Deputy Treasurer of the Greater Johnstown School District for the 2023-2024 school year, at no additional compensation, and authorizing the bonding of the school district deputy treasurer.*

VOTE: 6 YES 0 NO

Administration of Oath of Office (to be conducted by District Clerk at at later time)

5. Appointment of School Tax Collector
*Motion by Mr. Stock seconded by Mrs. Sponnoble to hereby appoint **Debra Kolsrud** as School Tax Collector for the 2023-2024 school year, at \$25.00 per hour.*

VOTE: 6 YES 0 NO

Administration of Oath of Office (to be conducted by District Clerk at at later time)

6. Appointment of School District Claims Auditor
*Motion by Mr. Schrum seconded by Mrs. Richardson to hereby appoint **Lesa Levin** as School District Claims Auditor for the 2023-2024 school year, at \$35.00 per hour.*

VOTE: 6 YES 0 NO

Administration of Oath of Office (to be conducted by District Clerk at at later time)

D. ANNUAL APPOINTMENTS

*Motion by Mr. Schrum, seconded by Mr. Stock, to approve Items **D 1-41** as seen below:*

VOTE: 6 YES 0 NO

1. **Appointment of School Physician**
*Motion to appoint **Maruthi Sunkara, MD** as School Physician for the **2023-2024** school year, at a rate of **\$26,000** annually.*
2. **Appointment of Legal Counsel**
*Motion to appoint **Girvin & Ferlazzo** as Legal Counsel for the **2023-2024** school year and authorizing the Superintendent to execute a legal services retainer agreement with Girvin & Ferlazzo for the **2023-2024** school year.*
3. **Appointment of Special Legal Counsel**
*Motion to appoint **Honeywell Law Firm, PLLC** as Special Legal Counsel for the **2023-2024** school year and authorizing the Superintendent to execute a legal services retainer agreement with the **Honeywell Law Firm, PLLC** for the **2023-2024** school year.*
4. **Appointment of Bond Counsel**
*Motion to appoint **M. Cornelia Cahill, Esq. of Barclay Damon**, as Bond Counsel for the **2023-2024** school year.*
5. **Appointment of Financial Advisor**
*Motion to appoint **Fiscal Advisors & Marketing, Inc.** to provide financial advisor services for the Greater Johnstown School District during the **2023-2024** school year.*
6. **Appointment of Internal Auditing Services**
*Motion that the Board of Education appoint **QuestarIII** to provide Internal Auditing Services for the **2023-2024** school year.*
7. **Appointment of External Auditing Services**
*Motion that the Board of Education appoint **West & Company Certified Public Accountants, P.C.** to provide External Auditing Services for the **2023-2024** school year.*
8. **Appointment of Treasurers for District-wide Extracurricular Activities Funds and Sir Bills Athletic Fund**
Motion, to appoint:
 - **Amanda Bernaski** as District-wide Extracurricular Activities Treasurer for the **2023-2024** school year at a stipend of **\$3,000** annually
 - **Rebecca Hart-DeMagistris** as Sir Bills Athletic Fund Treasurer for the **2023-2024** school year at a stipend of **\$2,500** annually*and authorizing the bonding of treasurers for Extra-Classroom Activities Funds and the Sir Bills Athletic Fund as per Commissioner's Regulation 172.5.*
9. **Appointment of Auditor for Extra-Classroom Activities Funds & Sir Bills Athletic Fund**
*Motion to appoint **Melissa Baker** as Johnstown High School and Knox Middle School Auditor and Sir Bills Athletic Fund Auditor for the **2023-2024** school year, at no additional compensation and authorize the bonding of auditor for Extra-Classroom Activities Funds and Sir Bills Athletic Fund as per Commissioner's Regulation 172.5.*
10. **Appointment of Purchasing Agent**
*Motion to appoint the **Assistant Superintendent** as Purchasing Agent for the **2023-2024** school year, at no additional compensation.*
11. **Appointment of Census Enumerator, Records Access Officer, and Records Management Officer**
*Motion to appoint the **School District Clerk** as the Census Enumerator, Records Access Officer, and Records Management Officer for the **2023-2024** school year, at no additional compensation:*

12. **Appointment of AHERA Designated Person**
*Motion to appoint **David Wood** “Designated Person” responsible for ensuring that the activities required by the Asbestos Hazard Emergency Response Act, as well as the regulations contained in 40 C.F.R. Part 763 be properly conducted and that he be granted all of the rights and protections contained in Education Law 3023 and 3811, for the **2023-2024** school year, at no additional compensation.*
13. **Appointment of School Pesticide Representative, Chemical Hygiene Officer (OSHA), Property Control Manager, and Health & Safety Officer**
*Motion to appoint the **Director of Facilities II** as the School Pesticide Representative, Chemical Hygiene Officer (OSHA), Property Control Manager, and Health and Safety Officer, for the **2023-2024** school year, at no additional compensation:*
14. **Appointment Designating Person to Determine Residency**
*Motion that the Board of Education of the Greater Johnstown School District hereby designates the **Superintendent of Schools and/or the Assistant Superintendent** as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition free basis, in the schools of the District. This designation affords the Superintendent of Schools all rights and responsibilities pursuant to Part 100.2(y) of the regulations of the Commissioner of Education.*
15. **Appointment of McKinney-Vento Liaison for Homeless Children and Youth**
*Motion to appoint the **Director of Pupil Personnel Services** as McKinney-Vento Liaison for Homeless Children and Youth for the **2023-2024** school year, at no additional compensation.*
16. **Appointment of Section 504/ADA Compliance Coordinator**
*Motion to appoint the **Director of Pupil Personnel Services** as Section 504/ADA Compliance Coordinator for the **2023-2024** school year, at no additional compensation.*
17. **Appointment of Title II ADA/Section 504 Compliance Officer**
*Motion to appoint the **Director of Pupil Personnel Services** as Title II ADA/Section 504 Compliance Officer for the **2023-2024** school year, at no additional compensation.*
18. **Appointment of Title VI Complaint Officer, EEOC Officer, Designated Education Official, and Chief Emergency Officer**
*Motion to appoint the **Superintendent of Schools** as the following titles for the **2023-2024** school year, at no additional compensation:*
- Title VI Complaint Officer
 - Equal Employment Opportunity Commission (EEOC) Officer
 - Designated Education Official
 - Chief Emergency Officer
19. **Appointment of Title VII and Title IX Office of Civil Rights Compliance Officers**
*Motion to appoint **Alicia Koster and Scott Hale** as Title VII and Title IX Office of Civil Rights Compliance Officers for the **2023-2024** school year at no additional compensation.*
20. **Appointments of Dignity for All Students Act (DASA) Coordinators**
*Motion to accept the recommendation of the Superintendent to approve the appointment of the following individuals as unpaid Dignity for All Students Act (DASA) Coordinators for the **2023-2024** school year:*
- Pleasant Avenue Elementary: **Cory Cotter and Mackenzie Sweet**
 - Warren Street Elementary: **Matt Lewis and Chad Swanson**
 - Knox Middle School - **Robert Kraemer and Karen Watson**
 - Johnstown High School: **Scott Hale, Anne Bagot and Ashley Schotts**

21. **Appointment of School Lunch Verification Officer**
*Motion to appoint **Erika Winney and Jennifer Radigan, Capital Region BOCES Shared Food Service Program Specialist**, as School Lunch Verification Officer for the **2023-2024** school year at no additional compensation.*
22. **Appointment of School Lunch Reviewing Officer**
*Motion to appoint **Erika Winney and Jennifer Radigan, Capital Region BOCES Shared Food Service Program Specialist**, as the School Lunch Reviewing Officer for the **2023-2024** school year at no additional compensation.*
23. **Appointment of School Lunch Hearing Officer**
*Motion to appoint the **Superintendent of Schools and/or Assistant Superintendent** as the School Lunch Hearing Officer for the **2023-2024** school year at no additional compensation.*
24. **Appointment of Committee on Special Education**
*Motion to appoint the following individuals to the Committee on Special Education for the **2023-2024** school year at no additional stipend:*
- CSE Chairperson
 - Alternate Chairperson: Director of Pupil Personnel Services
 - School Psychologist: As employed by the School District
 - Special Education Teacher: Student's Special Education Teacher
 - Regular Education Teacher: Teacher in District who is, or may be, responsible for implementing an IEP
 - School Physician: If specifically requested in writing by the parent or by a member of the school at least 72 hours prior to the meeting
 - Parent Member(s): As appointed by resolution of the Board of Education. (If specifically requested in writing by the parent or a member of the school at least 72 hours prior to the meeting.)
 - Parent(s) of the Child
 - Student with the Disability: When Appropriate (20U.S.C. § 1414(d)(1)(B))
 - Other Individuals: Other individuals with knowledge or special expertise regarding the child, including related services personnel (at discretion of the parent or district).
25. **Appointment of Committee on Special Education Sub-Committee**
*Motion to appoint the following individuals to the Committee on Special Education Sub-Committee for the **2023-2024** school year at no additional stipend:*
- CSE Chairperson
 - Alternate Chairperson: Director of Pupil Personnel Services
 - Special Education Teacher: Student's Special Education Teacher or, if appropriate, not less than one special education provider of the student
 - Regular Education Teacher: Teacher in District who is, or may be, responsible for implementing an IEP
 - Parent(s) of the Child
 - Student with the Disability: When Appropriate (20U.S.C. § 1414(d)(1)(B))
 - School Psychologist: As employed by the School District, as requested
 - Other Individuals: Other individuals with knowledge or special expertise regarding the child, including related services personnel (at discretion of the parent or district)
26. **Appointment of Committee on PreSchool Special Education**
*Motion to appoint the following individuals to the Committee on PreSchool Special Education for the **2023-2024** school year at no additional stipend:*
- CSE Chairperson
 - Alternate Chairperson: Director of Pupil Personnel Services

- *Special Education Teacher: Special Education Teacher employed by the District, or, if appropriate, not less than one special education provider of the student*
- *Regular Education Teacher: If the child is, or may be, participating in the regular education environment*
- *Parent Member: As appointed by resolution of the Board of Education.*
- *Parent(s) of the Child*
- *Municipality Representative: A representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.*
- *Other Individuals: Other individuals with knowledge or special expertise regarding the child, (at the discretion of the parent or agency). For a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency charged with responsibility for the child.*

27. **Appointment of Section 504 Committee**

*Motion to appoint the following individuals to the Section 504 Committee for the **2023-2024** school year at no additional stipend:*

- *CSE Chairperson*
- *Classroom Teacher: Student's classroom teacher and/or service provider*
- *Student with the Disability: When Appropriate*
- *Parent(s) of the Child*
- *Other: Other individuals with knowledge or special expertise regarding the child (at discretion of the parent or district)*

28. **Appointment of CSE/CPSE Parent Member(s)**

*Motion to appoint the **parent/guardian of the following student(s)** as Parent Member(s) of the Committee for Special Education/ Committee for PreSchool Special Education for the **2023-2024** school year, at no additional stipend:*

- *Parent of Student #902564*
- *Parent of Student #902340*
- *Parent of Student #902750*

29. **Approval of Independent Evaluators for Special Education**

Motion to approve the following independent evaluators for Special Education:

ADD/ADHD	St. Mary's Children's Mental Health Services 8 Northampton Road, Amsterdam NY (518) 843-7520	Not to exceed \$750
Audiological Evaluation	Sunnyview Audiology (518) 212-5462	Not to exceed \$300
Child/Adolescent Psychiatric Evaluation	Dr. Clifford Passen M.D. N.D. 433 Broadway Ste #203 Saratoga Springs NY 12866 (518) 583-3002	Not to exceed \$2500
Neuropsychological Evaluation	Children's Neuropsychological Services Paula Zuffante, Ph.D 834 Kenwood Avenue, Slingerlands 12159 (518) 439-1641	Not to exceed \$2500
	Dr. Tobie Dorn	Not to

	Pediatric Neuropsychologist 62 Hackett Blvd. Albany (518) 463-3414	exceed \$2500
	Albany Neuropsychological Assoc. Dr. Kundert 1740 Belmont Avenue, Schenectady, NY (518) 382-4522	Not to exceed \$2500
	Neurodevelopmental Health Services Dr. Danielle Bronk 110 Lomond Court, Utica, NY (315) 507-7150	Not to exceed \$2500
	Occupational Therapy Achievements 623 New Loudon Road Latham NY 12110 (518) 782-1178	Not to exceed \$300
	Advanced Therapy 1 Rapp Road Albany NY 12203 (518) 867-3061	Not to exceed \$300
	CHC 2 – 8 West Main Street, Johnstown, NY (518) 762-8215	Not to exceed \$250
	St. Mary's Healthcare 5010 State Highway 30 Mohawk Valley Medical Arts Bldg Ste# G03 Amsterdam, NY (518) 841-3406	Not to exceed \$250
	Sunnyview Hospital 1270 Belmont Avenue, Schenectady, NY (518) 382-4513	Not to exceed \$375
	Wells House OT Therapy 201 West Madison Ave., Johnstown, NY (518) 762-4548	Not to exceed \$100
Physical Examination	School Physician	Per contract w/District
Physical Therapy	Achievements 623 New Loudon Road Latham NY 12110 (518) 782-1178	Not to exceed \$300
	Advanced Therapy 1 Rapp Road Albany NY 12203 (518) 867-3061	Not to exceed \$300

	CHC PT 2 – 8 West Main Street Johnstown, NY (518) 762-8215	Not to exceed \$250
	St. Mary's Healthcare 5010 State Highway 30 Mohawk Valley Medical Arts Bldg, Ste G03 Amsterdam, NY (518) 841-3406	Not to exceed \$250
	Sunnyview Hospital 1270 Belmont Avenue, Schenectady NY (518) 382-4522	Not to exceed \$375
	Wells House Physical Therapy 201 West Madison Avenue Johnstown, NY (518) 762-4558	Not to exceed \$100
Psychiatric Hospital	Four Winds Saratoga 30 Crescent Avenue, Saratoga Springs, NY 12866 (518) 584-3600 or 1-800-888-5448	
	Ellis Hospital 1101 Nott Street, Schenectady, NY 12308 (518) 243-1300	
Psycho-Educational Evaluation	Gina Cosgrove, Psy.D. Chelsea Place Psychological Services 6 Chelsea Place, Suite 202 Clifton Park, NY 12065 (518) 982-1886	Not to exceed \$2500
	Frank H. Doberman, PhD. Karner Psychological Associates 2280 Western Avenue Guilderland NY 12084 (518) 456-5056	Not to exceed \$2500
	Laura Assaf, Psy.D. Capital Psychology 3761 Carman Road Schenectady NY 12303 (518)-355-5800	Not to exceed \$2500
Speech and Language Evaluations & Hearing/ Communication Evaluations	Achievements 623 New Loudon Road Latham NY 12110 (518) 782-1178	Not to exceed \$300
	Advanced Therapy, PLLC 1 Rapp Road Albany NY 12203 (518)-867-3061	Not to exceed \$300

Sunnyview Rehabilitation Center
(CAP Auditory)
1270 Belmont Avenue
Schenectady NY 12308
(518) 382-4500

**Assistive Technology
Evaluation**

Center for Disability Services
314 South Manning Drive
Albany NY 12208
(518) 437-5700

30. **Approval of Outside Service Providers for Special Education**
Motion to approve the following outside service providers for Special Education:

Aubrie DiGiacomo
19A North Reynolds Street
Scotia NY 12302
(585) 727-0368

Lexington, Fulton Co. NYSARC, Inc.
127 East State Street
Gloversville NY 12078
Contact: Kaye Schrader
(518) 773-5453

Capital District Beginnings
673 Columbia Turnpike, PO Box 630
East Greenbush, NY 12061
(518) 233-0544

Chelsea Place Psychological Services
6 Chelsea Place Suite 202
PO Box 405
Clifton Park, NY 12065
(518) 982-1886

Campbell House Psychological
101 State Street
Schenectady, NY
(518) 346-0762

Dr. Clifford Passen M.D.N.D.
433 Broadway, Suite 203
Saratoga Springs, NY 12866
(518) 583-3002

Children's Neuropsychological (Dr. Paula Zuffante)
834 Kenwood Avenue Suite 3
Slingerlands, NY 12159
(518) 439-1641

Sunnyview Hospital & Rehab
1270 Belmont Avenue
Schenectady NY 12308
(518) 382-4500

Four Winds Saratoga

30 Crescent Avenue
Saratoga Springs, NY 12866
(518) 584-3600

Wells House
Physical Therapy
201 West Madison Avenue
Johnstown NY 12095

Advanced Therapy, PT, OT, SLP, PPL
One Rapp Road
Albany NY 12203

Soliant Health, LLC
Caroline Mashburn
5550 Peachtree Parkway
Peachtree Corners, GA 30092
(678) 497-4791

Ican
Jeremy D. Butler
310 Main Street
Utica, NY
(315) 801-5700

31. Authorization to Appoint Impartial Hearing Officers

*Motion to authorize, for the 2023-2024 school year, the **Board of Education President**, at no additional compensation, to serve as the Board designee authorized to approve Independent Hearing Officer appointments in special education impartial hearings immediately upon selection and acceptance of the Board's compensation policy pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii).*

32. Fulmont Health Trust

*Motion to appoint the **Assistant Superintendent as Trustee** and the **Superintendent of Schools** and the **School Business Manager** as Alternates for the Fulmont Health Trust for the 2023-2024 school year at no additional compensation.*

33. Fulmont Workers' Compensation Plan

*Motion to appoint the **Assistant Superintendent as Trustee** and the **Superintendent of Schools** and the **School Business Manager** as Alternates for the Fulmont Workers' Compensation Plan for the 2023-2024 school year at no additional compensation.*

34. Charles B. and Rose M. Knox Trust Fund Designation

WHEREAS, the Board of Education of the City of Johnstown, New York, together with The Peoples Bank of Johnstown, New York (now Bank of America, N.A.), was appointed as one of the Trustees of a certain trust known as the 'CHARLES B. AND ROSE M. KNOX MEMORIAL FUND', hereinafter the "Trust", and

WHEREAS, pursuant to the terms of the aforesaid "Trust" dated September 30, 1937 as made and executed by Rose M. Knox, the funds held in such trust are subject to certain restrictive covenants pertaining to the use of the income and profits of the "Trust", and

WHEREAS, the Board of Education of the Greater Johnstown School District wishes to designate certain of its officers and/or employees to act on behalf of the Board of Education,

NOW, THEREFORE, it is hereby

RESOLVED THAT any of the following officers listed herein may:

1. *Execute and deliver to Bank of America, N.A. (the "Bank") an Investment Services Agreement and such other agreements, certificates and instruments (collectively "Documents") in the form and containing such terms and conditions as the Bank may require and as such persons executing the same on behalf of the Board of Education may approve, such approval to be conclusively evidenced by the execution thereof;*
2. *Give written, verbal, fax, electronic or such other instructions to the Bank under the Documents as may be authorized thereunder, and the Bank shall be fully protected in relying thereon; and*
3. *Make requests for such distributions under the terms and for the purposes set forth in the "Trust" based upon the upkeep, repair and maintenance needs of the facilities as set forth in the "Trust"; and*
4. *Take any such further action as may be deemed necessary or advisable to carry out the intent of this Resolution.*

Kimberly Dopp, School District Treasurer

Melissa Baker, Deputy Treasurer

And it is further

RESOLVED THAT the School District Clerk, as acting and qualified Clerk of the Board of Education, is hereby authorized and directed in the name of and on behalf of the Board of Education, to execute and deliver to the Bank a certified copy of this resolution.

35. Data Protection Officer

*Motion to appoint the **Assistant Superintendent** as the Data Protection Officer for the **2023-2024** school year, at no additional compensation.*

36. Lead Evaluators of Principals

*Motion to accept the recommendation of the Superintendent that the following individuals, who have completed the necessary training, be appointed as lead evaluators of principals for the **2023-2024** school year, per APPR guidelines:*

- *William Crankshaw, Superintendent of Schools*
- *Nicole Panton, Director of Curriculum & Instruction*
- *Alicia Koster, Assistant Superintendent*

37. Lead Evaluators of Teachers

*Motion to accept the recommendation of the Superintendent that the following individuals, who have completed the necessary training, be appointed as lead evaluators of teachers for the **2023-2024** school year, per APPR guidelines:*

- *Scott Hale, JHS Principal*
- *Anne Bagot, JHS Assistant Principal*
- *Robert Kraemer, Knox Principal*
- *Matthew Lewis, Warren Street Principal*
- *Corinne Cotter, Pleasant Avenue Principal*
- *Nicole Lent, Director of Pupil Personnel Services*
- *Nicole Panton, Director of Curriculum & Instruction*
- *Brian VanNostrand, Physical Education & Health and Athletics & Extracurricular Programs Director*

38. Attendance Supervisors

*Motion to accept the recommendation of the Superintendent that the following individuals, be appointed as Attendance Supervisors for the **2023-2024** school year, at no additional compensation:*

- *Pleasant Avenue: Paula Salatel*
- *Warren Street: Jennifer Friers*

- *Knox Middle School: Kaye Houtz*
- *Johnstown High School: Lesa Levin*

39. **Appointment of Professional Learning Plan Committee**

*Motion to appoint the following individuals to the Professional Learning Plan Committee for the **2023-2024** school year:*

- *Anne Bagot*
- *Catherine Smith*
- *Nancy Lisicki*
- *Scott Hale*
- *Nicole Lent*
- *Nicole Panton*
- *Austin Heroth*
- *Curriculum & Instruction Leaders for 2023-2024*
- *Tech Integration Coaches for 2023-2024*
- *Board Member: Marjorie Kline*

40. **District-Wide Safety Committee**

*Motion to appoint the following individuals to the District-wide Safety Committee for the **2023-2024** school year, at no additional compensation, to **meet virtually at 3:00 p.m. on October 18, December 20, 2023 and January 17, March 20, May 15, and June 5, 2024.***

- *Administration: Alicia Koster, Brian VanNostrand*
- *School Safety and Medical Personnel: David Wood, Jessica Barnes, Rick Depasquale, Kerri Hauser, Bobbie Jo Senzio*
- *Transportation: Julia Barringer*
- *Instructional Staff: Heidi Bolebruch, Rachel Harrington, Karlene Peck*
- *Support Staff: Kaye Houtz*
- *Community Member/Parent: Scott Hale*
- *Board of Education Member: Arthur Schrum, Jr.*
- *Student Representative: TBD*

41. **District-Wide Wellness Committee**

*Motion to appoint the following individuals to the District-wide Wellness Committee for the **2023-2024** school year, at no additional compensation, to **meet virtually at 3:00 p.m. on October 11, 2023 and January 10, March 13, and May 22, 2024:***

- *Brian VanNostrand*
- *Cyndi Cromer*
- *Chad Swanson*
- *Melissa Blanchard*
- *Emily Cox*
- *Erika Winney*
- *Jacqueline Miller*
- *Nicole Lent*
- *Kristy Lynch*
- *Katie McCumber*
- *Keiley Pfeiffer*
- *Melissa Kaszuba*
- *Nancy Lisicki*
- *Alicia Koster*
- *Jennifer Spinnoble*

E. DESIGNATIONS

Motion by Mr. Stock, seconded by Mrs. Richardson, to approve Items E 1-6 as seen below:

VOTE: 6 YES 0 NO

1. Designation of Signature Authority to Superintendent

*Motion to designate the **Superintendent** as an agent of the Board to sign binding contracts with vendors, including negotiated or sole and single source contracts for the **2023-2024** school year, excluding personnel contracts and collective bargaining agreements.*

2. Designation of Depositories for School District Funds

*Motion to designate the below listed depositories, and any other commercial bank located in Fulton County, for School District Funds, for the **2023-2024** school year:*

- General Fund: NBT Bank, JP Morgan-Chase
- General Payroll Account: NBT Bank
- Capital Fund: NBT Bank, JP Morgan-Chase
- School Lunch Fund: NBT Bank
- Federal Funds: NBT Bank
- Others: Citizens Bank, Bank of America, NYCLASS, NYLAF

3. Designation of Day and Time for Regular Board Meetings

*Motion designating that the Board of Education meet in the JHS Lecture Hall pursuant to the following schedule, unless otherwise notified, for the **2023-2024** school year:*

July 6, 2023 (Thurs)	Organizational Meeting	6:30 p.m.
August 17, 2023 (Thurs)	Business Meeting	6:30 p.m.
September 21, 2023 (Thurs)	Business Meeting	6:30 p.m.
October 12, 2023 (Thurs)	Business Meeting	6:30 p.m.
November 16, 2023 (Thurs)	Business Meeting	6:30 p.m.
December 14, 2023 (Thurs)	Business Meeting & Budget Workshop	6:00 p.m.
January 18, 2024 (Thurs)	Business Meeting & Budget Workshop	6:00 p.m.
February 15, 2024 (Thurs)	Business Meeting & Budget Workshop	6:00 p.m.
March 14, 2024 (Thurs)	Business Meeting & Budget Workshop	6:00 p.m.
April 10, 2024 (Wed)	HFM BOCES Annual Meeting	6:00 p.m.
April 24, 2024 (Wed)	Business Meeting & Budget Workshop (adopt the (HFM BOCES Budget & GJSD Budget proposal)	6:00 p.m.
May 7, 2024 (Tues.)	Public Budget Hearing	6:00 p.m.
May 22, 2024 (Wed.)	Business Meeting	6:30 p.m.
June 13, 2024 (Thurs)	Business Meeting	6:30 p.m.

4. Establish Time and Location for Annual Budget Vote and Board of Education Election

*Motion that the Board of Education establishes **Tuesday, May 7, 2024 at 6:00 p.m.** as the date and time for the public budget hearing; and **Tuesday, May 21, 2023 from 11:00 AM to 8:00 PM** as the date and time for the Annual Budget Vote and Board of Education Election, when the polls will be open for the purpose of voting by ballot or machine, in the school election district polling site established by Resolution of the Board of Education adopted on May 20, 2015, to wit: Johnstown High School, 1 Sir Bills Circle, Johnstown, NY.*

5. Designation of Newspaper for Official Notices

*Motion to designate the **Leader Herald** as the official newspaper for notices, including those required for bids, for the **2023-2024** school year.*

6. **Designation of Media Sites to Announce Emergency Closing and/or Delay Announcements**
Motion to designate the following media sites to announce emergency school closings and delays for the 2023-2024 school year:

- School Website: www.johnstownschools.org
- Facebook: greater-johnstown-school-district-ny
- Twitter: Johnstown Schools NY @johnstownSD
- School Messaging System: ParentSquare App

- **RADIO STATIONS:**
- WENT 1340 AM and 105.1 FM
- WIZR 930 AM and 102.9 FM (Northville 104.3 FM)
- WCSS 1490 AM and 106.9 FM
- WBUG 99.7 FM and 101.1 FM
- WVTM 1570 AM
- WFLY 92.3 FM
- WGNA 107.7 FM
- WYJB (B95) 95.5 FM
- WRVE (the River) 99.5 FM
- WGY 810 AM and 103.1 FM
- WSKS (Kiss FM) 97.9 FM and 105.5 FM

- **TELEVISION STATIONS:**
- WRGB Channel 6 (CBS)
- WTEN Channel 10 (ABC)
- WNYT Channel 13 (NBC)
- WCWN Channel 15
- WXXA Channel 23 (Fox)
- Spectrum Local News

F. **AUTHORIZATIONS**

Motion by Mr. Stock, seconded by Mrs. Richardson, to approve Items F 1-22 as seen below:

VOTE: 6 YES 0 NO

1. **Authorization to Certify Payrolls**
*Motion to authorize the **Assistant Superintendent** or in his/her absence the **Superintendent of Schools**, to certify payrolls for the 2023-2024 school year.*
2. **Authorization to Sign Checks**
*Motion to authorize the **District Treasurer or Deputy Treasurer**, or in their absence the **Superintendent of Schools**, to sign checks for the 2023-2024 school year.*
3. **Authorization of Use of Check Signer, Facsimile, etc.**
*Motion to authorize the **School District Treasurer**, or in his/her absence the **Deputy Treasurer**, to use a check signer and other facsimile signatures as the School District Treasurer and Deputy Treasurer deem appropriate [§1720(2); §2523(2)].*
4. **Authorization for Employees to Attend Conferences, Conventions, Workshops**
*Motion to authorize employees of the district to attend conferences, conventions, workshops, etc. in accordance with General Municipal Law 77 and as approved by the **Superintendent of Schools**, or in his absence the **Assistant Superintendent**, for the 2023-2024 school year.*

5. **Authorization for Board of Education Members to Attend Conferences, Conventions, Workshops**
*Motion that attendance by Board members at conferences, conventions, workshops and the like shall be by Board resolution adopted prior to such attendance and, due to limited funding, the Board will designate which members are to participate at any such conference, convention or workshop, in accordance with Greater Johnstown School District Policy 2320, for the **2023-2024** school year.*
6. **Authorization for Petty Cash Funds**
*Motion to establish petty cash funds as listed below in accordance with Commissioner's Regulation 170.4; 8NYCRR§170.4(e), for the **2023-2024** school year:*
 - Johnstown High School, Tracey Hildebrandt \$100.00
 - Knox Middle School, Kaye Houtz \$100.00
 - Pleasant Ave. Elementary School, Paula Salatel \$100.00
 - Warren Street, Jennifer Friers \$100.00
 - Superintendent's Office, Suzanne Hall \$100.00
 - Board of Education, Larraina Carpenter \$100.00
 - Special Education Office, Jessica Bump \$100.00
 - Human Resources, Jacklyn Duesler \$100.00
7. **Establish Change Funds**
*Motion to authorize the establishment of the following change funds for the **2023-2024** school year:*
 - School Lunch Fund -- Erika Winney \$150.00
 - Athletics Office -- Pamela Donohue \$200.00
8. **Authorization to Transfer Funds**
*Motion to authorize the **Assistant Superintendent, as the Superintendent's designee**, to transfer within budget codes and between funds with a monthly accumulative reporting of the same of the Board of Education to occur no later than the filing of the Treasurer's Report for the same fiscal period as the transfer for intrafund function transfers.*
9. **Authorization to Apply for Federal and State Grants in Aid**
*Motion to authorize the **Superintendent of Schools and/or his/her designee** to apply for Federal and State Grants in Aid during the **2023-2024** school year, in accordance with Education Laws §1711 and 2508.*
10. **Authorization to Purchase Surety Bonds**
*Motion to authorize the **School District Treasurer and/or Deputy Treasurer, under the direction of the Assistant Superintendent**, to purchase surety bonds in accord with Public Officers Law §11 (2), for the **2023-2024** school year.*
11. **Authorization to Invest**
*Motion to authorize the **School District Treasurer and the Deputy Treasurer, under the direction of the Assistant Superintendent** to sell, assign, and endorse for transfer bonds, certificates, and/or other securities now registered and/or hereafter to be registered in the name of the Greater Johnstown School District and that the **School District Treasurer** be authorized to invest district funds in accordance with General Municipal Law §11; General Municipal Law §6-j (5); 6-m (5) 6-n(13).*
12. **Authorization of Borrowing**
*Motion to authorize the **School District Treasurer and the Deputy Treasurer, under the direction of the Assistant Superintendent**, to borrow such amounts, at such times as necessary, to provide for a positive cash flow in accordance with applicable laws and regulations, with notification of such a need to the Board of Education prior to the actual borrowing.*

13. **Authorization to Pay Invoices**

*Motion that the Board of Education authorizes the **District Treasurer and/or Deputy Treasurer** to pay invoices in the absence of the School District Internal Claims Auditor for properly itemized material, supplies and services under conditions calling for immediate payment when approved by the **Superintendent or Assistant Superintendent**. Such invoices will be subsequently, at the earliest possible date, submitted to the Claims Auditor for audit (§§2526(2)), 1709 (20-a).*

14. **Board Authorization to Seek Bids Individually and Collectively**

Motion that the Board of Education:

- a. *Grant authorization to seek bids for equipment, supplies, materials and contracted services during the **2023-2024** school year at the direction of the Purchasing Agent.*
- b. *Grant authorization to bid jointly the supplies, services and equipment (i.e. bread, canned goods, milk, ice-cream, meat products, fuel oil, periodicals, general, art, music, science, athletic, technology education, custodial, health, paper, furniture, gasoline, refuse pick-up and audio visual) in cooperation with other public school districts and municipalities in Fulton, Hamilton, and Montgomery counties New York; HFM BOCES; Ed Data; and other Purchasing Consortiums as approved by the Purchasing Agent.*
And further, that each entity will award contracts as recommended and thereafter will conduct all negotiations and/or correspondence directly with the successful bidder (s); that the bid specifications for such joint purchasing shall provide that the successful bidder will bill each participant separately for the items purchased for each such entity.
- c. *Grant authorization for the District to participate in state contracts for goods and services.*

15. **Board Authorization for Administrative Temporary Appointments**

*Motion to authorize the **Superintendent of Schools** to make temporary appointments of certified and classified staff respectively as well as substitute staff and to pay such staff in accordance with applicable collective bargaining agreement and Board of Education adopted pay rates, until the next regularly scheduled meeting of the Board of Education at which general action is taken. At such general action meeting, the Board will consider a recommendation for the appointment of such staff member.*

16. **Payments to School District Treasurer**

*Motion to direct the **School District Claims Auditor and the Deputy Treasurer** to provide evidence of every non-payroll payment made to the School District Treasurer. At the time of payment, such evidence shall include a copy of the check, purchase order, and submissions for payment.*

17. **Surplus Property**

*Motion that the Board of Education hereby authorizes the **Assistant Superintendent and/or his/her Designee** to deem personal property surplus and further authorizes the sale and/or disposal of unneeded personal property, otherwise known as surplus, as long as the sale and/or disposal of such surplus is bona fide and/or for adequate consideration and has an individual value of less than \$1,000.*

*BE IT FURTHER RESOLVED that the Board of Education hereby appoints and designates the **Assistant Superintendent or his/her Designee** to engage in such sale and/or disposal of surplus, the value of which must be below \$1,000 per item in accordance with applicable laws and regulations.*

18. **Business Office System for Accounting**

Motion that the Board of Education of the Greater Johnstown School District hereby certifies:

- a. *That it requires the use of purchase orders in the procuring of goods and services with the following exceptions (1) petty cash (2) prior written authorization of the school business official;*
- b. *That it requires invoices with sufficient backup documentation from vendors;*
- c. *That it receives School District Treasurer's monthly reports and accounts;*
- d. *That an annual audit of the financial records and accounts of the district is made by a certified public accountant, showing cash receipts, disbursements and balances in each appropriation ledger*

account for the year, and as soon as compiled, a copy of each such report is furnished to each Board Member with a copy forwarded to the Commissioner of Education by October 15th;

- e. That it requires a triplicate receipt form to be used by persons authorized to receive money on behalf of the School District Treasurer in the first instance; and
- f. That the classification and coding of receipts and expenditures is in accordance with the instructions prescribed by the Comptroller of the State of New York And the University of New York.

19. Authorization of 403(b) Services

Motion that the Board hereby authorizes Service Agreements with the following companies to provide 403(b) employee investment services for the **2023-2024** school year, together with such additional companies as may be determined eligible following review of documentation by the Superintendent and/or Assistant Superintendent:

- Lincoln Investments
- Voya Investments
- Equitable Advisors (AXA)
- Ameriprise
- Omni approved P3 Providers

20. Authorization of 457(b) Services

Motion that the Board hereby authorizes renewal of the District's Service Agreement with **New York State Deferred Compensation Plan** to provide 457(b) employee investment services for the **2023-2024** school year.

21. Authorization of Third Party Administrator for 403(b) and 457(b) Accounts

Motion that the Board hereby authorizes renewal of the District's Service Agreement with **Omni and TSACG Compliance Services** as third-party administrator for 403(b) and 457(b) accounts for the **2023-2024** school year.

22. Authorization for Execution of Health Services Contracts

Motion that the Board authorizes the **Superintendent of Schools** or the **District Clerk** to execute contracts for health services provided to resident students attending private schools for the **2023-2024** school year.

G. OTHER ITEMS

Motion by Ms. Kline, seconded by Mrs. Spinnoble, to approve Items **G 1-13** as seen below, with items 14, 15 & 16 to be voted separately:

VOTE: 6 YES 0 NO

1. Establishment of Mileage Reimbursement Rate

Motion to establish the mileage reimbursement rate as that set by the Internal Revenue Service, in accordance with Education Law 2118, for the **2023-2024** school year.

2. Establishment of Facilities Use Fees

Motion to adopt the facilities use rates as set forth on Addendum #1 as attached hereto, for use of district facilities by community groups during the **2023-2024** school year.

3. Adoption of Curriculum of the District and Textbooks

Motion to formally adopt the curriculum of the district and its textbooks for the **2023-2024** school year.

4. Re-Adoption of Policies, By-Laws, Regulations and Code of Ethics

Motion to re-adopt all policies, by-laws, regulations and the Code of Ethics in effect during the previous year, in accordance with Education Laws 1709 and 2503 (implied).

5. **Public Officers Law Section 18**

Motion that the Board of Education of the Greater Johnstown School District desires to protect its employees, as defined in the New York State Public Officers Law Section 18, to the fullest extent possible; and

WHEREAS, Section 18 of the New York State Public Officers Law allows the Board to provide for the defense and indemnification of said employees, pursuant to the terms of that section; and

WHEREAS, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules or regulations;

BE IT RESOLVED that the Board of Education hereby adopts all the protections of Section 18 of the New York State Public Officers Law for its employees, as defined therein, subject to the procedural requirements of that section.

BE IT FURTHER RESOLVED that the benefits provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to defense or indemnification protection conferred by other enactments.

6. **Standard Work Day Hours for ERS Position Employees**

Motion to approve the following standard work day hours, by position, for the 2023-2024 school year, and reporting of days to the New York State and Local Employees' Retirement System based on the employer's time keeping system or record of activities maintained and submitted by these members to the clerk of this body:

- *Head Custodian, 8 hours*
- *Groundskeeper, 8 hours*
- *Carpenter/Maintenance, 8 hours*
- *Custodian, 8 hours*
- *Custodial Worker, 8 hours*
- *Cleaner, 8 hours*
- *Food Service Helper, 6 hours for reporting (3 - 5 hours actual)*
- *Teacher Aide, 7.5 hours*
- *Monitor, 6 hours for reporting (2 hours actual)*
- *Registered Nurse, 8 hours*
- *Licensed Practical Nurse, 8 hours*
- *Senior Library Typist, 7.5 hours*
- *Clerk (Library, Attendance, etc.), 7.5 hours*
- *Account Clerk Typist, 7.5 hours*
- *School Secretary/Senior Typist/Administrative Assistant, 7.5 hours*
- *Confidential Secretary to the Superintendent 7.5 hours*
- *School District Treasurer, 7.5 hours*
- *School District Clerk, 7.5 hours*
- *School District Deputy Treasurer, 7.5 hours*

7. **Substitute Pay Schedule for 2023-2024**

Motion to accept the recommendation of the Superintendent, to approve the following substitute pay schedule for the 2023-2024 school year:

- *Teachers: as set forth in the Tri-County Substitute Teachers Union contract*
- *Teaching Assistants, Daily: \$.30 per hour more than the current NYS minimum wage rate*
- *Teaching Assistants, Serving 10 days consecutively or longer in same assignment: Starting Rate as per the JTA Agreement.*
- *Teacher Aides & School Monitors: \$.30 per hour more than the current NYS minimum wage rate.*

- *Buildings & Grounds: in accordance with the resolution adopted by the Board of Education on April 20, 2023.*
- *Clerical: \$.30 per hour more than the current NYS minimum wage rate.*
- *Food Service: \$.30 per hour more than the current NYS minimum wage rate.*
- *Licensed Practical Nurse: \$17.00/hr*
- *Registered Nurse: \$20.00/hr*

8. Casual Employment Opportunities Pay Rates 2023-2024

*Motion to accept the recommendation of the Superintendent, to approve the Casual Employment Opportunities pay rates for the **2023-2024** school year:*

- *Game/Activity Supervisors - \$25 per hour, not to exceed \$75 per event*
- *Ticket Takers/Sellers - Minimum Wage/hr*
- *Cashiers - Minimum Wage/hr*
- *Game/Activity Attendants - Minimum Wage/hr*
- *Camera - Minimum Wage/hr*
- *Public Address - Minimum Wage/hr*
- *Scoreboard - Minimum Wage/hr*
- *Lifeguards - Certified Faculty/Staff - \$40/hour*
- *Lifeguards - Certified Students - Minimum Wage/hr*

9. Tutor Remuneration for the 2023-2024 School Year

*Motion to accept the recommendation of the Superintendent that individuals appointed to serve as home tutors for students who are homebound and require tutorial opportunity as per Education Law, receive remuneration of **\$40.00** per hour for the **2023-2024** school year.*

10. Election Personnel Rates

*Motion to accept the recommendation of the Superintendent that individuals appointed to serve as election personnel be established at minimum wage per hour for the **2023-2024** school year.*

11. Records Retention

RESOLVED, by the Board of Education of the Greater Johnstown School District that Records Retention and Disposition Schedule for NYS Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein;

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

12. School Board Self Evaluation Form for 2023-2024

*Motion to adopt the NYSSBA School Board Evaluation model for purposes of completing the **2023-2024** annual board of education self evaluation required under Policy 2340.*

13. Superintendent Evaluation Form for 2023-2024

*Motion to adopt the NYSSBA Superintendent Evaluation model for purposes of completing the **2023-2024** annual superintendent evaluation required under Policy 4260.*

14. NYSED Instruction Contract for Wheelerville Union Free School District Students in Grades 9-12

Motion by Mrs. Spinnoble, seconded by Ms. Kline, to accept the recommendation of the Superintendent, to enter into a New York State Department of Education Instruction Contract with Wheelerville Union Free

School District, commencing **July 1, 2023**, whereby all, or part of, the children of school age in grades 9-12 residing in the Wheelerville School District shall be entitled to be taught in the Greater Johnstown School District, and the Wheelerville Union Free School District shall pay tuition in the the sum of **\$2,601** for each such child so admitted into the Greater Johnstown School District, for the **2023-2024** school year. **Tuition rates for Wheelerville students in grades 9-12 are pursuant to an agreement between the Districts as executed on February 8, 2021 for the period July 1, 2022 - June 30, 2026 .**

VOTE: 5 YES 1 NO (Mr. Schrum)

15. **Item withdrawn**

16. **Tuition Rates for Non-Resident Students for 2023-2024 School Year**

*Motion by Mrs. Sponnoble, seconded by Mrs. Richardson, to accept the recommendation of the Superintendent, to approve non-resident student tuition rates for the **2023-2024 school year**, as follows:*

A. District to District Placement of Non-Resident Students:

*The tuition rates are based on the New York State Education Department Non-Resident Tuition Rate Formula, **2022-2023** estimated rates. When the actual 2023-2024 nonresident tuition rates are available, refunds or additional charges are to be made in accordance with Section 174.2 (a) (6) of the Regulations of the Commissioner of Education, as follows:*

Tuition charge for regular education students based on net cost per student:

FULL DAY K-6 TUITION FOR REGULAR EDUCATION PUPIL	\$2,424
GRADE 7-12 TUITION FOR REGULAR EDUCATION PUPIL	\$4,354

Tuition for students with disabilities who are eligible for public excess cost aid:

FULL DAY K-6 TUITION FOR SPECIAL EDUCATION PUPIL	\$27,355
GRADE 7-12 TUITION FOR SPECIAL EDUCATION PUPIL	\$29,285

B. Parentally Placed - Private Tuition: (In accordance with BOE Policy #7131)

The non-resident tuition rates for both regular education and special education students for the 2023-2024 school year are as follows, and in accordance with the New York State Education Department Non-Resident Tuition Rate Formula:

FULL DAY K-6 TUITION	\$2,424
GRADE 7-12 TUITION	\$4,354

C. Special Education Students Placed in BOCES Programs and/or Private Special Education Programs

The actual cost calculation method will be used for purposes of billing non-resident tuition costs for special education students placed in BOCES programs and/or private special education programs.

VOTE: 5 YES 1 NO (Mr. Schrum)

III. **EXECUTIVE SESSION**

Motion by Mrs. Richardson seconded by Mr. Stock to enter into executive session at 7:02 p.m. to discuss the employment history of a particular person

VOTE: 6 YES 0 NO

Board reconvenes in public session at 7:30 p.m.

IV. **CONSENT AGENDA**

“In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a consent agenda may be used for the items in this section. Items may be removed from the consent agenda at the

request of any one Board member. Items not removed will be adopted by general consent without debate. Any removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.”

Motion by Mr. Stock seconded by Ms. Kline to approve the following items as a consent agenda: Section IV A 1, 2, 3, 4, 5, 6; B; C.

VOTE: 6 YES 0 NO

A. CONSENT ACTION - BUSINESS

1. Approval of Prior Board Meeting Minutes

Motion that the Board of Education of the Greater Johnstown School District, does hereby approve the minutes of the Board of Education meeting held on June 15, 2023 and June 27, 2023.

2. Surplus Property - Books

Motion to approve the recommendation of the Superintendent to declare as surplus property the books listed on Addendum #2 attached hereto, which books have a value less than \$1,000 and may be sold or disposed of by the Assistant Superintendent and/or his/her designee in accordance with applicable laws and regulations, pursuant to Board Policy 5250 titled Sale and Disposal of School Property.

3. Accept Donation from 2023 National Youth Risk Behavior Survey for Media Backdrop and Tablecloth for Athletics

Motion to accept the recommendation of the Superintendent to accept a donation of \$500 from 2023 National Youth Risk Behavior Survey for purchase of a media backdrop and tablecloth for GJSD athletics.

4. Accept Donation from JEPTA for Purchase of All Strides Bikes

Motion to accept the recommendation of the Superintendent to accept a donation of \$1,500 from the Johnstown Elementary Parent Teacher Association (JEPTA) for purchase of All Strides bikes for Pleasant Avenue Elementary.

5. Warrants May 2023

Motion to accept the recommendation of the District Auditor, to accept the following warrants for May 2023 as seen in Addendum #3:

- General (A): 45, 47,
- School Lunch (C): 19, 20,
- Federal (F): 10,
- General Payroll (AT) [formerly Trust & Agency]: 25, 26,
- Miscellaneous Special Revenue (CM): 5,

6. Treasurer's Report May 2023

Motion to accept the recommendation of the District Treasurer, to accept the Treasurer's Report for May 2023, as seen in Addendum #4:

- Unrestricted Cash Balance
- Budget Transfers – Fund A, Schedule 9 and Fund F, Schedule 2
- Handwritten Checks
- Revenue Budget Status
- School Lunch Profit and Loss
- Appropriation Status Report
- Vendor Additions

B. CONSENT ACTION - PERSONNEL

Resolved, that the Board of Education of the Greater Johnstown School District, upon the recommendation of the Superintendent of Schools, does hereby approve the following personnel matters:

ABOLISHMENTS			
Name	Position	Effective	Compensation
LEAVES OF ABSENCE			
Name	Position	Effective	Compensation
<i>Allison Grupp</i>	<i>SPED Teacher</i>	<i>Anticipated from 08/29/23 through 11/24/23</i>	<i>Per FMLA, using paid and unpaid leave</i>
<i>Kendrick Hammond</i>	<i>Custodial Worker</i>	<i>08/07/23 - 08/11/23</i>	<i>Unpaid</i>
RESIGNATIONS			
Name	Position	Effective	Compensation
<i>Jessica Sanders</i>	<i>Administrative Assistant</i>	<i>06/16/23</i>	<i>N/A</i>
<i>Kaitlin O'Keefe</i>	<i>Elementary Teacher</i>	<i>End of Day 08/27/23</i>	<i>N/A</i>
<i>Chelsea Larson</i>	<i>Art Teacher</i>	<i>End of Day 08/27/23</i>	<i>N/A</i>
MISCELLANEOUS CREATIONS, ADJUSTMENTS AND APPOINTMENTS			
Name	Position	Effective	Compensation
<i>N/A</i>	<i>Creation of 1.0 FTE Administrative Assistant Position</i>	<i>07/01/23</i>	<i>Pursuant to the Central Office Association Collective Bargaining Agreement</i>
<i>Erica Auty</i>	<i>Extended Leave Substitute Media Specialist</i>	<i>8/29/23-1/30/24</i>	<i>\$49,463 prorated, pursuant to the Tri-County Substitute Teachers' Union Contract</i>
<i>Ann Blackwood</i>	<i>Extended School Year Staff for Summer 2023 1:1 Aide</i>	<i>07/10/23 - 08/17/23 Up to 4 hours per day</i>	<i>Based on daily rate of pay for 2023-24</i>
<i>Amy Hale</i>	<i>Substitute Teacher 1-8 Summer Program</i>	<i>Up to 4 hours per day, as needed 07/10/23 - 08/3/23</i>	<i>Based on daily rate of pay for 2023-24</i>
<i>Katie Warner</i>	<i>Substitute Teacher 1-8 Summer Program</i>	<i>Up to 4 hours per day, as needed 07/10/23 - 08/3/23</i>	<i>Based on daily rate of pay for 2023-24</i>
<i>Alisa Carlson</i>	<i>Substitute Teacher 1-8 Summer Program</i>	<i>Up to 4 hours per day, as needed 07/10/23 - 08/3/23</i>	<i>Based on daily rate of pay for 2023-24</i>
<i>Pam Colasanti</i>	<i>Substitute Teacher 1-8 Summer Program</i>	<i>Up to 4 hours per day, as needed 07/10/23 - 08/3/23</i>	<i>Pursuant to substitute pay rates adopted by Board Resolution</i>
<i>Jennifer Dennett</i>	<i>Substitute Teaching Assistant 1-8 Summer Program</i>	<i>Up to 4 hours per day, as needed 07/10/23 - 08/3/23</i>	<i>Based on daily rate of pay for 2023-24</i>

Deb Tretola	Substitute Teaching Assistant 1-8 Summer Program	Up to 4 hours per day, as needed 07/10/23 - 08/3/23	Pursuant to substitute pay rates adopted by Board Resolution
Deb Tretola	Substitute Teacher Aide 1-8 Summer Program	Up to 4 hours per day, as needed 07/10/23 - 08/3/23	Pursuant to substitute pay rates adopted by Board Resolution
Kayla Sisum	Substitute Nurse	07/01/23 - 06/30/24	Pursuant to substitute rates adopted by Board Resolution
Kelly Bartlett	Substitute Administrative Assistant	07/01/23 - 12/31/23	\$16.92 per hour
Jessica Holt	Tech Integration Coach - Knox	2023-2024 school year	\$2,500
Jacqueline Strouse	Tech Integration Coach - Pleasant	2023-2024 school year	\$2,500
Crystal Keck	Tech Integration Coach - JHS	2023-2024 school year	\$2,500
Ellen Roehl	Tech Integration Coach - Warren	2023-2024 school year	\$2,500

C. CONSENT ACTION - APPROVAL OF CSE, CPSE, 504 COMMITTEE MINUTES

Motion to approve the minutes of the following Committee for PreSchool Special Education meetings, Committee for Special Education meetings and Section 504 Committee meetings, as held on February 9, 2023, March 15, 2023, April 18, 2023, May 8, 18, 19, 23, 24, 2023 and June 2, 5, 6, 8, 9, 13, 15, 16, 21, 2023

Committee for PreSchool Special Education					
904275	904253	904404	904405	904406	904400
904259	904352	904267	904086		
Committee for Special Education					
904008	903188	903896	903659	903497	904342
903904	904185	902653	904207	904473	902833
904380	903289	904123	903649	903843	903241
904266		903631	901753	904473	902340
904319					
Section 504 Committee Meetings					
904493	901753	902434	902962	903987	904001
903704	903420				

V. ACTION ITEMS - BUSINESS

1. Second Reading and Adoption of Revised Policies

Motion by Mr. Schrum, seconded by Mrs. Spinnoble, to accept the recommendation of the Superintendent for the second reading and adoption of the following revised policies effective July 6, 2023:

- [Policy 3110 School Sponsored Media](#)
- [Policy 5730 Transportation of Students](#)

VOTE: 6 YES 0 NO

2. **Establishing Student School Day for 2023-2024 School Year**

Motion by Mrs. Richardson, seconded by Mr. Stock, to accept the recommendation of the Superintendent to set the student school day for the 2023-2024 school year as set forth on [Addendum #5](#):

VOTE: 6 YES 0 NO

3. **Cooperative Bidding Cafeteria Commodities for Use in the Regional Food Service Management Program, School Year 2023-2024**

Motion by Mrs. Spinnoble, seconded by Mr. Schrum,

WHEREAS, A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program,

WHEREAS, The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and

WHEREAS, The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

VOTE: 6 YES 0 NO

4. **Transportation Purchase**

Motion by Mr. Stock, seconded by Ms. Kline

Be It Resolved, the Board of Education hereby authorizes the District Treasurer and Deputy Treasurer to transfer \$129,148 from the 2015 Bus Purchase Reserve to the general fund budget for purposes of purchasing two sixty-six passenger buses, in accordance with the proposition approved by district voters on May 16, 2023.

VOTE: 6 YES 0 NO

5. **Transportation Routing**

Motion by Mrs. Richardson, seconded by Mr. Schrum

WHEREAS, Board Policy 5730 governs the board approved transportation to be provided to District students; more specifically that transportation will be provided to students in kindergarten who reside more than ½ mile, students in grades 1-8 who reside more than 1.5 miles, and students in grades 9-12 who live more than 2.5 miles, from the school they legally attend; and

WHEREAS, to ensure efficient and economical use of District transportation, the Board has studied the use of centralized pickup points within the District's limits and finds it appropriate to adopt such measures at this time.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Greater Johnstown School District hereby approves the use of centralized pickup points within City limits, commencing with the 2023-24 school year, with any distance to a pickup point not to exceed the mileage ranges specified in Policy 5730; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the District providing transportation to and from one (1) child-care location, in addition to or as an alternate for a child's residence, where such transportation is provided regularly and on a consistent scheduling basis. Parents shall be limited to one additional transportation location per year, with requests to be made not later than April 1 preceding the next school year, or within 30 days of establishing residency for new residents.

VOTE: 5 YES 1 NO (Mrs. Sponnoble)

6. **Board Member Attendance at NYSSBA Leadership in Education Event**

*Motion by Ms. Kline, seconded by Mr. Stock to approve attendance by Board of Education member **Jennifer Sponnoble** at the New York State School Board Association's Leadership in Education Event, to be held in Albany, NY **July 28 & 29, 2023**, with the cost of such attendance to be at the school district's expense pursuant to Policy 2320.*

VOTE: 6 YES 0 NO

7. **Emergency Transportation Resolution**

Motion by Mr. Schrum, seconded by Mr. Stock

WHEREAS, the Greater Johnstown School District is faced with an unforeseen circumstance when it recently learned that HFM BOCES would not be able to provide transportation for the District's summer school for 2023; and

WHEREAS, the District summer school begins and requires transportation to commence on July 10, 2023, which does not allow sufficient time for the District to competitively bid the required transportation runs; and

WHEREAS, Education Law 305(14)(b) permits a board of education to award an emergency transportation contract, without competitive bidding, not to exceed one month; and

BE IT RESOLVED, that the Board of Education hereby determines that an emergency exists as would satisfy Education Law 305(14)(b); and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent and/or Assistant Superintendent to enter into the necessary emergency contract not to exceed one month, with Brown STA at a cost of \$16,200.

RESOLVED that this resolution shall take effect immediately.

VOTE: 6 YES 0 NO

VI. **ACTION ITEMS - PERSONNEL**

1. **Retirement of Earl Harris, Custodian**

Motion by Mr. Schrum, seconded by Mr. Stock, to accept the recommendation of the Superintendent, to accept the resignation, for purposes of retirement, of Earl Harris as custodian, effective end of day September 30, 2023.

VOTE: 6 YES 0 NO

2. **Rescind Resolution Adopted April 26, 2023 for Probationary Appointment of Amanda Chittenden, Account Clerk Typist**

Motion by Mr. Schrum, seconded by Mr. Stock, to accept the recommendation of the Superintendent, to rescind a resolution adopted on April 26, 2023 for the probationary appointment of Amanda Chittenden as Account Clerk Typist, 12 months per year, \$36,698 annually (prorated), effective April 27, 2023, pursuant to the Central Office Association Bargaining Agreement.

VOTE: 6 YES 0 NO

3. **Temporary Appointment of Amanda Chittenden, Account Clerk Typist**
Motion by Mr. Schrum, seconded by Mr. Stock, to accept the recommendation of the Superintendent, to approve the Temporary appointment of Amanda Chittenden as Account Clerk Typist, 12 months per year, \$36,698 annually (prorated), effective April 27, 2023 to June 4, 2023.
VOTE: 6 YES 0 NO
4. **Probationary Appointment of Amanda Chittenden, Account Clerk Typist**
Motion by Mr. Schrum, seconded by Mr. Stock, to accept the recommendation of the Superintendent, to approve the probationary appointment of Amanda Chittenden as Account Clerk Typist, 12 months per year, \$36,698 annually (prorated), effective June 5, 2023, pursuant to the Central Office Association Bargaining Agreement.
VOTE: 6 YES 0 NO
5. **Probationary Appointment of Bailey Bruce, Teacher Aide**
Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve the probationary appointment of Bailey Bruce as Teacher Aide, 7.5 hours per day, 10 months per year, effective September 5, 2023, \$15.30 per hour, pursuant to the Civil Service Employees Association Collective Bargaining Agreement. The fingerprint review has been completed and a receipt of the Clearance Certificate by the Commissioner of Education is on file.
VOTE: 6 YES 0 NO
6. **Provisional Appointment of Cory White, Head Custodian**
Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve the provisional appointment of Cory White. as Head Custodian, 12 months per year, \$39, 099 (inclusive of CSEA 3% increase) annually (prorated), plus a stipend of \$2,500 annually (prorated), effective July 1, 2023, pursuant to the Civil Service Employees Bargaining Agreement. Mr. White was granted a probationary appointment as a groundskeeper by resolution adopted on October 13, 2022, effective October 11, 2022.
VOTE: 6 YES 0 NO
7. **Provisional Appointment of Deb Callery, Administrative Assistant**
Motion by Mr. Schrum, seconded by Mr. Stock, to accept the recommendation of the Superintendent, to approve the provisional appointment of Deb Callery as Administrative Assistant, 12 months per year, \$36,698 annually (prorated), effective July 1, 2023, pursuant to the Central Office Association Bargaining Agreement.
VOTE: 6 YES 0 NO
8. **Leave of Absence and Probationary Appointment of Emily Cox**
Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve a one-year leave of absence for Emily Cox from her elementary teacher position, from July 1, 2023 through June 30, 2024; and to approve a probationary appointment of Emily Cox, as mathematics teacher in the mathematics tenure area, effective July 1, 2023, for a three-year year term tentatively scheduled to conclude on June 30, 2026, contingent upon successful completion of the probationary term and having received composite or overall Annual Professional Performance Review (APPR) ratings of either "Effective" or Highly Effective" in at least two of the three preceding years and a rating higher than "Ineffective" at the conclusion of the 2025-2026 school year. (Certification: mathematics, professional; childhood education 1-6, professional; and students with disabilities 1-6, professional). Salary and benefits will continue the same as those of her elementary teacher position.
VOTE: 6 YES 0 NO
9. **Probationary Appointment of Payge Yerkes, Special Education Teacher**
Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve the probationary appointment of Payge Yerkes, as special education teacher, in the special education tenure area,

retroactive to August 31, 2022, for a four-year term tentatively scheduled to conclude on August 30, 2026. This appointment is contingent upon successful completion of the probationary term and receiving composite or overall Annual Professional Performance Review (APPR) ratings of either "Effective" or Highly Effective" in at least two of the three preceding years and a rating higher than "Ineffective" at the conclusion of the 2025-2026 school year. (Certification: Students with Disabilities, grades 1-6, initial; Early Childhood Ed (birth to grade 2), initial; and Childhood Education, grades 1-6, initial). Salary will be at Step A2 (\$49,931) of the salary schedule, pursuant to the contractual agreement between the Johnstown Teachers' Association and the Greater Johnstown School District. The fingerprint review has been completed and a receipt of the Clearance Certificate by the Commissioner of Education is on file.

VOTE: 6 YES 0 NO

10. **Amend Title of Director of Special Education, Pupil Services and Special Programs to Director of Pupil Personnel Services**

Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to amend the title of Nicole Lent from Director of Special Education, Pupil Services and Special Programs to Director of Pupil Personnel Services, effective July 1, 2023.

VOTE: 6 YES 0 NO

11. **Memorandum of Agreement with CSEA**

Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve a Memorandum of Agreement between the Greater Johnstown School District and the Civil Service Employees Association, regarding a salary adjustment for Henry Creator, head custodian.

VOTE: 6 YES 0 NO

12. **Memorandum of Agreement with CSEA**

Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve a Memorandum of Agreement between the Greater Johnstown School District and the Civil Service Employees Association creating a head nurse stipend.

VOTE: 6 YES 0 NO

13. **Head Nurse Appointment for the 2023-2024 School Year**

Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve the following appointments for the 2023-2024 school year:

- Stephanie Ellsworth, Head Nurse, \$2,500

VOTE: 6 YES 0 NO

14. **Item Withdrawn**

15. **Probationary Appointment of Anne Pinkerton, Elementary Teacher**

Motion by Mr. Schrum seconded by Mr. Stock to accept the recommendation of the Superintendent, to approve the probationary appointment of Anne Pinkerton, as elementary teacher in the elementary tenure area, effective August 29, 2023 for a four-year term tentatively scheduled to conclude on August 28, 2027, contingent upon her successful completion of the probationary term and having received composite or overall Annual Professional Performance Review (APPR) ratings of either "Effective" or Highly Effective" in at least two of the three preceding years and a rating higher than "Ineffective" at the conclusion of the 2026-2027 school year. (Certification: childhood education, grades 1-6, initial and Students with Disabilities, grades 1-6, initial). Salary will be at Step A2 (\$49,931) of the salary schedule, pursuant to the contractual agreement between the Johnstown Teachers' Association and the Greater Johnstown School District. The fingerprint review has been completed and a receipt of the Clearance Certificate by the Commissioner of Education is on file

VOTE: 6 YES 0 NO

VII. BOARD DISCUSSION

1. First Reading of New Policy 5322 District Credit Card Use

Second Reading and proposed Resolution for Adoption to appear on 08/17/23 Agenda

2. Complete Annual Conflict of Interest Form and turn in to District Clerk

3. Board Committees for 2023-2024

- a. **Academic & Extracurricular:** Marjorie Kline, Jennifer Sponnoble, Ronald Beck

Note: The Board President recuses himself as an *ex officio* member of the Academic & Extracurricular Committee so as not to create a quorum.

- b. **Audit, Budget & Finance:** David D'Amore, Arthur Schrum, Marjorie Kline

- c. **Facilities:** David D'Amore, Arthur Schrum, William Stock

- d. **Personnel:** David D'Amore, William Stock, Joyel Richardson

4. BOE Representative to the Professional Learning Committee for 2023-2024: Marjorie Kline

5. BOE Representative to the District-wide Safety Committee for 2023-2024: Art Schrum

6. BOE Representative to the District-wide Wellness Committee for 2023-2024: Jennifer Sponnoble

7. School Ambassadors for 2023-2024

- a. **Pleasant:** Ms. Kline

- b. **Warren:** Mr. Stock

- c. **Knox:** Mrs. Sponnoble and Mr. Schrum

- d. **JHS:** Mrs. Richardson

- e. **Floating:** Mr. D'Amore

VIII. INFORMATIONAL ITEMS

- August 17 (Thurs) BOE Business Meeting 6:30 p.m., JHS Media Center

IX. ADJOURNMENT

Motion by Mr. Schrum, seconded by Mr. Stock to adjourn at 7:51 p.m.

VOTE: 6 YES 0 NO

Respectfully submitted,

Larraina Carpenter, District Clerk