

# **MINUTES OF THE FRANKLIN WATER COMMISSIONERS**

**Wednesday, June 11, 2025 @ 7:00 P.M.**

**Town office/Virtual**

**Members Present:** Mike Lawyer, Brooks Sturtevant, Marshall Ploof, Lisa Larivee, board clerk

**Guests:** Robert Clark-Otter Creek

Meeting called to order at 7:05 p.m. by Mike Lawyer. Pledge of allegiance was recited.

**Agenda Amendments:** none

**Public Comments:** none

**Residents' concerns-water line work:** A claim has been filed with the Town's insurance provider for the claim from D&O Hotchkiss.

## **Approve Minutes:**

Motion made by Brooks/Marshall to approve minutes from February 18th; vote taken, all in favor, motion passed.

## **Treasurer's Report:** Mike read the Treasurer's report

Checking balance - \$177,269

Receivables – \$2197.46

Accounts payable - \$3472.13

Fund balance - \$79,164.78

Capital reserve acct - \$25,000

- Warrants and bills reviewed and signed: Mike advised the dept joined the VT Rural Waters group for \$260/annually. Assist with finding water leaks at no cost; operators get credits for recertification when working with them; discounted rates with training/recertification.
- CCR report – Reviewed and Mike will provide a narrative to include
- Update schedule of rates – reviewed the updates and board approved with changes

## **Projects:**

**RFQ for engineering/ESA:** reviewed the RFQ, does this need to be publicly posted or just a formality with a new ESA and we can continue to use Otter Creek Engineering? Lisa will inquire with Camilla-EPA and Amy-DWSRF.

### **Funding status/update:**

- Robert joined the meeting to review status of project in regards to going to bid.
  - BABA waiver has been received and approved by EPA & State, deemed not necessary as the project began before this requirement.
  - Environmental-CAT exclusion has been approved by EPA & State
  - Step III funding- Amy Galford, WID contact & EPA will be contacted to see where the funding approval is at.
  - Will get bid docs in order in the next few weeks and send to State to review; need their authorization prior to posting bid. Need approval of funds as well.
  - Need to notify Disadvantaged Business' (DBA) 30 days in advance of full bid posting.

- Will be bid/awarded as a general contractor with subs for various pieces necessary. Power, controls/meters, building, pipe
  - Mission valve system will be set up to pump water into system once a week to keep well fresh.
- Discussed the bid posting approval for Robert to complete docs.
- Marshall/Brooks made a motion to authorize Robert to complete the bid docs with the following stipulations/conditions: funding is available with CDS and receipt of verbal indication from DWSRF to go out to bid. Vote taken, all in favor; motion passed.

**Other Business & Mail:** Monday, June 16<sup>th</sup> from 8 am-4:30 pm water will be turned off for the entire town for extended periods of time for main line work on Hanna Rd. There will be sporadic road closure between Square Rd and intersection of Browns Corner Rd. Advised to seek alternate route.

Motion made by Brooks/Marshall to adjourn the meeting, all in favor, motion passed.  
Meeting adjourned at 8:29 p.m.

Respectfully,  
Lisa Larivee  
June 13, 2025

***These minutes are not official until approved at the Water Commissions next regular meeting.***