

Magee Elementary Parent Teacher Organization

10/19/23 Meeting Minutes

- I. Meeting called to order: 9:05 am
- II. Introductions: Mr. Nies, Sarah Davis, Andy Byrne, Kristin Schroedl, Amy Heding, Karli Olson, Erika Emanuele, Sonja Beyerlein, Malachi Beyerlein, Michelle Tayler, Joanna Kerwin & Sarah Marquardt via virtual google.
- III. Malachi Beyerlein-Eagle Scout Presentation
 - a. Magee alumni & HS2 Sophomore
 - b. Highest rank in BSA is Eagle Scout, needs to create a large scope of work/project that serves/helps the community and gather a team to help implement.
 - c. Project will be to install a fence around raised gardens down by soccer fields, 24'x34', 4' out from the gardens, and 6' tall to keep animals/deer out.
 - d. 4x4 lumber posts, 6x6 heavy gauged metal grid panels, two 4' gates one on each side
 - e. \$1,300 approx cost. Will approach Bliffert to donate materials and other local stores. Asking PTO to help with funds for everything that is not donated. Asking today for up to \$1,500, ideally less dependent on what is donated.
 - f. Suggested to reach out to Ace Hahn, Magee families for Menards rebates or materials from personally owned businesses.
 - g. PTO will group together and provide a timeline of when we need to know specific costs in order to approve.
 - h. Ideal install this year before the frost hits, planning for 2 days with an optional 3rd.
 - i. Possibly do a reveal with Magee community/students.
- IV. Approve minutes from [September](#) meeting
 - a. Michelle 1st, Andy 2nd approval
- V. Treasurer's Report
 - a. Utilize funds in the future for a 'big ask' item so it can be advertised for current families to enjoy. Potentially do all-school field trips/outings (Brewers Math or weather day, Dockhounds science day, etc). Mrs. Jones past request for new chairs in the library.
 - b. Work on formal request process for next year moving forward. Mr. Nies can help provide some information. Revised process for funding requests for 2024.
 - c. September
 - i. Beginning Balance: \$24,935.29
 - 1. Income
 - a. \$4,356.75 Back to School Bash – income from tickets, raffle, silent Auction
 - 2. Expenses - \$876.45
 - a. \$120.00 – Back to school bash face painting
 - b. \$13.64 – reimbursement to Andy Bryne for plastic envelopes for raffle
 - c. \$17.64 – Popsicles for back to school picnic
 - d. \$150.00 – DJ Chris Otto – Back to school bash DJ
 - e. \$475.20 - Bounce Life Rental – game tent rental for back to school Bash
 - f. \$99.97 – Popcorn Oil
 - ii. Ending Balance: \$28,415.59
- VI. Mr. Nies's Principal Report
 - a. Friday first railway buddies. Outdoor game treasure hunt with an all about me page.
 - i. 3rd & 4k, 5th & 5k, 1st & Thuilliez, 2nd & Passaglia
 - b. Student Advisory met last month for the 1st time. Planned indoor halloween parade leading to dance. Will create decorations & use scarecrows from Girl Scouts also.

- c. Parent Advisory 10/20. Laurel Hopkins to give update on MyView. Discuss how to present to whole community.
- d. MyView literacy program, providing feedback and adjusting as needing. Looking at home to implement small groups.
- e. Conferences evening of Nov. 2nd and morning of 3rd, no school 11/3. SignUps to come out soon. No progress reports at this time.
- f. Directory: Infinite campus does not actually provide directory information like we thought. Will have room parent provide a form that teachers send out. Joanna to contact room parents to provide google doc to gather classroom information, not all-school. Mr. Nies will provide info to families in newsletter about change in direction.

VII. Committee Reports

- a. Book Fair Updates-Amy Heding
 - i. [Click here to Volunteer:few spots open](#)
 - ii. A few spots still open, if during school hours there is no volunteer, it will be closed.
 - iii. Set up ready for Friday, preview day on Monday.
 - iv. Checkout during Mash moving to music room.
 - v. Mr. Nies to communicate to teachers to talk to students about checking in at classroom in the mornings first before shopping.
- b. Coins for a Cause-Sarah Davis
 - i. Sarah D will be here to count daily with help a couple of days. Will email parent volunteers helping Student Council members with what needs to be done.
 - ii. LifeStriders is the organization funds will go towards.
- c. Monster Mash Updates-Andrew Byrne
 - i. [RSVP for the event](#)
 - ii. Signup only sent to people expressing interest at first. 3 volunteers signed up so far. Joanna will post to PTO site and Sarah will add to website.
 - iii. Cash/Check only.
 - iv. Lock main entry door, have entry at 4k doors to provide space for longer line
 - v. 2nd face painter backed out. One face painter with no fee. Paying DJ. No charge for face painting.
 - vi. Justin sending out request for staff need to help judge costume contests tomorrow. K-1, 2-3, and 4-5. 1st & 2nd place prizes will be Scholastic certificates, 3rd place something else small.

VIII. Upcoming Events:

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| a. Popcorn Fridays | Fri. Oct. 20th |
| b. Fall Book Fair | Mon. Oct.23rd-Oct. 27th |
| c. Coins for a Cause | Mon. Oct. 23rd-Oct. 27th |
| d. Magee Monster Mash | Thurs. Oct. 26th 5p-7p |
| e. Chick-Fil-A Share Night | Tues. Nov. 14th 4:30pm-7:30pm |
| f. PTO Meeting | Fri. Nov. 17th @ 9am |
| g. Popcorn Friday | Fri. Nov. 17th |
| h. PTO Ornaments | Fri. Nov. 17th |
| i. Fine Arts Day | Tues Nov. 21st 1-3:15pm |
| j. Holiday Gift Giving | Mon. Nov.27th-Sun Dec. 10th |

IX. New Business:

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- a. [Budget 2023-2024](#)-Approved

XI. Communication

- a. Magee PTO & Magee Elementary Facebook Page
- b. PTO New Corner in Mr.Nies's Magee Weekly Newsletter

XII. Meeting Adjourned: *Thanks for attending – we appreciate your contributions*