SEQUITUR
CLASSICAL ACADEMY

ACADEMY HANDBOOK

2026-2027

Non-Discriminatory Policy: Sequitur Classical Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally afforded or made available to students at the academy.

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MISSION AND IDENTITY

1.1 MISSION, PURPOSE AND CORE VALUES

Sequitur Classical Academy exists to provide a classical Christian education for the purpose of teaching children to affirm the true, pursue the good, and enjoy the beautiful to the glory of Jesus Christ, by whom and for whom all things were created.

Our purpose is to glorify God through making disciples of Jesus Christ. Sequitur is unique in achieving this mission and purpose by providing a robust classical Christian education through intentional partnership with parents.

Core values that serve as the pillars of our mission:

1. Exalt Christ in all things
2. Cultivate wisdom and virtue
3. Encourage order and beauty
4. Foster delight in learning
5. Pursue habits of excellence

1.2 VISION

Christ-focused

- A child is a person created in the image of God with an eternal soul in need of grace from the brokenness of sin (as are all persons).
- The goal of education is to produce wisdom (right feeling and thinking) resulting in virtue (right actions). God's word instructs in virtue and is used by the Holy Spirit to enable virtue. Education itself is an act of God's grace and results in love for God and for our neighbor.
- Humility is a necessary condition for learning at every stage of life. Wisdom begins with reverence for God and the knowledge of our own ignorance. Rightly ordered loves are the fruit of learning with humility.

Classically-informed

- All knowledge is connected, and education is a joyful privilege of making connections. There is no truth separated from the Creator, and all truth is unified in Him (natural and supernatural truths, sciences, liberal arts, government). Sequitur seeks to help our students recognize and faithfully use their God-given gifts and their abilities to love God and their neighbors in their various vocations and callings.
- A classical education passes on the great ideas, great books, foundational truths, and time-tested structures (i.e., the Trivium) and skills of the Western tradition. Christian educators have long

drawn from both Christian and pre-Christian classical sources because they have the shared emphasis of cultivating virtue (prudence, justice, fortitude, and temperance) in their pupils.
- Discernment is the ability, by God's grace, to apply biblical principles to situations and choices not explicitly addressed in Scripture. In our modern and complex culture, Sequitur seeks to develop students who exercise wisdom and discernment regarding the issues of their day.
- Sequitur employs Christian faculty who exhibit a calling to teach, who are knowledgeable and passionate about their subjects, and genuinely love students. Our faculty members are themselves lifelong learners who model intellectual curiosity, scholarship, and humility.

Covenantal Community

- Parents bear the primary responsibility and privilege for the education of their children. Sequitur partners with parents under the authority entrusted to us and seeks to support families in the discipleship and education of their students.
- Because all truth is unified in God, Sequitur seeks to maintain a spirit of "catholicity" or charitable Christian unity among our families and the diverse Christian churches they attend. We desire to never allow disputes about non-essential doctrines of faith to break our unity and love for one another in Christ.
- Sequitur seeks to foster strong partnerships between home and school through clear, open, and consistent communication. We also rely upon meaningful parent participation in the life of the academy through activities (i.e., Parents' Fellowship, House System).
- When conflicts arise, we are committed to pursuing reconciliation and restoring relationships according to biblical principles. Specifically, we will first address the problem directly with the parent, student, or faculty member involved. We will not bypass the involved party by contacting outside parties, whether that be other students, other parents, or other faculty. If the matter is not resolved individually, we will bring in other appropriate members of our community to seek a wise and loving resolution.

1.3 STATEMENT OF FAITH

The statement of faith adopted by Sequitur Classical Academy, its staff, and its board is limited to primary Christian doctrine, most of which is derived from the Apostles' Creed.

1. We believe the Bible to be the word of God, the ultimate and infallible authority for faith and practice.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

4. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace through faith alone.
6. We believe that faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.
10. We believe the chief end of man and all his efforts is to glorify God and enjoy Him forever.

1.4 STATEMENT ON UNITY

The aim of these affirmations and denials is to rightly represent the voice of Jesus Christ. The One who designed ethnic diversity has unparalleled authority and has the final word on the whole issue. The lordship of Christ over the church means that his designs and his purposes should be brought to the forefront of the discussion rather than fading into the background while we mimic secular assumptions, arguments, and solutions. We must think deeply and biblically about how Christ aims to be made much of in ethnic harmony.

1. THE IMAGE OF GOD
    - We affirm that God created every human in his image with equal worth in his sight (Genesis 1:26-27, 5:1-2, 9:6; James 3:9).
2. ORIGIN
    - We all have the same original parents, Adam and Eve (Genesis 3:20, 5:1-2; Acts 17:26).
3. PEOPLE GROUPS
    - We affirm that God's global plan to save sinners includes people from every ethnic group both Jews and Gentiles (Genesis 12:1-3; Matthew 28:18-20; Acts 10:9-43; Romans 1:5; Galatians 2:11-16, 3:8, 14, 16, 28-29; Colossians 3:11; Revelation 5:9, 7:9, 14:6, Genesis 12:1-3; Deuteronomy 7:6-8; Matthew 28:18-20; Galatians 3:8, 14, 16, 28, 29; Colossians 3:11).
4. OUR NEIGHBORS
    - We affirm that we must love our neighbors across ethnic lines, even when such love is countercultural, costly, and inconvenient (Luke 10:25-37).
5. CHURCH UNITY
    - We affirm that the church must maintain the unity (including ethnic harmony) that Christ powerfully created (Ephesians 2:11, 3:6, 4:1-6; Colossians 3:11).

6. ETHNIC DIVERSITY IN THE CHURCH
    - We affirm that the church should prize and welcome the ethnic harmony that Jesus purchased with his blood because that glorifies God.

1.5 STATEMENT ON MARRIAGE, GENDER, AND SEXUALITY

1. We believe that God creates each person as either male or female. These two distinct genders together reflect the image and nature of God (Gen 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person.
2. We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor 6:18, 7:2-5; Heb 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of marriage between a man and a woman.
3. We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God (Matt 15:18-20; 1 Cor 6:9-10).
4. We believe that in order to preserve the function and integrity of Sequitur as an institution comprised of Christian parents, students, and educators, and to provide a biblical role model to Sequitur's members and community, it is imperative that all persons employed by Sequitur in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality (Matt 5:16, Phil 2:14-16, 1 Thess 5:22).
5. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 2:19-21, Rom 10:9-10, 1 Cor 6:9-11).
6. We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31, Luke 6:31). Hateful harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accordance with Scripture or the doctrines of Sequitur.

1.6 PARENT PARTNERSHIP

Since Sequitur Classical Academy is not identified by the State of Louisiana as a school, it is imperative that we work closely with parents to ensure that each family is properly registered as a homeschool with the Louisiana Department of Education.

Information on how to register your homeschool can be found at: Sequiturbr.com/homeschoolregistration.html.

Likewise, since we are a Christian institution of education, we expect a close partnership with parents to ensure the student is maturing adequately throughout the academic year. Practically, parents should cultivate an understanding of classical Christian education in the home through their own study. They should email teachers directly when issues arise rather than bringing them to the attention of others in the community. And parents should speak well of our academy and teachers with their students at home. We also expect our teachers to speak well of our parents in the classroom. We hope to see parents providing emotional, spiritual, and physical leadership at home; we also hope to see parents mature in their own academic understanding, reading books alongside their student and discussing the contents of their student's education at home. Parents set the framework and tone for the student's entire education. As primary educators, it is ultimately up to the parents to train their child in the way they should go. Our faculty is happy to partner with like-minded parents to faithfully mature their children in the Lord and in the academic disciplines set before them.

1.7 HISTORY OF THE ACADEMY

Sequitur Classical Academy began as a thought experiment tossed around by two friends drinking a warm cup of coffee on a cold December evening in 2011. Soon afterward, during the spring of 2012, it showed its first fruits through a series of informational meetings. Supported by the vision of several homeschool parents to offer their children a classical and Christian education in Baton Rouge, Sequitur hired its first two teachers in the summer of 2012 and offered its first classes during the 2012-2013 academic year. In 2023, Sequitur moved from Istrouma Baptist to its current campus at Church of the King and continues both to fulfill and to mature its vision for being a distinctly classical and Christian resource to families in the Baton Rouge area.

1.8 CONTACT INFORMATION

Board Members

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Board meetings are open to Sequitur families. Please reach out to Sequitur Administration or a board member for more information.

ACADEMIC INFORMATION

2.1 GRADING GUIDELINES

Students at Sequitur receive qualitative assessments rather than letter grades or percentage grades for their work. Through qualitative grading, students are still provided with corrective feedback and praise, while also providing a clearer narrative of the student's learning. Hopefully, students receiving their grades qualitatively are less concerned with numbers and letter grades, in turn giving less opportunity and occasion to compare themselves with peers.

Qualitative grades will include one of the following Latin marks (representing a Latin phrase as indicated below). These Latin phrases indicate the level of academic distinction in a given course.

Mark	Latin	English	Percentages	GPA
SCL	Summa Cum Laude	With Highest Praise	96-100	4
CL	Cum Laude	With Praise	90-95.9	4
SCH	Summo Cum Honore	With Great Honor	87-89.9	3
CH	Cum Honore	With Honor	84-86.9	3
MCH	Minore Cum Honore	With Lesser Honor	80-83.9	3
SCS	Summa Cum Sufficientia	With Great Sufficiency	77-79.9	2
CS	Cum Sufficientia	With Sufficiency	74-76.9	2
MCS	Minore Cum Sufficientia	With Lesser Sufficiency	70-73.9	2
CD*	Cum Deficientia	With Deficiency	60-69.9	1
M*	Minime	Minimal	0-59.9	0

*Red = Failing

2.2 PROMOTION AND RETENTION

As long as a student ends the year in good standing, passing each class without any major disciplinary problems and without excessive absences, he or she will be welcome to return the following academic year. In some cases, students may be promoted conditionally, meaning they have to complete a series of requirements over the summer in order to move on to the next grade. If a student fails a math class, they will be required to pass a math entrance exam two weeks before the first day of school. Students may be promoted to higher grades at the discretion of teachers and parents. Promotions which “skip” grades will be dealt with on an individual basis.

2.3 ACADEMIC PROBATION AND EXPULSION

Students who participate in a single act of plagiarism, cheating, or continued unwillingness to participate in class or complete assignments will be placed on academic probation. Academic probation includes, but is not limited to, 1) no credit on the specific assignment and 2) potential for automatic and indefinite expulsion if the same incident occurs during the remaining years of a student's attendance at Sequitur. All academic probation cases are brought before the Sequitur Board. Expulsion is at the discretion of the administration and board and could be enacted due to academic dishonesty or school disruption. Students who are expelled will receive no refunds on paid tuition and are obligated to meet their contractual agreement for full tuition.

2.4 SENIOR THESIS

The senior thesis is the culmination of a student's time at Sequitur. It offers the student an opportunity to expand critical thinking, research skills, and rhetorical abilities by preparing, presenting, and defending a substantive argument on a chosen topic. Students are expected to prepare a paper as formal evidence of learning and skills acquired at Sequitur. As such, the paper should reflect both the classical and the Christian instruction the student has received.
There are five stages in the completion of the senior thesis:

1. Students will select and do preliminary research on a topic to be proposed to the Senior Thesis faculty. The Lead Senior Thesis teacher and the Headmaster must approve the topic and thesis statement for all Seniors.
2. Students will work with the thesis faculty and advisors to perform further research on the approved topic.
3. Students will write the thesis in a series of drafts that are reviewed by the faculty in preparation for an essay that adequately defends a position on the issues relevant to the chosen topic.
4. Students will carefully prepare a final draft of the essay.
5. Students will present and defend a shortened version of the essay to the rhetoric school, faculty, and guests at the Senior Thesis Defense.

Students who do not complete the Senior Thesis will receive Latin marks (grades) commensurate with the classes they complete, but will be ineligible to participate or "walk" at Sequitur's graduation ceremony.

2.5 GRADUATING SENIORS

The challenging years of Sequitur Classical Academy are inspiring, and the returning students are to be commended for the years of hard work and dedication leading up to their final year. Because of the efforts of our future leaders, our Senior class is entitled to certain well-deserved privileges such as a special

classroom space in the library, a designated coffee bar, and early morning arrival to gather in the library, to name a few.

There are a few requirements that must be adhered to in order to participate fully in the Sequitur Classical Academy Graduation Ceremony. Indeed, these are the expectations of every Sequitur Graduate.

1. The student must be enrolled in the full course load as prescribed by Sequitur Classical Academy for the senior year (12th grade). Exceptions may be permitted with approval by the Head of School and the Sequitur Board, but only in extenuating circumstances.
2. The student must attain a passing grade in each course (SCL-MCS). Coursework earning a CD or M is not considered passing.
3. The student must be in good standing with both the attendance and the tardiness policies.
4. The student shall have no major disciplinary infractions during the academic year.
5. The student must write, deliver, and defend his/her thesis according to the class requirements, receiving a passing grade.
6. The student must take and pass all final exams as per the academy calendar.
7. The student must pursue their studies with diligence and excellence through the end of the Spring semester. They must not grow lazy in spirit, attitude, or performance, but endure to the finish line with right actions and a right heart.

2.6 LATE WORK POLICY

All assigned work is to be turned in by the determined date. All work turned in after the determined date will receive no credit, at the discretion of the teacher. Work due on the date of a student's absence will be dealt with on an individual basis. If a student is absent when an assignment is due (whether the absence is pre-approved or unexpected), the student must be proactive in contacting the teacher, eventually reaching a conclusive due date for all assignments. If the student is not proactive in contacting the teacher to reach a conclusive date, the assignment will be marked as MISSING, indicating that the assignment is missing and receives no credit.

2.7 MAKE-UP WORK

If a student misses class, the student should check iGrade Plus to get the assignments due for the next class period. If a student needs to make up missed work (a quiz, etc.), the student must make up late assessments within one week of the student's return to school. Exceptions to this policy may be made by the administration and only due to extenuating circumstances. Late tests and quizzes affect the teacher's ability to return the other students' work in a timely manner. Many courses are built cumulatively, and the students must receive timely feedback. It is the responsibility of the parents or the student to get missed assignments and complete them per the teacher's instructions. Make-up tests and quizzes will be administered in the office testing room after carpool has ended and until 2:00 p.m.

2.8 MID-TERM AND FINAL EXAMS

Exams will be given at the end of each semester. Students must be present on the dates when final exams are to be administered. Families should take special care not to schedule conflicting events on these dates. If something does arise, they should seek approval from Sequitur administration and be proactive in making a plan to make these up before the end of the semester. Please pay close attention to exam week and to the dates on the Academy Calendar.

2.9 HOMEWORK GUIDELINES

Sequitur Classical Academy will issue work to be done at home in each course it offers. Parental oversight is highly encouraged. All work turned in must be the work of the student, reflecting his own mental, physical, spiritual, and emotional aptitude. Students are fully responsible for any work submitted to a teacher in connection with a course taught by Sequitur Classical Academy. The following guidelines likewise apply to each course:

- All homework assignments (excluding papers and tests) should have a proper heading on the front page, as specified by the individual teacher. No name on an assignment, paper, quiz, or test is authorization for the teacher to give a zero (M) or deduct a letter grade from the final grade.
- All homework assignments must be completed by the due date. Any assignment not completed by the due date will receive an automatic score of Minime, unless otherwise indicated for special circumstances.
- A student's work must be his own (see Section 2.3).
- A student's work must be done in a way that shows love toward fellow students, respect for the teacher, honor for the parents, humility toward the traditions of the subject, and glory to God.
- Homework (including essays) must be handwritten, not typed, unless otherwise indicated.
- At the teacher's discretion, work turned in of poor quality (rushed, sloppy, lacking care, improper heading, pink and sparkly ink) may be returned immediately or during a subsequent class. The teacher may choose to deduct a letter grade or more for poor quality work.
- Students must use the appropriate writing implement or paper for the assignment as specified by the teacher.

2.10 SUPPLEMENTAL SUPPORT

Sequitur encourages supplemental support in specific academic subjects as needed, whether from fellow classmates, course instructors, parents, secondary instructors, or tutoring services. Individual Sequitur teachers will determine whether outside help in a given course will require additional tutor fees.

2.11 RECORDS

Grades are kept current on iGrade Plus on a regular basis. Semester report cards are not emailed at the end of each semester, but rather will be finalized assessments as seen on iGrade Plus. Before the eyes of the state of Louisiana, Sequitur students are officially enrolled in their own homeschool, yet receive instruction in various courses through our academy. Therefore, parents must maintain official records and transcripts for their students' courses and grades.

2.12 SUMMER READING

The purpose of the Sequitur summer reading program is to deepen and enhance the previous year's curriculum, prepare students for the coming academic year, expose students to quality literature, and foster a love of reading. It is not meant to be unnecessarily burdensome. To these ends, grammar students will be required to read a few books over the summer, and logic/rhetoric students will be required to read 2 books. Summer reading will be graded as an assignment in Humanities classes. See the Summer Reading list and directions.

2.13 STUDENTS WITH LEARNING DISABILITIES AND BEHAVIORAL ISSUES

Sequitur Classical Academy is not staffed to handle students with severe learning disabilities or those who have severe behavioral problems. For the child's best interest, Sequitur will seek to work closely with parents of a struggling child and exhaust the resources available to us within the framework of our mission to provide an equal education for all students in the classroom. Sequitur maintains the right to dismiss a student who cannot meet either the behavioral or academic standards set forth by Sequitur Classical Academy Administration on a case-by-case basis.

2.14 LEARNING MANAGEMENT: iGrade Plus

As Sequitur's LMS (learning management system), iGrade Plus serves as the main interface and integration point for Sequitur's in-class and at-home learning. It is the general in-house academy portal. Parents, students, and teachers will go to iGrade Plus to access student information, academy student accounts (some) assignments, teacher feedback, grades, and academic records. Teachers, at their discretion, will post assignments, notes, feedback, teaching aids, supplementary materials, and more as tools for student learning while at home. Email through the teacher's academy-provided email address (ending in @sequiturbr.com) will be used for teacher-parent-student communications. While Sequitur remains a "low-tech" academy in the classroom, a functioning LMS enables a smooth and seamless teaching and learning experience both in class and at home. This is especially important if Sequitur must suspend physical meetings (e.g., government-enforced quarantine). It is important to note that it is the parent's responsibility, as a registered homeschool (non-public not seeking state approval or BESE-approved homeschool), to keep track of student grades. We recommend printing these at the end of each semester. Sequitur does not keep these records or provide transcripts.

Logic and Rhetoric students will be assigned a Gmail address ending with @sequiturbr.com. All correspondence between faculty and students must be completed through this Gmail address and will be monitored by the Google Admin assigned. All communications must abide by the standards of Sequitur Classical Academy.

ACADEMY CALENDAR & DAILY OPERATIONS

3.1 YEARLY CALENDAR

Sequitur's live calendar is hosted on the academy website under the Get Involved tab.

3.2 ACADEMY HOURS

The instructional day begins at 7:45 a.m. and ends at 12:30 p.m., Monday-Thursday. Snacks are allowed during breaks. No meals are served. During this time, teachers act *in loco parentis (*in the place of parents), carrying the primary burden for child safety and success. Outside these hours, parents are responsible for making arrangements to ensure the child's success, safety, and safe travel.

3.3 SEQUITUR SCHOLÉ PROGRAM

The Sequitur Scholé Program is available at an additional cost each day from 12:45 pm to 2:00 pm. Inspired by the Greek word *scholé*, from which we derive the English word *school*, the program reflects the classical understanding of "purposeful leisure," a time of delight, and continued formation. Rather than simply providing supervision, Sequitur Scholé extends our mission by cultivating an atmosphere where students can grow in wisdom, friendship, and virtue. Prices are provided before the start of each semester.

3.4 ARRIVAL, DISMISSAL, & CARPOOL

Arrival:

- The official start time of our academy is 7:45 a.m. Students may be dropped off no earlier than 7:30 a.m.
- Grammar Students: Grammar school students should report directly to their classrooms and be seated no later than 7:45 a.m. Upon arrival, students are to put their backpacks away as instructed by their teacher and be seated for attendance at 7:45 a.m.
- Logic and Rhetoric Students: Logic and Rhetoric students should report directly to the auditorium and be in their designated spot by 7:45 a.m.
- Students arriving after 7:45 a.m. are considered tardy.
- Once the morning carpool doors have closed, students must be escorted into the building by the parent or driver and signed in. Tardy student drivers must sign themselves in.

Dismissal & Carpool:

- The academic day ends at 12:30 p.m., and carpool starts shortly thereafter. Carpool typically concludes before 12:45 p.m. PARENTS UTILIZING CARPOOL PICK UP SHOULD BE IN THE CARPOOL LINE BY 12:30 p.m.
- Carpool Safety Precautions:
    a) NO CELL PHONE USE DURING CARPOOL; this includes hands-free cell phone usage and operating a smartphone.
    b) Obey the posted speed limit at all times.
    c) All students should load into vehicles from the PASSENGER side of the vehicle. Please adjust car seats and booster seats accordingly. It is for the safety of all students that we must ask students to only load and unload from the passenger side and never through the rear lift gate. If you need to buckle in small children, please pull into the teacher's parking lot after pick-up to make adjustments.
    d) Do not drive around cars that are in the carpool line.
    e) We load 5 cars at a time. Please pull all the way up to the numbered traffic cones, paying careful attention to the carpool assistants for instruction.
    f) Students should never step off the sidewalk's edge until the vehicle has come to a complete stop.
    g) Please pay careful attention to the carpool assistants and watch for students crossing in front of and behind vehicles.
- Once the afternoon carpool doors have closed, parents/guardians must walk into the building via the "Annex" door (main entrance) and notify the faculty member on duty.
- At 5 minutes past the end of carpool, we will escort your student/s to Aftercare, and you will be assessed a $15/student fee.
- If siblings of students taking make-up tests are not picked up during carpool, they will be sent to Aftercare at a rate of $15/student.

3.5 ATTENDANCE

- **Grammar:** A student must not accumulate more than five absences per semester. If a student exceeds this limit, the Sequitur Administration will meet with the parents to address the attendance issue. Seven or more absences are considered excessive and may prohibit a student from being promoted to the next grade.

- **Logic and Rhetoric:** A student may not have more than three absences per course in a semester. If a student exceeds this limit, the Sequitur Administration will meet with the parents to address the attendance issue. Five or more absences are considered excessive and may prohibit a student from being promoted to the next grade or participating in graduation.

Sequitur classes are only two or four mornings per week, and what is lost by missing these class times (e.g., lectures, class discussions, reading quizzes, notes) is difficult to make up. We understand that families cannot control illnesses, deaths, or emergencies, but we ask that absences be limited to these categories. Please schedule family excursions, doctor appointments, and other events with consideration of the academic calendar.

There is no distinction between kinds of absences (excused or unexcused); special and individual cases may call for a slight variation in policy or policy enforcement, according to the discretion of the academy administration.

3.6 TARDIES

Five "morning arrival" tardies will result in a detention to be served at the discretion of the administration (see section 4.3). Each subsequent tardy will result in detention.

For Logic/Rhetoric students, "late to class tardies" are cumulative and will follow the same protocol. Five "late to class" tardies will result in an after-school detention. Subsequent tardies throughout that semester will result in additional detentions.

The number of tardies is cleared and set to zero at the end of each semester.

CODE OF CONDUCT

4.1 SAFETY AND CONDUCT

As an educational extension of both local Christian churches and families, Sequitur takes the utmost care in providing a safe and healthy environment in which to educate its students. It seeks to form and foster biblical relationships between students, as well as to encourage and safeguard relationships between children and adults. For these reasons, Sequitur's Student and Teacher Protection Policy has been created. Among other things, it seeks to protect against cruelty to others, sexual misconduct, and acts of violence. This policy is based on the assumption that teachers are responsible for the safety of students during class hours, acting *in loco parentis*.

- Students are not to leave campus unless they are with an approved adult. Students should at no time leave church property unless given clear permission by a teacher, parent, or public official acting on behalf of public safety.
- During breaks between classes, students are to stay in designated areas, and teachers are to monitor them.

- One-to-one sessions with students will be conducted in an open or public place where private conversations may remain in full view of others. Students should at no time be alone with an adult, whether a church official or a school affiliate. Teachers will only meet with students or parents in settings and at times that are appropriate for a Christian teacher's professional interaction with a child and/or parent.
- Class discussion or portrayal of sexual material should be done in accordance with biblical doctrine and in consistent communication with parents.
- In all discipline or conference scenarios in which one parent or one student is involved, teachers are to ask for third-party mediation from an administrator or Sequitur board member.
- Upon encountering a suspicious person on church property, students and Sequitur personnel are to immediately contact the proper authorities (either state, church, parent, or Sequitur personnel)
- All Sequitur personnel are required by this policy to report known or suspected abuse of students to the appropriate state authorities.
- Physical contact between teacher and student, student and student, and teacher and parent should be in accordance with Christian principles of proper relationships as well as the laws and statutes set forth by the United States and the State of Louisiana. Sequitur does not practice corporal punishment with its students, and in no way does it advocate corporal punishment. Home discipline is left to the discretion and wisdom of the parents in accordance with Biblical teaching. Sequitur personnel may only use physical force to stop a behavior that may cause immediate harm to the individual, a child, a youth, or others.
- Parents or guardians must complete written permission forms or give verbal permission verifiable by a third party before Sequitur personnel transport students for any purpose.
- Firearms and weapons are not permissible in a Sequitur classroom or in affiliation with Sequitur, but may be permitted for educational purposes (communicated in advance) if in accordance with the laws and statutes of the United States and the State of Louisiana. Pocket knives and multi-tools are not permitted.
- In the event of a medical emergency, Sequitur personnel will first call 911, then a parent or emergency contact.
- Sequitur personnel will cooperate with any investigation by state or federal authorities and will inform authorities that Sequitur will conduct a concurrent internal investigation.

The violation of any of the aforementioned policies by a teacher, parent, or student is grounds for discipline, removal, or legal action.

4.2 CODE OF CONDUCT

1. We consider the teachings of the Bible the ultimate authority in matters of personal decorum.
2. We cheerfully and promptly obey the authority under which we are placed.
3. We do not negotiate with our teachers, but we may appeal to authority respectfully.
4. We love and honor one another.
5. We give encouragement to each other and we praise each other for a job well done.
6. We look for good qualities in one another.
7. We speak to one another quietly and with respect.
8. We do not tell secrets at school.
9. We do not use obscene language.
10. We do not try to build ourselves up by pointing out shortcomings in others.
11. We tell the truth.
12. We do not spread rumors, gossip, or brag about ourselves.
13. We will not make excuses for our wrong actions, but will admit them.
14. We do not hurt one another with unkind words or deeds.
15. We avoid cliques or clubs that exclude others.
16. We do not accept teasing or fighting of any sort.
17. We consider one another's interests ahead of our own.
18. We work without complaint, applying our greatest efforts to our labors.
19. We clean up a mess we have made.
20. We speak well of our academy and teachers.
21. We accept the discipline and instruction of our teachers, heads of school, and Headmaster when we violate the code of conduct.

4.3 DISCIPLINE POLICY

As a reflection of both Christian doctrine and biblical instruction, it is the primary role of the parents to instruct and discipline their children in the nurture and admonition of the Lord. At the same time, the nature of community requires degrees of discipline to occur outside the home. Therefore, Sequitur will instruct a child in both loving one's neighbor and teaching him or her to joyfully obey the rules and procedures outlined in the broader society, specifically the society of a Sequitur classroom. Sequitur does maintain the right, acting in the place of parents while the child is within our care, to administer discipline in a manner that:

1. Reflects a biblical standard of both conduct and speech, as is appropriate for a teacher-student relationship
2. Encourages repentance and reconciliation
3. Promotes the good and order of the Sequitur student body

Parents are expected to support the academy's disciplinary actions and uphold their financial and parental obligations to Sequitur.

Teachers are responsible for upholding the standards of the Code of Conduct and governing their classrooms with order and decorum. When established standards are violated, the following protocol will be followed:

MINOR DISCIPLINE ISSUES

Grammar School

- First infraction: student places his/her initials on the board
- Second infraction in a day: student places his/her full name on the board, and parents are notified
- Pattern of names in a single semester: meeting with the teacher and administration
- Continued infractions may result in detentions

Logic and Rhetoric School

- First Infraction: verbal warning
- Second infraction: the teacher will have a conversation with the student outside of class—an email will be sent to parents, with the head of school copied on the email
- Subsequent infractions: students will serve detention at school
- After multiple detentions: a meeting may be held with the student and the student's parents

MAJOR DISCIPLINE ISSUES

Student behavior requiring immediate or more serious disciplinary action includes, but is not limited to, the following:

1. Inappropriate speech
2. Inappropriate conduct (either harmful, sexual, or altogether negligent) whether to oneself, with another student, or with property belonging to another
3. Accumulated absences or tardies (see 6.3 for attendance policy)
4. Honor violations: plagiarism, cheating, stealing, lying
5. Threats made to harm oneself or another person
6. A consistent neglect of dress standards
7. Any action which breaks local, state, or federal law or leads to a conviction by a state or federal court—including, but not limited to, the illegal consumption of alcohol, the use of tobacco products, the use of e-cigarettes and vaping devices, and the use of any other illegal substance
8. Consistent disruption of the class, affecting the learning environment of fellow students
9. A repeated and demonstrable failure to meet academic standards, including, but not limited to, refusal to participate in class or to come prepared.
10. Inappropriate speech or conduct on the part of a family member or friend (e.g., parent, sibling)

Major Discipline Issues, as stated above, may result in detentions, suspensions, and expulsions as the administration sees fit.

The following are the guidelines and definitions of detentions, suspensions, and expulsions:

- Detentions serve as a consequence for infractions of rules and the Code of Conduct. They reinforce accountability and, as Christians, help to serve as a tangible submission to authority.
    1. Detentions are served at the discretion of Sequitur's administration.
    2. The administration will determine the date and time of detentions to be served.
    3. The administering of detentions does not favor excuses such as sports practices, music lessons, or after-school work commitments. Our actions have consequences, and we do not wish to promulgate excuses for such behavior within the hearts and minds of our students.
    4. The administration will determine the exact duties to be performed while serving detention. Depending on the age of the student and the cause for detention, the time may be spent performing tasks such as cleaning desks, scrubbing baseboards, or writing essays and perfecting handwriting through copywork.
    5. Students will not be permitted to work on at-school or at-home assignments during detention.
    6. Unserved detentions may result in a 1-day suspension from the academy.

- Suspensions serve as a time when students are returned to the home environment for a brief period–somewhat of a "reset." During these times, we ask that the parent/guardian work through any at-home consequences of Major Discipline Issues and counsel the student as the parent sees fit.
    1. As determined by the Administration, students may receive a 1, 2, or 3-day suspension depending on the severity of the Major Discipline Issues (or after numerous detentions). The suspension will be served either at home or at school, at the discretion of the administration.
    2. Students are responsible for completing any missed assignments and working diligently at home to keep up with missed lessons.
    3. It is not incumbent on the teacher to provide outside private tutoring to make up for the missed lessons. The parent/guardian should make every effort to ensure the student learns the material at home through whatever means necessary.
    4. The highest grade a student will receive on any assignments, quizzes, tests, etc. that he/she misses due to a Suspension will be a CD.
- Forgiveness, grace, mercy, and restitution are fundamental to Sequitur's mission. However, sometimes expulsion from the academy community is the only proper, loving response both for the health of our community and for the potential restoration of the offender. Sequitur maintains

the right to dismiss any student at any time, and for any amount of time, for any conduct that does not hold to the standard set forth by Sequitur Classical Academy. Three general types of behavior will lead to expulsion:

1. Despite multiple attempts to achieve repentance and restoration through meetings, detentions, and suspensions, a student persists in being disruptive and disobedient.
2. A student participates in certain behaviors of a dangerous, immoral, and/or illegal nature that occur at the academy, at any academy event, or off campus.
3. A student participates in academic dishonesty.

Financial obligations for the complete school year remain the contractual responsibility of the parent/guardian, regardless of when in the school year the expulsion takes place.

4.4 DISAGREEMENT & DEBATE POLICY

At Sequitur, we engage in healthy discourse to train and shape our students' minds. Therefore, it is right and proper for Logic and Rhetoric School classrooms, in particular, to involve argumentation. When holding any discussion, Logic and Rhetoric School teachers must act as facilitators and require the following behavior from students:

- If a student wishes to disagree with a classmate, that student must first acknowledge that their classmate has spoken, then repeat back to that classmate what they think their classmate has offered, confirming they listened well.
- If a student speaks over another classmate or teacher to offer his or her own opinion, the student will be checked, rather than allowed to speak.
- If the disagreeing student commits an *ad hominem* attack (or another informal logical fallacy), they will be reminded to appeal to the argument.
- If the disagreeing student demonstrates they have listened well, he or she may offer a counterpoint.

4.5 UNIFORM POLICY

Our development of a uniform policy is driven by a desire to create and promote an environment of learning where dress is not a distraction to the educational process. The following are the guiding principles for our uniform policy:

1. Clothing represents the vocational calling of a person, and inherent in the uniform policy is a desire to create an environment where undue attention is not drawn to specific students. The neat appearance created by a uniform enhances a ready-to-learn atmosphere.
2. Uniforms help engender a cohesive presentation of the students in our academy. When our students are in uniform, it communicates, aesthetically, that they are part of the same team,

working toward the same goals. The student is part of a group identity that strives for excellence, and the uniform code establishes a tradition toward that end.

3. The uniform code should save parents money. The uniform code de-emphasizes the social impact of dress and helps the students focus on character and academic issues.
4. The uniform code addresses security. On the playground or in the academy, teachers and staff can clearly identify students from outsiders.

Students are expected to be in uniform while on campus unless specified otherwise by the administration. The administration is responsible for the interpretation of the policy, and the enforcement of the policy is the responsibility of parents, administration, and staff.

Uniforms will be checked as students enter the building and periodically as the administration sees fit. At the discretion of the administration, a detention may be issued for repeated dress code infractions. If infractions persist, parents may be called and asked to either pick the student up from school or bring suitable uniform items to school, allowing the student to correct the issue.

Uniform Standards for All Students

Uniform-style pants must be navy. These should NOT be 5-pocket jean-style pants with rivets. Pants must always be worn with a brown or black belt. Girls may not wear pants for Christmas Celebratio, Spring Celebratio, or other special events.

Shirts must be white, uniform-style shirts. There are different style specifications for different ages and genders. Please see the specifics below. Brand logos on shirts are not allowed.

Shoes should be solid colored. If tennis shoes are permissible for the age of the student, small logos and soles in another color are allowed (e.g., black Nikes with white soles and a white swoosh)

Outerwear must be purchased from School Time or directly through Sequitur Classical Academy. All options are navy. Outerwear must fit appropriately and not be oversized. **The older-style Sequitur fleeces are no longer permitted.**

Hair accessories are allowed for girls, as long as they match the uniform and are not too large or distracting.

Hair should be orderly and natural in color. Unnatural colors such as pink, green, blue, or purple are not permitted. Hair must be neatly styled and clean in appearance. Extreme or distracting hairstyles may be addressed on a case-by-case basis at the discretion of academy administration. Male students' hair must be kept above the eyebrows (not covering the eyes), above the middle of the collar, and not covering the ears. All facial hair should be well-maintained.

Uniform Standards for Girls

Jumpers, skorts, and skirts must be in the school-indicated plaid and purchased from School Time. These items should be longer than the midpoint between the fingertips and the line at the back of the knee. To accommodate the normal growth that occurs during a school year, we highly recommend ordering items that extend all the way to the line at the back of the knee at the beginning of the year, so there is less need for altering or purchasing replacements throughout the year. Different grades have different style specifications. Please see the specifics below.

Pre-Kindergarten through Second Grade Girls

Bottoms:

- Jumper *bloomers or biker shorts required
- Smocked Dress for Pre-Kindergarten and Kindergarten only *bloomers or biker shorts required
- Navy Uniform-Style Pants

Shirts:

- Peter Pan Collar Blouse with Jumper (long sleeve or short sleeve)
- Polo, tucked in (long sleeve or short sleeve)

Leg Coverings and Socks:

- Navy or White Footed Tights
- Navy Ankle-length Leggings
- No show or Ankle Socks in White, Black, or Navy
- Crew or Knee-High socks in White or Navy

Shoes:

- Dress Shoes in Navy, Black, or Brown (solid color)
- Tennis Shoes in Navy, Black, Gray, or White (solid color)

Outerwear:

- V-Neck or Cardigan Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip Sequitur (see separate ordering information)

Third through Sixth Grade Girls

Bottoms:

- Skirt *bloomers or biker shorts required
- Skort
- Navy Uniform-Style Pants

Shirts:

- Polo, tucked in (long sleeve or short sleeve)
- Oxford, tucked in (long sleeve or short sleeve)

Leg Coverings and Socks:

- Navy or White Footed Tights
- Navy Ankle-length Leggings
- No show or Ankle Socks in White, Black, or Navy
- Crew or Knee-High socks in White or Navy

Shoes:

- Dress Shoes in Navy, Black, or Brown (solid color)
- Tennis Shoes in Navy, Black, Gray, or White (solid color)

Outerwear:

- V-Neck or Cardigan Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip Sequitur (see separate ordering information)

<u>Seventh through Ninth Grade Girls</u>

Bottoms:

- Skirt/Skort
- Navy Uniform-Style Pants

Shirts:

- Polo, tucked in (long sleeve or short sleeve)
- Oxford, tucked in (long sleeve or short sleeve)

Leg Coverings and Socks:

- Navy Footed Tights
- Navy Ankle-length Leggings
- No show or Ankle Socks in White, Black, or Navy
- Crew or Knee-High socks in White or Navy

Shoes:

- Dress Shoes in Navy, Black, or Brown (solid color)
- Tennis Shoes in Navy, Black, Gray, or White (solid color)

Outerwear:

- V-Neck or Cardigan Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip Sequitur (see separate ordering information)

<u>Tenth through Twelfth Grade Girls</u>

Bottoms:

- Skirt
- Navy Uniform-Style Pants

Shirts:

- Oxford, tucked in (long sleeve or short sleeve)

Leg Coverings and Socks:

- Navy Footed Tights
- Navy Ankle-length Leggings
- No show or Ankle Socks in White, Black, or Navy
- Crew or Knee-High socks in White or Navy

Shoes:

- Dress Shoes in Navy, Black, or Brown (solid color) **this excludes boat shoes or similar style shoes

Outerwear:

- V-Neck or Cardigan Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip (see separate ordering information)

Uniform Standards for Boys

Shorts and pants must be uniform-style navy. Pants must be worn at an appropriate length, resting at or just above the shoe, and may not drag on the ground or be excessively short. Shorts should be longer than the midpoint between the fingertips and the line at the back of the knee. To accommodate the normal growth that occurs during a school year, we highly recommend ordering items that extend all the way to the line at the back of the knee at the beginning of the year, so there is less need for altering or purchasing replacements throughout the year. Shorts and pants must always be accompanied by a brown or black belt. Boys may not wear shorts for Christmas Celebratio, Spring Celebratio, or other special events. Different grades have different style specifications. Please see the specifics below.

Pre-Kindergarten through Ninth Grade Boys

Bottoms:

- Navy Uniform-Style Shorts (*Pre-kindergarten is allowed to wear pull-on shorts)
- Navy Uniform-Style Pants

Shirts:

- Polo with pants, tucked in (long sleeve or short sleeve)
- Oxford, tucked in (long sleeve or short sleeve)

Socks:

- No show or Ankle Socks in White, Black, or Navy
- Crew socks in White or Navy

Shoes:

- Dress Shoes in Navy, Black, or Brown (solid color)
- Tennis Shoes in Navy, Black, Gray, or White (solid color)

Outerwear:

- V-Neck or Cardigan Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip (see separate ordering information)

Tenth through Twelfth Grade Boys

Bottoms:

- Navy Uniform-Style Pants
- Khakis Uniform-Style Pants from School Time (only allowed when worn with blazer)

Shirts:

- Oxford, tucked in (long sleeve or short sleeve)
- Neck Tie (School-indicated Pattern from School Time)
- Bow Tie (School-indicated Pattern from School Time)

Socks:

- Dress socks in Black, Navy, or Khaki (solid color)

Shoes:

- Dress Shoes in Black or Brown (solid color)

Outerwear:

- Blazer or V-Neck Sweater from School Time
- Sequitur Crew-Neck Sweatshirt or Quarter-Zip (see separate ordering information)

Frequently Asked Questions

Tops:

1. Do the girls have to tuck all shirts in, regardless of the cut? Yes, g*irls and boys should keep all shirts tucked in at all times.*
2. My son wears his Oxford and tie with the top button undone and the tie loose. Is that OK? *No, it isn't. Oxford shirts must be fully buttoned when worn with a tie, including collar-stay buttons. If worn without a tie, only the top button may be left unbuttoned.*
3. My daughter has a pretty camisole that she wears under her blouse for modesty purposes. Should it be tucked in? *Yes, it should. Camisoles and undershirts are considered undergarments, and they must be out of sight.*
4. Is it permissible to wear a sweater or sweatshirt without an Oxford or polo underneath? *No, it isn't.*

Bottoms:

1. My son has khaki pants and shorts, not from School Time. Can he wear them? *Yes, as long as they are uniform-style (not athletic or denim) and match the navy color of School Time uniforms.*
2. What kinds of leg coverings are acceptable under skirts, skorts, and jumpers? *Stockings, tights, and nylons are fine. Nylons must be conservative and neutral in color. Socks may be white, black, or navy. Ankle-length footless leggings or tights are acceptable. Leggings and tights must be navy.*
3. Can girls wear sweatpants under their skirts during the day when it's cold outside? *No, they may not.*

4. How should boys' shorts and pants fit? *Boys' shorts should not be questionably "short shorts." Pants and shorts should fit properly—neither too tight nor too baggy. They should be longer than the midway point between the fingertips and the line on the back of the knee.*
5. My daughter is still growing, and the skirts we bought her in August no longer meet the length requirement of "longer than the midway point between the fingertips and the line at the back of the knee." Can she still wear the skirt until the end of the school year? No, s*he must wear skirts of the required length throughout the school year. We recommend purchasing skirts/skorts 1-2 inches longer than the minimum requirement, or that the hem is long enough to be let out later in the school year.*

Socks and shoes:

1. My son's Nikes are black, but they have a colored check mark and sole. Is that okay? *Yes, stripes, checkmarks, and soles can be any color.*
2. My son says that dark no-show or low-cut socks qualify as dress socks. Is that true? *No, it is not. Dress socks must be black, khaki, or navy and must cover the ankle.*
3. My daughter likes to wear moccasins, and my son likes to wear hiking boots to class. Do these qualify as dress shoes? *No, they do not, but male students may wear appropriate and conservative boots to class, with pants, during the winter months.*
4. Do brown or black tennis shoes, Sambas, skater shoes, or Hey Dudes count as "dress shoes?" *No, they do not.*

Accessories & Miscellaneous:

1. How do I know how tight is too tight for my daughter's blouses, sweaters, and skirts, or my son's shirts, pants, and shorts? *Clothes and their fastenings should not be under strain. Christians should aim to dress modestly wherever they go. If a shirt or pair of pants is pulled tight against the front or back, it's too tight.*
2. What kind of jewelry is appropriate for my daughter? *Small studs or hoops on the ear are fine, as are simple chain necklaces and tasteful bracelets. Earrings, bracelets, and necklaces in excessive sizes, colors, or quantities are not appropriate. Jewelry should not draw attention or detract from the uniform look of students.*
3. My son likes to wear a necklace to class. Is that OK? *As long as it is worn inside the collar, that is fine.*
4. Can my son wear earrings? *No. Male students are not allowed to wear earrings.*
5. My son likes to wear orange T-shirts under his uniform shirt. Is that OK? No. *Undershirts and camisoles must be neutral and devoid of logos, text, or print.*
6. My student runs cold. Can she wear a thermal layer under her long-sleeved blouse? *Certainly, as long as it is the same color as her blouse and is not visible.*

7. Can my student wear an overcoat on cold days? *Yes, overcoats may be worn outside but not inside. Outerwear worn inside must adhere to the dress code outlined in the above chart.*
8. Can my son wear a belt embroidered with LSU Tigers and crawfish? *No. Belts should be plain black or brown.*

4.6 FOOD AND DRINK

Sequitur IS NOT a nut-free academy. Any and all allergies or dietary restrictions are the responsibility of the student and his or her parents.

Students may bring snacks to eat during breaks. Microwaves are not available for student use unless permission has been given by a faculty member. Occasionally, with permission from the teacher, students may eat or drink during class. Eating in class should not be expected or assumed. All snack remnants (crumbs, wrappers, and containers) must be picked up by the student and placed in the trash before leaving for the day. Healthy snacks are encouraged. Highly sugared snacks as well as sodas, energy drinks, and 'junk food' are highly discouraged.

No eating or drinking (except water) in the Auditorium.

All beverages must be in spill-proof bottles with secured lids unless permission has been given by the administration.

4.7 TECHNOLOGY

Sequitur Classical Academy prohibits the use of cell phones by students while in the building and during academy hours--this includes morning/afternoon carpool, aftercare, and on-site tutoring. This is a zero-tolerance policy.

Additionally, laptops*, radios, gaming devices, electronic readers, smart watches with internet, texting, or cell signal capability, MP3 players, etc. are prohibited.

*Seniors may use laptops during Senior Thesis. In the event that special permission is given, the computer is to be used only for academic purposes, and screens should only be visible to the student working on the assignment.

Unmonitored use of these devices gives students unfettered access to applications and content that can range from distracting to destructive. We urge Sequitur parents to partner with us in fostering an environment that instructs, edifies, challenges, and encourages Christ-followers.

If a student brings a cell phone or other unapproved electronic device to the academy, they must submit it during morning carpool to be placed in the Cell Phone Box or other designated drop-off point. It will be returned to the student at the end of the day.

If a teacher sees any device in a student's possession during academy hours—including morning or afternoon carpool, aftercare, or on-site tutoring—they will confiscate it and turn it in to the administration.

The following steps will be taken if a student is found in possession of a prohibited device:

- First offense: The student will receive detention.
- Second offense: The student will receive detention. The device will be confiscated until a parent meeting is held with the administration.
- Third offense: Will be addressed as necessary through suspension or other means.

Sequitur shall not be responsible for the loss, theft, or destruction of devices brought on the academy grounds.

4.8 PARENTS AND TECHNOLOGY

Parents can help Sequitur Classical Academy adhere to the above technology policy outside of the classroom by requiring students to approach their teachers about school assignments only through iGrade Plus and their assigned Gmail account. It is a matter of child safety that teachers refrain from speaking to students one-on-one via text. Please do not allow your student to contact your teachers via cell phone text messaging or cell phone messaging apps about school-related matters. While Sequitur faculty members are fortunate to have friendships with many Sequitur parents outside of our school community, we ask that parents refrain from texting teachers about school matters. Please use the appropriate iGrade Plus and email channels.

4.9 CONFLICT RESOLUTION

We ask parents, students, and teachers to go to the source of the conflict and seek to understand before being understood. Minor conflicts are to be resolved by Christian charity between the two parties. For example, if a parent takes issue with a particular teacher's method of assessment, it is crucial for the health of the school community for that parent to first seek resolution directly with the teacher, rather than to avoid the issue or to attempt to solve it using second- or third-hand information from other parents. If a parent has already reached out to a teacher and the parent does not feel that the concerns have been addressed, we kindly ask that the parent refer the issue to an administrator.

ADMISSIONS

5.1 RE-ENROLLMENT

As long as a student ends the year in good standing, passing each class without any major disciplinary problems and without excessive absences, the student will be welcome to re-enroll the following academic year. The effect of class failure on re-enrollment will be handled on a case-by-case basis by Sequitur Administration. Re-enrollment begins each year anew. Enrollment fees and tuition are subject to change from year to year. No previous registration or tuition payment will apply to subsequent years. See the admissions link for "returning students" on Sequitur's admissions page for more information.

5.2 FINANCIAL MATTERS

Tuition payments are due June 15 and January 15. A $200 **late fee** will be assessed on tuition payments received after the due date. Paying the Enrollment Fee enacts a contractual agreement. Enrollment fees are non-refundable. Withdrawal after May 31, 2026, will result in a $1,500 cancellation fee. Registration after May 31, 2026 will result in a $300 late enrollment fee. Legal guardians, those who register a student, are responsible for all payments, including registration, tuition, uniforms, and academic materials. Any deviation from the expected payment plan should be communicated to the academy administrators and approved by the Board. *Legal guardians are responsible for the full tuition, whether the student withdraws voluntarily or is dismissed from the academy mid-year.*

COMMUNICATION

6.1 EMAIL

Email through Sequitur email addresses (ending in @sequiturbr.com) will be the standard means of communication between teachers and parents.

6.2 EMERGENCIES

In case of emergencies during academy hours, the appropriate emergency officials will be notified (EMS, fire department, etc.), along with parents in direct relation to the involved parties. The broader academy community will be contacted as is most appropriate to the situation. The same policy will apply to out-of-academy emergencies. Teachers and the academy administration should be made aware of any emergency that directly affects Sequitur, its mission, and its operation. Please be sure to join the Sequitur Announcement GroupMe "SQTR Announcements", as this is the quickest way for Sequitur to contact all families at once. The "SQTR Announcements" GroupMe is for Administration to make announcements only. Other GroupMe chats exist for events and classroom-specific networking.

6.3 UNSCHEDULED CLOSURES DUE TO WEATHER

While we often follow the lead of East Baton Rouge when it comes to closing due to weather, EBR has to consider additional factors that are not an issue for us, such as the transportation of thousands of students by bus. Because of this, we look to use EBR's resources and insight, but we do not automatically follow their plan. Official word on cancellations or schedule changes will be communicated by Sequitur Administration by email and use of the "SQTR Announcements" GroupMe.

INSTITUTIONAL POLICIES

7.1 HEALTH & SAFETY

Parents will be asked to fill out an Emergency Medical Form before the first day of classes. Administrators will keep the form in the office and attend to the students' medical needs as advised on this form. It's important that we have at least 4 emergency contacts listed for each student.

ILLNESS AND MEDICATION

- We follow the CDC recommendations regarding illness and return to school/work policies. Students must be fever-free for 24 hours without the use of fever-reducing medicine and without symptoms of vomiting and/or diarrhea before returning to Sequitur.
- Sequitur will not administer over-the-counter medications, including hydrocortisone or Neosporin.
- If your student is required to carry an EpiPen, school personnel will keep it in the office and administer it as needed.
- Sequitur faculty cannot administer prescription medication.
- Sequitur Classical Academy is NOT a nut-free or allergen-free academy.

GENERAL SAFETY

Our academy is closely monitored by dedicated teachers and administrators for safety concerns. During school hours, all of the doors are locked from the inside, and there is one point of entry for parents and visitors. If you arrive after carpool drop-off in the morning, please use the main entrance marked "Annex" (near the small stairs/ramp). You may use the Ring doorbell to request admittance or call the school office.

7.2 BIBLE TRANSLATION

Sequitur will either use the King James Version or the English Standard Version of the Bible. Other versions are allowed for student use.

7.3 HOLIDAYS

As a community of Christians following the traditions of our Church, Sequitur recognizes and celebrates the major Christian holidays throughout the year. We do our best to align these holidays with others for the convenience of families, though they may not always align. A full list of our holidays may be found on our website.

7.4 STUDENT DRIVERS

Students who are in conformity with state driving laws and who have likewise been given parental consent may drive to the academy. Parking does not require any sort of special tag. Students who carpool with other students must have parental permission to do so. Parental permission is to happen between the parents of the two students. Student drivers who arrive with siblings should park in the student lot near the playground and escort their siblings into the building. Solo student drivers should park in the spaces closest to the Teachers' Lot or in the Teachers' Lot if space permits. Students should not congregate in the parking lot before or after school.

All student drivers should head to their vehicles immediately upon dismissal. Student drivers with siblings must go through the carpool line at dismissal to pick up their students.

Sequitur will not be involved in deciding transportation for students. Student vehicles are the property of the owner. Any damage to vehicles must be dealt with on an individual basis. Sequitur is not responsible for personal vehicles.

7.5 TEXTBOOKS

Student textbooks and workbooks will be administered to each student at the beginning of the year. It is our expectation that students handle their books responsibly and with care. With the exception of workbooks and Humanities books for Logic and Rhetoric, Sequitur-owned books should never be written in, torn, stained, exposed to water, or otherwise marred. Any excessive wear and tear on the books will be the responsibility of the student. Families will be asked to replace damaged or lost books at their own expense.

Logic and Rhetoric students are responsible for providing their own personal school supplies such as notebooks, binders, loose-leaf paper, pencils, calculators, or any other supplies deemed necessary by teachers.

7.6 PARENT VOLUNTEERS

- **Volunteer Hours**: As part of supporting our school community, each family is required to volunteer a **minimum of four (4) hours per school year**. These hours may be fulfilled through a variety of opportunities, including events, classroom support, or other school needs.

- **Prayerful Support:** We believe with Isaac Watts, the great Puritan hymnist, that, "...study without prayer is atheism, as well as that prayer without study is presumption..." We ask all our parents to pray for our academic endeavors, that our students may be filled with all good things and that our families and teachers may lead wisely, with biblical discernment. We hope the fruit of such prayer would overflow into the building up and maturing of local churches, which are the body of Christ.
- **Community Support:** One way to promote our academy and classical Christian education is by talking about it with friends and communities. Conversations create important movements in good directions. They can also promote healthy dialogue and foster further interest.
- **Financial Support:** Tuition covers 80-100% of the cost of educating a student at Sequitur. We gratefully accept regular gift assistance to further fund Sequitur. Your help in any way would be greatly appreciated! If you are interested in donating either financially or in other ways, please see our donations page.
- **Academic Support:** As an organization that prizes collaboration, we look for opportunities to welcome visiting teachers who meet and support our mission and vision. If you are a professor, teacher, artist, or professional who has an interest in providing a formal lecture on a given topic, please contact us, and we will look for an opportunity to host you. Likewise, if you have academic material (books, CDs, DVDs, or supplies) which you believe could benefit our mission, vision, and practice, please let us know, and we would be happy to consider your donation.
- **Parent Fellowship:** We would not be able to organize our out-of-school events without the aid of our Parent Fellowship. They help coordinate community events and a number of other activities to strengthen the bonds of our academy. Please look for ways to be involved in this group.
- **Class Substitutes:** If you would like to be included in our "parent substitute" list for days when we need parents to cover classrooms for sick or absent teachers, please send a note to frontdesk@sequiturbr.com.